



Coventry City Council

Place Directorate

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13th July 2018

Our ref: C/LMK

Dear Member,

**Supplementary Agenda – Meeting of the Audit and Procurement Committee -
Monday, 16th July, 2018**

The papers for the above meeting were circulated on 6th July 2018. At the time of publication, there were a number of documents which were not available. These documents have now been received and are attached to this letter. Please include them with your papers for the meeting.

- **Agenda Item 7. AUDIT FINDINGS REPORT 2017-2018** (Pages 3 - 50)
Report of the Deputy Chief Executive (Place)
- **Agenda Item 8. AUDITED 2017/2018 STATEMENT OF ACCOUNTS**
(Pages 51 - 184)
Report of the Deputy Chief Executive (Place)

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Lara Knight
Governance Services Co-ordinator

Membership: Councillors P Akhtar, S Bains (Deputy Chair), R Brown (Chair),
T Sawdon, R Singh, H Sweet and K Taylor



INVESTOR IN PEOPLE

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Audit Findings

Year ending 31 March 2018

Coventry City Council

16 July 2018



Contents



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Appendices

- A. Action plan
- B. Follow up of prior year recommendations
- C. Audit adjustments
- D. Fees

The contents of this report relate only to those matters which came to our attention during the conduct of our normal audit procedures which are designed for the purpose of expressing our opinion on the financial statements. Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify control weaknesses, we will report these to you. In consequence, our work cannot be relied upon to disclose all defalcations or other irregularities, or to include all possible improvements in internal control that a more extensive special examination might identify. This report has been prepared solely for your benefit and should not be quoted in whole or in part without our prior written consent. We do not accept any responsibility for any loss occasioned to any third party acting, or refraining from acting on the basis of the content of this report, as this report was not prepared for, nor intended for, any other purpose.

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Headlines

This table summarises the key issues arising from the statutory audit of Coventry City Council ('the Council') and the preparation of the group and Council's financial statements for the year ended 31 March 2018 for those charged with governance.

Financial Statements	<p>Under the International Standards of Auditing (UK) (ISAs), we are required to report whether, in our opinion:</p> <ul style="list-style-type: none">the group and Council's financial statements give a true and fair view of the group's and Council's financial position and of the group and Council's expenditure and income for the year, andhave been properly prepared in accordance with the CIPFA/LASAAC code of practice on local authority accounting and prepared in accordance with the Local Audit and Accountability Act 2014. <p>We are also required to report whether other information published together with the audited financial statements (including the Statement of Accounts, Annual Governance Statement (AGS) and Narrative Report), is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.</p>	<p>Our audit work was completed on site during the period 21 May to 6 July 2018. Our findings are summarised on pages 4 to 21. We did not identify any adjustments to the financial statements that resulted in an adjustment to the Statement of Comprehensive Income and Expenditure.</p> <p>Audit adjustments were made to improve presentation or to reflect underlying records These are detailed in Appendix C. We have also raised recommendations for management as a result of our audit work in Appendix A. Our follow up of recommendations from the prior year's audit are detailed in Appendix B.</p> <p>Subject to outstanding queries being resolved, we anticipate issuing an unqualified audit opinion following the Audit and Procurement Committee meeting on 16 July 2018, as detailed in a separate paper presented to the meeting. These outstanding items include:</p> <ul style="list-style-type: none">- Completion of a small amount of audit testing: conclusion of testing better care fund expenditure, receipt of the value of pension benefits paid in March 2018 from the West Midlands Pension Fund, final letter from the auditor of the West Midlands Pension Fund; and completion of group accounts (we await receipt of final signed letter from the auditor of the Coventry and Solihull Waste Disposal Company due by 13 July 2018)- Completion of our subsequent events review- Completion of Whole of Government Accounts Procedures; and- review of the final set of financial statements. <p>We have concluded that the other information published with the financial statements, which includes the Statement of Accounts, Annual Governance Statement and Narrative Report, are consistent with our knowledge of your organisation and with the financial statements we have audited.</p>
Value for Money arrangements	<p>Under the National Audit Office (NAO) Code of Audit Practice ('the Code'), we are required to report whether, in our opinion:</p> <ul style="list-style-type: none">the Council has made proper arrangements to secure economy, efficiency and effectiveness in its use of resources ('the value for money (VFM) conclusion')	<p>We have completed our risk based review of the Council's value for money arrangements. We have concluded that Coventry City Council has proper arrangements to secure economy, efficiency and effectiveness in its use of resources.</p> <p>We therefore anticipate issuing an unqualified value for money conclusion, as detailed in the separate paper being presented to the Committee. Our findings are summarised on pages 19 to 21.</p>
Statutory duties	<p>The Local Audit and Accountability Act 2014 ('the Act') also requires us to:</p> <ul style="list-style-type: none">report to you if we have applied any of the additional powers and duties ascribed to us under the Act; andcertify the closure of the audit	<p>We have not exercised any of our additional statutory powers or duties.</p> <p>We have completed the majority of work under the Code and expect to be able to certify the completion of the audit when we give our audit opinion.</p>

Summary

Overview of the scope of our audit

This Audit Findings presents the observations arising from the audit that are significant to the responsibility of those charged with governance to oversee the financial reporting process, as required by International Standard on Auditing (UK) 260 and the Code of Audit Practice ('the Code'). Its contents have been discussed with management.

As auditor we are responsible for performing the audit, in accordance with International Standards on Auditing (UK), which is directed towards forming and expressing an opinion on the financial statements that have been prepared by management with the oversight of those charged with governance. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities for the preparation of the financial statements.

Audit approach

Our audit approach was based on a thorough understanding of the group's business and is risk based, and in particular included:

- An evaluation of the components of the group based on a measure of materiality considering each as a percentage of total group assets and revenues to assess the significance of the component and to determine the planned audit response. From this evaluation we determined that a comprehensive audit response was required for the Coventry City Council component (significant component) and a targeted approach was required for Coventry and Solihull Waste Disposal Company (CSWDC); and Coombe Abbey Hotel components to address specific risks. An analytical approach was required for Coventry North Regeneration Ltd; and for North Coventry Holdings Ltd.

- Full scope audits of the significant component by the group engagement team and targeted testing for CSWDC focusing on the carrying value of the investments; and at Coombe Abbey Hotel focusing on the valuation of the hotel.
- An evaluation of the group's internal controls environment including its IT systems and controls; and
- Substantive testing on significant transactions and material account balances, including the procedures outlined in this report in relation to the key audit risks

Conclusion

We have substantially completed our audit of your financial statements and subject to outstanding queries being resolved, we anticipate issuing an unqualified audit opinion following the Audit and Procurement Committee meeting on 16 July 2018, as detailed in the separate paper presented to the Committee. These outstanding items include:

- Completion of a small volume of residual work as outlined on page 3
- Completion of our subsequent events (post balance sheet events) review
- Completion of Whole of Government Accounts Procedures and
- receipt of management representation letter.

Acknowledgements

We would like to take this opportunity to record our appreciation for the assistance provided by the finance team and other staff during our audit

Our approach to materiality

The concept of materiality is fundamental to the preparation of the financial statements and the audit process and applies not only to the monetary misstatements but also to disclosure requirements and adherence to acceptable accounting practice and applicable law.

We have updated our consideration of materiality since we issued our Audit Plan on 18 March 2018 to reflect the values recorded in the draft financial statements received in May 2018. Materiality was calculated using the prior year financial statements when we issued our audit plan.

We have, in common with other Local Authorities, set separate lower materiality levels for certain disclosures in the accounts. In view of the sensitivity of these disclosures to the reader of the Report, we have set a materiality level of £100k in respect of Senior Officers' Remuneration.

We detail in the table below our assessment of materiality for Coventry City Council.

	Group Amount (£)	Council Amount (£)	Qualitative factors considered
Materiality for the financial statements	12,642,000	12,610,000	None
Performance materiality	9,482,000	9,457,000	None
Trivial matters	632,100	630,500	None
Materiality for specific transactions, balances or disclosures	100,000 (senior officer remuneration)	100,000 (senior officer remuneration)	Sensitivity of the disclosure to the reader of the financial statements.

Going concern

Object responsibility

As auditors, we are required to “obtain sufficient appropriate audit evidence about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial statements and to conclude whether there is a material uncertainty about the entity's ability to continue as a going concern” (ISA (UK) 570).

Going concern commentary

Management's assessment process

Management has considered:

- The Council's historical balanced financial position including its high level of reserves
- Consideration of significant investment planned through the Council's membership of the West Midlands Combined Authority
- Oversight and assessment of financial risk and performance
- Looking forward to 2018/19 and beyond including plans to invest in circa £900m of investment to help drive economic growth in the city Coventry to encourage economic growth which will also help sustain or increase income from business rates.

Auditor commentary

- We are satisfied that it is appropriate that management has used the going concern assumption in the preparation and presentation of the financial statements
- In particular, we are satisfied that management has considered all pertinent areas relevant for consideration of the Council's ability to continue as a going concern.
- The assessment was led by the Council's Director of Finance and Corporate Services.

Work performed

We reviewed management's assessment by:

- Ensuring the assessment concurred with our knowledge of the Council
- Reviewing the two year balanced budget to 2019/20 approved by Cabinet in February 2018.

Auditor commentary

- We are satisfied there is no material uncertainty about the Trust's ability to continue as a going concern.

Concluding comments

We are satisfied the use of the going concern assumption is appropriate.

Auditor commentary

- We did not identify any events or conditions during the course of our audit that casted any significant doubt on the Council's ability to continue as a going concern.
- There is no impact on our audit opinion which is unmodified in relation to Going Concern

Significant audit risks

Risks identified in our Audit Plan		Commentary
1	<p>Improper revenue recognition</p> <p>Under ISA 240 (UK) there is a presumed risk that revenue may be misstated due to the improper recognition of revenue. This presumption can be rebutted if the auditor concludes that there is no risk of material misstatement due to fraud relating to revenue recognition.</p>	<p>Auditor commentary</p> <p>Having considered the risk factors set out in ISA240 and the nature of the revenue streams at the Council, we have determined that the risk of fraud arising from revenue recognition can be rebutted, because:</p> <ul style="list-style-type: none">• there is little incentive to manipulate revenue recognition• opportunities to manipulate revenue recognition are very limited• The culture and ethical frameworks of local authorities, including Coventry City Council, mean that all forms of fraud are seen as unacceptable <p>Therefore we do not consider this to be a significant risk for Coventry City Council.</p>
2	<p>Management override of controls</p> <p>Under ISA (UK) 240 there is a non-rebuttable presumed risk that the risk of management over-ride of controls is present in all entities.</p> <p>We identified management override of controls as a risk requiring special audit consideration.</p>	<p>Auditor commentary</p> <p>We:</p> <ul style="list-style-type: none">• gained an understanding of the accounting estimates, judgements applied and decisions made by management and consider their reasonableness;• obtained a full listing of journal entries to identify and test unusual journal entries for appropriateness; and• evaluated the rationale for any changes in accounting policies or significant unusual transactions. <p>Our audit work has not identified any issues in respect of management override of controls.</p>

Significant audit risks

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Risks identified in our Audit Plan

Commentary

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Valuation of property, plant and equipment

The Council revalues its land and buildings on an quinquennial basis to ensure that carrying value is not materially different from fair value. This represents a significant estimate by management in the financial statements.

We identified the valuation of land and buildings revaluations and impairments as a risk requiring special audit consideration and a key audit matter for the audit.

Auditor commentary

We:

- reviewed management's processes and assumptions for the calculation of the estimate, the instructions issued to valuation experts and the scope of their work;
- considered the competence, expertise and objectivity of any management experts used;
- held discussions with the valuer about the basis on which the valuation is carried out and challenge of the key assumptions;
- reviewed and challenged the information used by the valuer to ensure it is robust and consistent with our understanding;
- tested revaluations made during the year to ensure they are input correctly into the Council's asset register; and
- evaluated the assumptions made by management for those assets not revalued during the year and how management has satisfied themselves that these are not materially different to current value.

We concluded that the valuation basis was appropriate and that the resulting revaluation was appropriately accounted for.

Our audit work has not identified any issues in respect of the valuation of property plant and equipment.

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Valuation of pension fund net liability

The Council's pension fund asset and liability as reflected in its balance sheet represent a significant estimate in the financial statements.

We identified the valuation of the pension fund net liability as a risk requiring special audit consideration and a key audit matter for the audit.

Auditor commentary

We:

- identified the controls put in place by management to ensure that the pension fund liability is not materially misstated. We also assessed whether these controls were implemented as expected and whether they are sufficient to mitigate the risk of material misstatement
- evaluated the competence, expertise and objectivity of the actuary who carried out your pension fund valuation. We will gain an understanding of the basis on which the valuation is carried out
- undertook procedures to confirm the reasonableness of the actuarial assumptions made.
- checked the consistency of the pension fund asset and liability and disclosures in notes to the financial statements with the actuarial report from your actuary

Our audit work has not identified any issues in respect of the valuation of the pension fund net liability.

Reasonably possible audit risks

Risks identified in our Audit Plan		Commentary
7	Employee remuneration Payroll expenditure represents a significant percentage of the Council's operating expenses.	Auditor commentary We:
	As the payroll expenditure comes from a number of individual transactions and an interface with a sub-system there is a risk that payroll expenditure in the accounts could be understated. We therefore identified completeness of payroll expenses as a risk requiring particular audit attention	<ul style="list-style-type: none">evaluated the Council's accounting policy for recognition of payroll expenditure for appropriateness;gained an understanding of the Council's system for accounting for payroll expenditure, and evaluated the design of the associated controls;obtained year-end payroll reconciliation and ensured amounts in the accounts could be reconciled to the ledger and through to payroll reports. We investigated any significant adjusting items;tested a sample of agency payments paid via invoice;agreed payroll related accruals (e.g. unpaid leave accrual) to supporting documentation and reviewed any estimates for reasonableness. We considered whether this may be understated and whether any omissions to the accruals existed;performed substantive analytical procedures on payroll data disaggregated by month. We ensured the audit team gained assurance over the completeness of staff FTE's before undertaking this work. <p>Our audit work has not identified any issues in respect of this risk.</p> <p>We did identify that the payroll system is not reconciled regularly with the general ledger. More information on this is provided on page 16 – internal controls.</p>

Reasonably possible audit risks

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Risks identified in our Audit Plan	Commentary
Operating expenses Non-pay expenses on other goods and services also represents a significant percentage of the Council's operating expenses. Management uses judgement to estimate accruals of un-invoiced costs. We identified completeness of non- pay expenses as a risk requiring particular audit attention:	Auditor commentary We: <ul style="list-style-type: none">evaluated the Council's accounting policy for recognition of non-pay expenditure for appropriateness;gained an understanding of the Council's system for accounting for non-pay expenditure and evaluated the design of the associated controls;documented the accruals process and the controls management have put in place;obtained a listing from the cash book of non-pay payments made in April and ensured that they had been charged to the appropriate year;obtained a listing of creditors and tested a sample of item to supporting evidence;Obtained a listing of payments from new year cash book and tested a sample to ensure that any which should have been accrued had been. Our audit work has not identified any significant issues in respect of this risk. Our testing identified that the Council's accounting policy disclosure in the draft accounts in relation to accruals of income and expenditure – having a de-minimis threshold of £5,000 for accruals of income and expenditure that are not system generated - did not fully reflect the policy applied during the accounts closedown period. The £5k level is in place for the first 10 working days of April following the year end date of 31 March. The de-minimis then rises to £50k for working days 11-20; and then again rises to £500k until the ledger closes. We identified this issue when testing an invoice value £6,142.50 that, on first audit review should have been accrued for in the prior year. The invoice was accounted for in line with the Council's accounting policies; but the accounting policy disclosure did not include this specific closedown policy. We did not identify any other such issues. The Council agreed to amend the accounting policy to reflect the policy applied in practice.

Significant matters discussed with management




This section provides commentary on the significant matters we discussed with management during the course of the audit.

Significant matter	Commentary	
<div>6</div> <p>We discussed with management whether the disclosure in section 5.3 Critical Judgements in relation to Going Concern status in the draft financial statements is relevant. The basis for our discussion was our consideration that the Going Concern assumption was appropriate (see page 6):</p> <ul style="list-style-type: none">that the Council's usable reserves balances are significant being £122,566k as at 31 March 2018Our satisfaction, on completion of our Value for Money audit, that the Council has adequate arrangements in place to secure sustainable resource deployment andmanagement's detailed consideration of the Going Concern assumption reflecting our knowledge of the Council.	<ul style="list-style-type: none">As part of our cumulative audit work and our Value for Money Initial Risk Assessment we were already of the opinion that the going concern assumption was applicable to the preparation of the Council's financial statementsThe completion of our Value for Money work confirmed that there were no concerns in relation to the Council's longer term financial sustainability, and hence no concerns identified in relation to going concernWe raised the disclosure in the draft accounts this for discussion with management who agreed that this was not an area of critical judgement given the Council's strong financial standing. In addition, it was agreed with management that paragraph 2.1.2.6 of CIPFA's Code states that the financial statements shall be prepared on a going concern basisManagement agreed to remove this disclosure.	<p>Auditor view</p> <ul style="list-style-type: none">Subject to our review of the amended statements confirming the removal of this disclosure we are satisfied that there are no matters arising from the discussion. <p>Management response</p> <ul style="list-style-type: none">We have removed the disclosure from the financial statements.

Accounting policies

Accounting area	Summary of policy	Comments	Assessment
Revenue recognition	<ul style="list-style-type: none"> Government grants and contributions are recognised in the Comprehensive Income and Expenditure Statement when there is reasonable assurance that the payment will be received and conditions will be satisfied. Fees, charges and rents due from customers are accounted for as income at the date the Council provides the relevant goods or services. 	<ul style="list-style-type: none"> The accounting policy is appropriate and has been adequately disclosed. 	 Green
Judgements and estimates	<ul style="list-style-type: none"> Key estimates and judgements include : <ul style="list-style-type: none"> Useful life of capital equipment Revaluations Impairments PPE valuations Valuation of pension fund net liability Provision for NNDR appeals 	<p>There has been appropriate disclosure of key estimates and judgements.</p> <p>We have already reported in respect of the approach to valuing PPE and valuing the pension fund net liability in the section headed 'Significant risks.'</p>	 Green
Other critical policies		<p>We have reviewed the Council's policies against the requirements of the CIPFA Code of Practice. The Council's accounting policies are appropriate and consistent with previous years.</p> <p>We have rated this as amber due to our recommending an update to the accounting policy in relation to accruals. Further information is provided on page 10.</p>	 Amber

Assessment

-  Marginal accounting policy which could potentially be open to challenge by regulators
-  Accounting policy appropriate but scope for improved disclosure
-  Accounting policy appropriate and disclosures sufficient

Accounting policies

Accounting area	Summary of policy	Comments	Assessment
Valuation methods	<ul style="list-style-type: none">• The Local Government Pension Scheme is subject to a full actuarial valuation every five years and an accounting valuation every year• As the Council's share of the underlying assets of both the Teachers Pension Scheme; and NHS Pension Scheme cannot be identified these are both accounted for as defined contribution schemes.• Property Assets included in the balance sheet at fair value are revalued where there have been material changes in the value, but as a minimum every five years, except Assets Held for Sale which are valued annually• Over 80% of the value of investment properties are revalued annually. The remaining assets are reviewed to ensure there is no indicative material change to their value.• Intangible assets are initially valued at cost.• All other assets are held at cost.• Each year all assets are depreciated, and intangible assets amortised based on their remaining useful economic lives; and an annual impairment review is undertaken.	<ul style="list-style-type: none">• We are satisfied these valuation methods are appropriate and not dissimilar to the Council's peers.• The Council changed its valuation approach for investment properties in response to our prior year audit findings. Therefore a significant proportion of investment properties are now subject to an annual valuation.	<div><div></div><div>Green</div></div>

Other communication requirements

We set out below details of other matters which we, as auditors, are required by auditing standards and the Code to communicate to those charged with governance.

16	Issue	Commentary
1	Matters in relation to fraud	<ul style="list-style-type: none"> We have previously discussed the risk of fraud with the Audit and Procurement Committee. We have not been made aware of any incidents in the period and no other issues have been identified during the course of our audit procedures.
2	Matters in relation to related parties	<ul style="list-style-type: none"> We are not aware of any related parties or related party transactions which have not been disclosed
3	Matters in relation to laws and regulations	<ul style="list-style-type: none"> You have not made us aware of any significant incidences of non-compliance with relevant laws and regulations and we have not identified any incidences from our audit work.
4	Written representations	<ul style="list-style-type: none"> A standard letter of representation has been requested from the Council, including specific representations in respect of the Group, which is included in the Audit and Procurement Committee papers.
5	Confirmation requests from third parties	<ul style="list-style-type: none"> We obtained direct confirmations from third parties for the Council's material bank and short term investment balances. These confirmations did not raise any issues about the sums recognised in the Council's financial statements. We also requested direct confirmations for a sample of bank accounts operated by schools. We obtained 4 of the 8 confirmations sought. In respect of confirmations not received, we undertook alternative procedures, including agreement of year end balances to original bank statements held by the schools and to their online banking records. We obtained direct confirmation for all of the Council's material loans.
6	Disclosures	<ul style="list-style-type: none"> Our review found no material omissions in the financial statements
7	Audit evidence and explanations	<ul style="list-style-type: none"> All information and explanations requested from management was provided.
8	Significant difficulties	<ul style="list-style-type: none"> We did not encounter any significant difficulties during the audit.

Other responsibilities under the Code

We set out below details of other matters which we, as auditors, are required by the Code to communicate to those charged with governance.

	Issue	Commentary
1	Other information	<ul style="list-style-type: none">We are required to give an opinion on whether the other information published together with the audited financial statements (including the Statement of Accounts, Annual Governance Statement (AGS) and Narrative Report), is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. <p>No inconsistencies have been identified.</p>
2	Matters on which we report by exception	<p>We are required to report on a number of matters by exception in a numbers of areas:</p> <ul style="list-style-type: none">If the Annual Governance Statement does not meet the disclosure requirements set out in the CIPFA/SOLACE guidance or is misleading or inconsistent with the other information of which we are aware from our auditIf we have applied any of our statutory powers or duties <p>We have nothing to report on these matters.</p>
3	Specified procedures for Whole of Government Accounts	<p>We are required to carry out specified procedures (on behalf of the NAO) on the Whole of Government Accounts (WGA) consolidation pack under WGA group audit instructions.</p> <p>As the Council exceeds the specified group reporting threshold of [£500k] we examine and report on the consistency of the WGA consolidation pack with the Council's audited financial statements.</p> <ul style="list-style-type: none">Note that work is not yet completed as we await the receipt of the DCT form from the Council. We plan to complete this work before the 31 August 2018.
4	Certification of the closure of the audit	<p>We do not expect to be able to certify the completion of the 2017/18 audit of Coventry City Council in our auditor's report, as detailed in the separate paper presented to Audit and Procurement Committee as the WGA work will not have been completed by 31 July 2018.</p>

Internal controls

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Assessment

- Significant deficiency – risk of significant misstatement
- Deficiency – risk of inconsequential misstatement

	Assessment	Issue and risk	Recommendations
1.	●	<p>Lack of regular reconciliation between the payroll system and the general ledger</p> <p>Whilst performing audit procedures on employee remuneration we identified that there was a £183k unreconciled difference between the two systems. This £183k difference applied in total to the officers (£174k) and members (£9k) payrolls. Whilst this is trivial for external audit purposes, we are reporting this issue to you as payroll represents a significant proportion of the Council's expenditure.</p>	The payroll and general ledger should be reconciled on at least a quarterly basis to mitigate the risk that the financial statements do not capture all payroll expenditure.
2.	●	<p>Lack of formal reviews of information security policies and procedures</p> <p>The Council has issued information security policies for use by staff, covering many facets of information security. We have noted however that the Council's main IT security policy 'Standard for Acceptable Use of Computer, Internet & E-mail Facilities' has not been updated since August 2009</p> <p>This condition poses the following risks to the organisation:</p> <ul style="list-style-type: none"> a) Security administration processes and control requirements may not be formalised, understood by, or communicated to those within the organisation responsible for observing and/or implementing them b) Effectiveness of security administration processes and controls may be diminished due to environmental and/or operational changes c) Information security processes, requirements and controls may be inconsistently defined, understood and implemented throughout the organisation. d) The lack of formal (documented) information security requirements may make sanctioning employees for inappropriate use of information resources more difficult. For example, a user who caught sharing personal passwords with other employees may be able to claim ignorance of any wrongdoing as this action did not violate any organisational policy documents. 	Information security policies and procedures should be reviewed at planned intervals or when significant changes occur to ensure their continuing suitability, adequacy, and effectiveness.



Internal controls

	Assessment	Issue and risk	Recommendations
3.	●	<p>Weak logical access controls within Active Directory and ResourceLink</p> <p>We noted the following logical access control weaknesses</p> <p>a) Password complexity (i.e. the requirement that passwords must contain more than one character set, such as numbers and letters) was not enforced within ResourceLink and Active Directory at time of review.</p> <p>b) User accounts within ResourceLink and Active Directory were not automatically locked (i.e., prevented from future logins) after a predefined, risk-based amount of unsuccessful login attempts.</p> <p>This condition poses the following risk to the organisation: Compromise of user accounts through password guessing or cracking.</p>	<p>Password complexity should be consistently enforced within ResourceLink and Active Directory. Where / if possible, management should enable account lockout controls within Active Directory to address the risk of password cracking. Where / if an account lockout restriction cannot be enforced due to system limitation or other reasons, management should explore other controls designed to address the risk of password cracking within Active Directory. Alternative controls could include increased monitoring of login activity or more stringent enforcement of password length and complexity requirements.</p>
4.	●	<p>Proactive reviews of logical access within Agresso and Active Directory</p> <p>User accounts and associated permissions within Agresso and Active Directory are not formally, proactively reviewed for appropriateness. We do however note that there is a process to review inactive accounts on Active Directory but this process does not currently consider the appropriateness of permissions.</p> <p>Continued over....</p>	<p>It is our experience that access privileges tend to accumulate over time. As such, there is a need for management to perform periodic, formal reviews of the user accounts and permissions within Agresso and Active Directory. These reviews should take place at a pre-defined, risk-based frequency (annually at a minimum) and should create an audit trail such that a third-party could determine when the reviews were performed, who was involved, and what access changed as a result. These reviews should evaluate both the necessity of existing user ID's as well as the appropriateness of user-to-group assignments (with due consideration being given to adequate segregation of duties).</p>

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Assessment
 ● Significant deficiency – risk of significant misstatement
 ● Deficiency – risk of inconsequential misstatement

Internal controls

Assessment	Issue and risk	Recommendations
4. 	<p>This condition poses the following risks to the organisation:</p> <p>a) Gaps in user administration processes and controls may not be identified and dealt with in a timely manner.</p> <p>b) Access to information resources and system functionality may not be restricted on the basis of legitimate business need.</p> <p>c) Enabled, no-longer-needed user accounts may be misused by valid system users to circumvent internal controls.</p> <p>d) No-longer-needed permissions granted to end-users may lead to segregation of duties conflicts.</p> <p>e) Access privileges may become disproportionate with respect to end users' job duties.</p>	
5. 	<p>Journals posted by authorised officers are not subject to approval (alternate controls are in place)</p> <p>Whilst confirming our understanding of controls relating to the journals approval process we confirmed that journals posted by authorised personnel do not have to be approved. Alternate controls are in place.</p> <p>As part of the year end process, quarterly and monthly budget monitoring, it is expected that the budget holder is reviewing all activity and therefore holds responsibility for the reporting of their financial position and to recognise incorrect entries.</p>	<p>These arrangements have not changed from previous years. No issues have been identified from our testing.</p> <p>We are reporting this to Those Charged with Governance to bring to your attention.</p>

Assessment

- Significant deficiency – risk of significant misstatement
- Deficiency – risk of inconsequential misstatement

"The purpose of an audit is for the auditor to express an opinion on the financial statements. Our audit included consideration of internal control relevant to the preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

The matters being reported are limited to those deficiencies that the auditor has identified during the audit and that the auditor has concluded are of sufficient importance to merit being reported to those charged with governance."

(ISA (UK) 265)

Value for Money

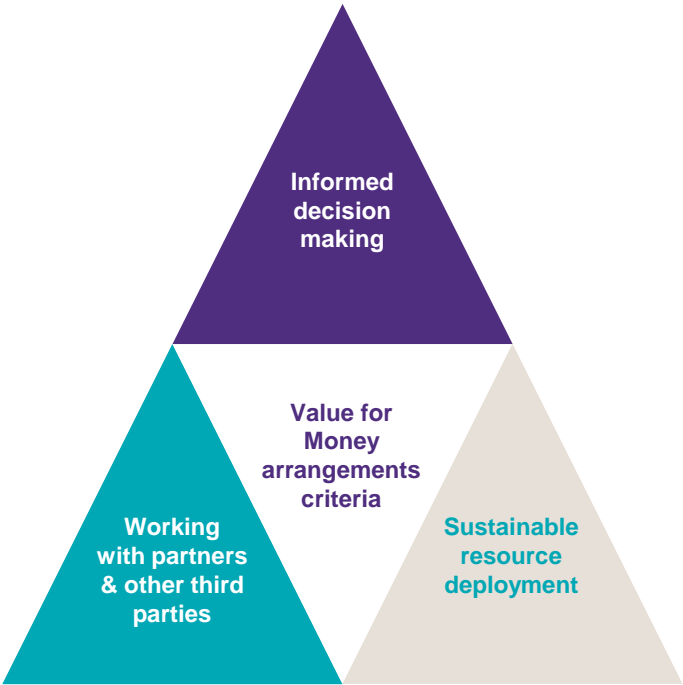
Background to our VFM approach

The NAO issued its guidance for auditors on Value for Money work for 2017/18 in November 2017. The guidance states that for local government bodies, auditors are required to give a conclusion on whether the Council has proper arrangements in place.

The guidance identifies one single criterion for auditors to evaluate:

“In all significant respects, the audited body takes properly informed decisions and deploys resources to achieve planned and sustainable outcomes for taxpayers and local people.”

This is supported by three sub-criteria, as set out below:



Risk assessment

We carried out an initial risk assessment in February 2018 and identified one significant risk in respect of specific areas of proper arrangements using the guidance contained in AGN03. We communicated this risks to you in our Audit Plan dated 26 March 2018.

We have continued our review of relevant documents up to the date of giving our report, and have not identified any further significant risks where we need to perform further work.

We carried out further work only in respect of the significant risk we identified from our initial and ongoing risk assessment. Where our consideration of the significant risk determined that arrangements were not operating effectively, we have used the examples of proper arrangements from AGN 03 to explain the gaps in proper arrangements that we have reported in our VFM conclusion.

Value for Money

Our work

AGN 03 requires us to disclose our views on significant qualitative aspects of the Council's arrangements for delivering economy, efficiency and effectiveness.

We have focused our work on the significant risk that we identified in the Council's arrangements. In arriving at our conclusion, our main considerations were:

- The Council's outturn reserves position as at 31 March 2018 including expenditure on children's social care and temporary housing expenditure
- Plans to manage children's social care and temporary housing expenditure
- Any changes made since we completed our initial risk assessment to the financing of redevelopment programmes and use of investment vehicles .

We have set out more detail on the risk we identified, the results of the work we performed and the conclusions we drew from this work on page 21.

Overall conclusion

Based on the work we performed to address the significant risks, we concluded that:

- the Council had proper arrangements in all significant respects to ensure it delivered value for money in its use of resources.

The text of our report, which confirms this can be found in the separate paper presented to the Audit and Risk Committee.

Significant difficulties in undertaking our work

We did not identify any significant difficulties in undertaking our work on your arrangements which we wish to draw to your attention.

Significant matters discussed with management

There were no matters where no other evidence was available or matters of such significance to our conclusion or that we required written representation from management or those charged with governance.

Key findings

We set out below our key findings against the significant risk we identified through our initial risk assessment and further risks identified through our ongoing review of documents. ,

Significant risk	Findings	Conclusion
<div>1</div> <p>Medium Term Financial Sustainability</p> <p>The Council is currently forecasting a balanced budget for the two-year period to 2019/20. The Council faces difficulties in balancing its finances from 2020/21 onwards. It has identified a funding gap of £20.7m for that financial year, and acknowledges that the uncertainty with Local Government funding from 2020/21 onwards poses further difficulties in its work to deliver a balanced position</p>	<p>We found that the Council has:</p> <ul style="list-style-type: none">• set a balanced budget for 2018/19 and 2019/20• Is taking action to address the identified funding gap, including the planned use of investment and development programmes intended to boost Coventry’s economic and social wellbeing• Is putting actions in place to manage spend on looked after children and homeless accommodation whilst ensuring the quality of services provided is maintained	<p>Auditor view</p> <p>On that basis we concluded that the risk was sufficiently mitigated and the Council has proper arrangements for:</p> <ul style="list-style-type: none">• planning finances effectively to support its strategic functions• making informed decisions. <p>Management response</p> <ul style="list-style-type: none">• We continue to keep our financial sustainability under regular review.

Independence and ethics

We confirm that there are no significant facts or matters that impact on our independence as auditors that we are required or wish to draw to your attention. The firm, its partners, senior managers, and managers have complied with the Financial Reporting Council's Ethical Standards and confirm that we are independent and are able to express an objective opinion on the financial statements.

We confirm that we have implemented policies and procedures to meet the requirements of the Financial Reporting Council's Ethical Standard and we as a firm, and each covered person, confirm that we are independent and are able to express an objective opinion on the financial statements.

Further, we have complied with the requirements of the National Audit Office's Auditor Guidance Note 01 issued in December 2017 which sets out supplementary guidance on ethical requirements for auditors of local public bodies.

Details of fees charged are detailed in Appendix D

Independence and ethics

Non-audit services

For the purposes of our audit we have made enquiries of all Grant Thornton UK LLP teams providing services to the Council. The following non-audit services were identified

Service	£	Threats	Safeguards
Audit related			
Certification of Housing capital receipts grant	14,020	Self-Interest (because this is a recurring fee)	The level of this recurring fee taken on its own is not considered a significant threat to independence as the fee for this work is £14,020 in comparison to the total fee for the audit of £173,460 and in particular relative to Grant Thornton UK LLP's turnover overall. Further, it is a fixed fee and there is no contingent element to it. These factors all mitigate the perceived self-interest threat to an acceptable level.
Non-audit related			
Certification of 2017/18 Teachers Pension Return	4,200 (indicative)	Self-Interest (because this is a recurring fee)	The fee is negligible in comparison to the audit fee and, in particular, to Grant Thornton's turnover. It is also a fixed fee with no contingent element. These factors mitigate the perceived self-interest threat to an acceptable level.
Opportunity West Midlands Training Programme	5,500	None identified	N/A
CFO Insights	10,000	Self-Interest (because this is a recurring fee)	The fee is negligible in comparison to the audit fee and, in particular, to Grant Thornton's turnover. It is also a fixed fee with no contingent element. These factors mitigate the perceived self-interest threat to an acceptable level.

The amounts detailed are fees agreed to-date for audit related and non-audit services to be undertaken by Grant Thornton UK LLP in the current financial year. These services are consistent with the group's policy on the allotment of non-audit work to your auditors]. All services have been approved by the Audit and Procurement Committee. Any changes and full details of all fees charged for audit related and non-audit related services by Grant Thornton UK LLP and by Grant Thornton International Limited network member Firms will be included in our Audit Findings report at the conclusion of the audit.

None of the services provided are subject to contingent fees.

We do not believe that the previous services detailed above will impact our independence as auditors.

Action plan


We have identified four recommendations for the Council as a result of issues identified during the course of our audit. We have agreed our recommendations with management and we will report on progress on these recommendations during the course of the 2018/19 audit. The matters reported here are limited to those deficiencies that we have identified during the course of our audit and that we have concluded are of sufficient importance to merit being reported to you in accordance with auditing standards.

	Assessment	Issue	Recommendations
1	●	Lack of regular reconciliation between the payroll system and the general ledger	<p>The payroll and general ledger should be reconciled on at least a quarterly basis to mitigate the risk that the financial statements do not capture all payroll expenditure.</p> <p>Management response</p> <ul style="list-style-type: none">• We have commenced work to perform monthly reconciliations
2	●	Lack of formal reviews of information security policies and procedures	<p>Information security policies and procedures should be reviewed at planned intervals or when significant changes occur to ensure their continuing suitability, adequacy, and effectiveness.</p> <p>Management response</p> <p>The 'Acceptable Usage of ICT Facilities' policy has been re-written over the last few months and is currently going through the relevant internal review processes. It is expected that this will be launched within the next 2 months. This policy will then be used as the vehicle for 'ICT & Digital' to issue further standards, policies and procedures to the organisation. ICT & Digital are forming an ICT Governance working group to co-ordinate the delivery, development and implementation of these policies, procedures and standards across the organisation.</p> <p>'Acceptable Usage of ICT Facilities' policy published – 2 Months (Due to be completed by 31/07/18) Responsible Officer: Paul Jackson, IT Security Team Lead)</p> <p>ICT Governance group – Policy Review and Rewrites – 6 months (due to be completed by 30/11/18) Responsible Officer: Paul Jackson, IT Security Team Lead</p>

Controls

- High – Significant effect on control system
- Medium – Effect on control system
- Low – Best practice

Action plan

	Assessment	Issue	Recommendations
3		Weak logical access controls within Active Directory and ResourceLink	<p>Password complexity should be consistently enforced within ResourceLink and Active Directory. Where / if possible, management should enable account lockout controls within Active Directory to address the risk of password cracking. Where / if an account lockout restriction cannot be enforced due to system limitation or other reasons, management should explore other controls designed to address the risk of password cracking within Active Directory. Alternative controls could include increased monitoring of login activity or more stringent enforcement of password length and complexity requirements.</p> <p>Management response</p> <p>Password complexity should be consistently enforced within ResourceLink and Active Directory. Where / if possible, management should enable account lockout controls within Active Directory to address the risk of password cracking. Where / if an account lockout restriction cannot be enforced due to system limitation or other reasons, management should explore other controls designed to address the risk of password cracking within Active Directory. Alternative controls could include increased monitoring of login activity or more stringent enforcement of password length and complexity requirements.</p> <p>Management Response:</p> <p>a) We have set our current Active Directory password policies in accordance with guidance issued by the National Cyber Security Centre (NCSC). Specifically they recommend against enforcing password complexity.</p> <p>b) - Active Directory accounts are locked out after 10 failed attempts (as recommended by NCSC). However rather than require manual intervention to unlock they unlock automatically after 30 minutes. We agree that having the accounts locked out until manual intervention would be more secure. Our current policy gives some protection against brute forcing of account passwords whilst also providing a positive user experience.</p> <p>We utilise a range of technologies that assist in protective monitoring of Active Directory accounts including Microsoft Advanced Threat Analytics (ATA), Microsoft Office 365 Security, Logpoint (SIEM)</p>

Action plan

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4

Assessment

Issue

Recommendations



Proactive reviews of logical access within Agresso and Active Directory

It is our experience that access privileges tend to accumulate over time. As such, there is a need for management to perform periodic, formal reviews of the user accounts and permissions within Agresso and Active Directory. These reviews should take place at a pre-defined, risk-based frequency (annually at a minimum) and should create an audit trail such that a third-party could determine when the reviews were performed, who was involved, and what access changed as a result. These reviews should evaluate both the necessity of existing user ID's as well as the appropriateness of user-to-group assignments (with due consideration being given to adequate segregation of duties).

Management response

We regularly review the access to the Agresso Desktop Client however this is done informally. We will look to formalise this process in the next 3 months
We are currently removing access from all people who have not accessed the system in more than 6 months.
We have also developed a tool to review all system access by cost centre which will be sent out to budget holders in July alongside a newly developed budget holder contract and will be repeated on an annual basis.

Formalise desktop client access (support functions) review – by 31/07/18 Responsible Officer: Claire Maddocks, Finance Systems Accountant

System access review – by 31/07/18 Responsible Officer: Claire Maddocks, Finance Systems Accountant

Controls

- High – Significant effect on control system
- Medium – Effect on control system
- Low – Best practice

Follow up of prior year recommendations

We identified the following issues in the audit of Coventry City Council's 2016/17 financial statements, which resulted in 7 recommendations being reported in our 2016/17 Audit Findings report. *We are pleased to report that management have implemented all of our recommendations. We have followed up on the implementation of our recommendations. Any IT recommendations made in 2017/18 relate to that year's programme.*

	Assessment	Issue and risk previously communicated	Update on actions taken to address the issue
1	✓	The Council should ensure that all of its investment properties are revalued annually	<ul style="list-style-type: none"> The Council now subjects over 80% of investment properties to formal revaluation. The remaining assets are subject to review to ensure there have been no material changes to their value.
2	✓	Documented policies and procedures addressing security administration processes and related control requirements (such as user provisioning processes, access review requirements, and restriction of administrative access) within Agresso, ResourceLink and Active Directory should be established, formally approved by the appropriate members of the organisation, and communicated to relevant personnel responsible for implementing them and/or abiding by them. Once established, these documents should be periodically, formally reviewed (at least annually) to ensure their continued accuracy and appropriateness.	<ul style="list-style-type: none"> ICT convened a working party to look at the user life cycle for user access focusing primarily on Active Directory ICT Services also established a 'Logical Access Review process' for line of business systems. This will be applied to systems where ICT has responsibility for user rights and shared with business areas where these responsibilities sit outside of ICT The number of documents in place around user set ups within Finance, these have been consolidated into one document and signed off by the appropriate people..
3	✓	It is our experience that access privileges tend to accumulate over time. As such, there is a need for management to perform periodic, formal reviews of the user accounts and permissions within Agresso, ResourceLink and Active Directory. These reviews should take place at a pre-defined, risk-based frequency (annually at a minimum) and should create an audit trail such that a third-party could determine when the reviews were performed, who was involved, and what access changed as a result. These reviews should evaluate both the necessity of existing user ID's as well as the appropriateness of user-to-group assignments (with due consideration being given to adequate segregation of duties).	<ul style="list-style-type: none"> Management undertook an access review.
4	✓	Password expiry setting should be revised and the parameter be set for all users to be forced to change their passwords frequently (e.g. every 30-60 days). In addition, password history should be enforced so that the system remembers passwords that the user has used in the recent past, so that he/she cannot simply change the password back to the original password.	<ul style="list-style-type: none"> Password expiry setting was reviewed.

Follow up of prior year recommendations

We identified the following issues in the audit of Coventry City Council's 2016/17 financial statements, which resulted in 7 recommendations being reported in our 2016/17 Audit Findings report. We are pleased to report that management have implemented all of our recommendations. We have followed up on the implementation of our recommendations. Any IT recommendations made in 2017/18 relate to that year's programme.

Assessment	Issue and risk previously communicated	Update on actions taken to address the issue
5	✓ Management should disable generic accounts. If there is business need of the accounts, they should be re-named and their activities be logged and then subjected to regular review.	• Management disabled the generic accounts.
6	✓ Management have decided to accept a level of inappropriate segregation of duties among IT staff. The Council's risk register should be updated to document the accepted risk.	• The risk register was updated.
7	✓ Management have decided to accept a level of risk in respect of security administration rights being granted to those performing financial reporting processes or controls. The Council's risk register should be updated to document the accepted risk and compensating controls developed and implemented.	• Superceded by audit's 2017/18 review.

Audit Adjustments

Misclassification and disclosure changes

The table below provides details of misclassification and disclosure changes identified during the audit which have been made in the final set of financial statements.

Adjustment type	Detail	Auditor recommendations	Adjusted?
Misclassification	Our request for a copy of the payroll system to general ledger reconciliation resulted in management identifying a misclassification in note 3.6 between employee benefits (£7m understated in 2017/18 and £9m understated in 2016/17) and other service expenses (overstated by the same amounts). This is because some employee spend such as that on agency staff had incorrectly been classified as other services expenses.	<p>We agreed with management's assertion that the note should be corrected.</p> <p>Management response</p> <ul style="list-style-type: none"> We amended the accounts. 	✓
Disclosure	We identified during our testing of accruals that the related accounting policy did not reflect what happens in practice at the year end (please see page 10 for further information).	<p>Auditor recommendations</p> <p>We recommended management update the accounting policy</p> <p>Management response</p> <ul style="list-style-type: none"> We updated the accounting policy. 	✓
Disclosure	We discussed with management the relevance of the inclusion of consideration of the going concern assumption in note 5.3 critical judgements given this is not an issue for the Council	<p>Auditor recommendations</p> <p>Management agreed with our view and agreed to update the note</p> <p>Management response</p> <ul style="list-style-type: none"> The Critical Judgement note has been amended. 	✓
Disclosure	A small number of disclosure changes were made – either to reflect information received after the accounts were drafted or to enhance presentation or agree to underlying records. These are all insignificant in terms of our materiality levels. Some of these changes were identified to us by management.	<p>Auditor recommendations</p> <p>The notes should be updated as discussed with management.</p> <p>Management response</p> <ul style="list-style-type: none"> We updated the financial statements. 	✓

Fees

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We confirm below our final fees charged for the audit and provision of non-audit services.

Audit Fees

	Proposed fee	Final fee
Council Audit	173,460	173,460
Grant Certification (Housing Benefit Subsidy)	14,020	TBC
Total audit fees (excluding VAT)	£187,480	TBC

The proposed fees for the year were in line with the scale fee set by Public Sector Audit Appointments Ltd (PSAA). Our fees for grant certification cover only housing benefit subsidy certification, which falls under the remit of Public Sector Audit Appointments Limited. Fees in respect of other grant work, such as reasonable assurance reports, are shown under 'Fees for other services'.

Non Audit Fees

Fees for other services	Fees £'000
Audit related services:	
• Certification of 2017/18 Teachers Pension Return	4,200 (indicative)
Non-audit services	
• CFO Insights (Full cost for 3-year subscription is £30,000. Annual charge is £10,000)	10,000
• Opportunity West Midlands Training Programme	5,500
Total indicative	£19,700

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Independent auditor's report to the Members of Coventry City Council

Report on the Audit of the Financial Statements

Opinion

Our opinion on the financial statements is unmodified

We have audited the financial statements of Coventry City Council (the 'Authority') and its subsidiaries] (the 'group') for the year ended 31 March 2018 which comprise the Comprehensive Income & Expenditure Statement, the Movement in Reserves Statement, the Balance Sheet, the Cash Flow Statement, the Collection Fund Statement, the Group Comprehensive Income and Expenditure Statement, the Group Movement in Reserves Statement, the Group Balance Sheet, the Group Cash Flow Statement, Notes to the Main Financial Statements, notes to the Group Accounts and the Statement of Accounting Policies including the significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2017/18.

In our opinion, the financial statements:

- give a true and fair view of the financial position of the group and of the Authority as at 31 March 2018 and of the group's expenditure and income and the Authority's expenditure and income for the year then ended;
- have been prepared properly in accordance with the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2017/18; and
- have been prepared in accordance with the requirements of the Local Audit and Accountability Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard as applied to public interest entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.


Who we are reporting to

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014 and as set out in paragraph 43 of the Statement of Responsibilities of Auditors and Audited bodies published by Public Sector Audit Appointments Limited. Our audit work has been undertaken so that we might state to the Authority's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's members as a body, for our audit work, for this report, or for the opinions we have formed.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Director of Finance and Corporate Services' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Director of Finance and Corporate Services has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the Authority's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

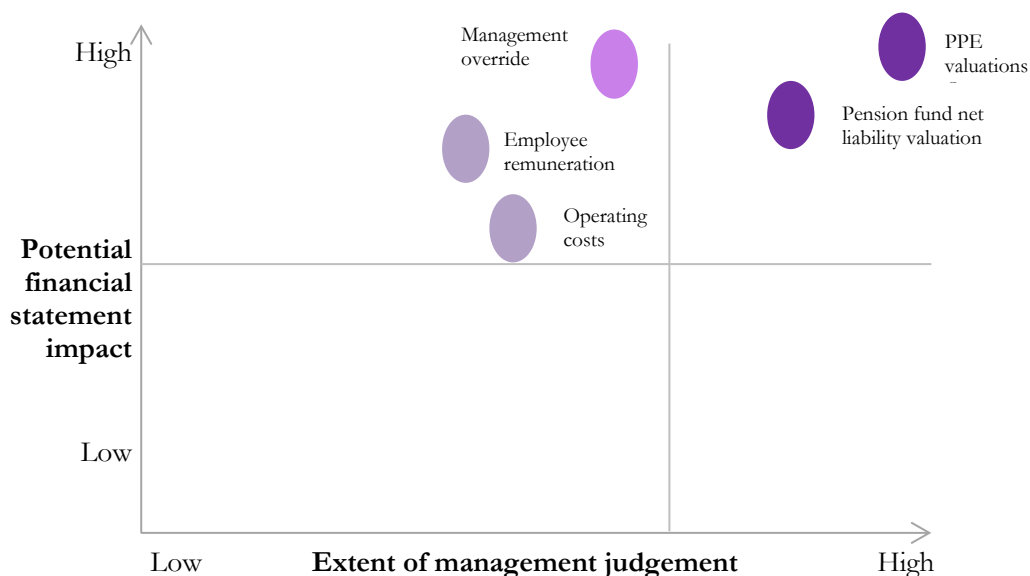


Overview of our audit approach

- Overall materiality: £12,642,000 which represents 1.8% of the group's gross expenditure;
- Key audit matters were identified as
 - Valuation of property, plant and equipment (land and buildings)
 - Valuation of pension fund net liability
- The group audit scope covered five components, of which Coventry City Council is the only significant component requiring a full scope audit. The other four components are not significant. Two of the other non significant components received a targeted audit response; and the other two non significant components were subjected to analytical audit procedures.
- A key change to the group was the acquisition of 100 per cent of the shares in a fifth component, Coombe Abbey Hotel Ltd during 2017/18. As this component was being consolidated for the first time in 2017/18 we applied targeted procedures to this component, focussing on the valuation of the hotel.

Key audit matters

The graph below depicts the audit risks identified and their relative significance based on the extent of the financial statement impact and the extent of management judgement.



Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current year and include the most significant assessed risks of material misstatement (whether or not due to fraud) that we identified. These matters included those that had the greatest effect on: the overall audit strategy; the allocation of resources in the audit; and directing the efforts of the engagement team. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

Key Audit Matter – Group and Authority	How the matter was addressed in the audit – Group and Authority
Risk 1 Valuation of property, plant and equipment (land and buildings)	<p>Our audit work included, but was not restricted to:</p> <ul style="list-style-type: none"> • Assessing management's processes and assumptions for the calculation of the estimate, the instructions issued to valuation experts and the scope of their work; • Evaluating the competence, capabilities and objectivity of the Authority's internal valuer; • Discussing with the valuer the basis on which the valuation was carried out and challenging key assumptions, including the basis of valuations of component assets; • Assessing and challenging the information used by the valuer to ensure it was robust and consistent with our understanding; • Sample testing revaluations made during the year to ensure they were input correctly into the Authority's asset register; and • Evaluating the assumptions made by management for those assets not revalued during the year and how management satisfied themselves that these are not materially different to current value.
<p>The Authority revalues its land and buildings on an quinquennial basis to ensure that carrying value is not materially different from current value. This represents a significant estimate by management in the financial statements.</p> <p>We therefore identified the valuation of property, plant and equipment (land and buildings) as a significant risk for the Group and Authority, which was one of the most significant assessed risks of material misstatement.</p>	<p>The Authority and Group accounting policy on the valuation of property, plant and equipment is shown in notes 5.2 and 5.7 to the financial statements and related disclosures are included in notes 3.14 and 3.18</p>
	<p>Key observations</p> <p>We concluded that the valuation basis was appropriate and that the resulting</p>

Key Audit Matter – Group and Authority	How the matter was addressed in the audit – Group and Authority
	revaluation was appropriately accounted for.
<p>Risk 2 Valuation of pension fund net liability</p> <p>The Authority's net pension fund liability, as reflected in its balance sheet, represents a significant estimate in the financial statements.</p> <p>We therefore identified the valuation of the pension fund net liability as a significant risk for the Group and Authority, which was one of the most significant assessed risks of material misstatement.</p>	<p>Our audit work included, but was not restricted to:</p> <ul style="list-style-type: none"> • Gaining an understanding of the processes and controls put in place by management to ensure that the net pension fund net liability was not materially misstated and evaluating the design of the associated controls • Evaluating the competence, capabilities and objectivity of the Authority's actuary who carried out the pension fund valuation, gaining an understanding of the basis on which the valuation was carried out; and • Assessing the reasonableness of the significant actuarial assumptions used by management and their actuary by obtaining a view of this from our own expert and following up any areas recommended by our expert to conclude on reasonableness. • Checking the consistency of the pension fund gross asset and gross liability figures and associated disclosures in the notes to the main financial statements with the actuarial report from the actuary <p>The Group and Authority accounting policy on the valuation of the pension fund liability is shown in notes 5.2 and 5.7 to the financial statements and related disclosures are included in notes 3.29 and 3.30.</p>
	<p>Key observations</p> <p>We concluded that the valuation basis was appropriate and that the net pension fund liability valuation was appropriately accounted for.</p>

Our application of materiality

We define materiality as the magnitude of misstatement in the financial statements that makes it probable that the economic decisions of a reasonably knowledgeable person would be changed or influenced. We use materiality in determining the nature, timing and extent of our work and in evaluating the results of that work.

Materiality was determined as follows:

Materiality Measure	Group	Authority
Financial statements as a whole	<p>£ 132,642,000,000 which is 1.8% of the group's gross expenditure. This benchmark is considered the most appropriate because we consider users of the financial statements to be most interested in how it has expended its revenue and other funding.</p> <p>Materiality for the current year is at the same percentage level of gross expenditure as we determined for the year ended 31 March 2017 as we did not identify any significant changes in the Group's control environment.</p>	<p>£ 12,610,000 which is 1.8% of the Authority's gross expenditure. This benchmark is considered the most appropriate because we consider users of the financial statements to be most interested in how it has expended its revenue and other funding.</p> <p>Materiality for the current year is at the same percentage level of gross expenditure as we determined for the year ended 31 March 2017 as we did not identify any significant changes in the the Authority's control environment.</p>
Performance materiality used to drive the extent of our testing	75% of financial statement materiality	75% of financial statement materiality
Specific materiality	Not applicable	We applied a lower level of materiality for £100,000 for the senior officer remuneration disclosures due to the public interest in these disclosures and the statutory requirement for these to be made.
Communication of misstatements to the Audit and Procurement Committee	We reported all misstatements above £630,500, and misstatements below that threshold that, in our view, warrant reporting on qualitative grounds.	We reported all misstatements above £630,500, and misstatements below that threshold that, in our view, warrant reporting on qualitative grounds.

The graph below illustrates how performance materiality interacts with our overall materiality and the tolerance for potential uncorrected misstatements.



An overview of the scope of our audit

Our audit approach was a risk-based approach founded on a thorough understanding of the group's business, its environment and risk profile and in particular included:

- Evaluation of identified components to assess the significance of each component and to determine the planned audit response based on a measure of materiality and significance of the component as a percentage of the group's total income, assets and liabilities. A full scope, targeted or analytical approach was taken for each component based on their relative materiality to the group and our assessment of audit risk;
- Full scope audit procedures on Coventry City Council, the significant component within the Group. The Trust's transactions represent 97% of the group's income, and 96% of its total assets;
- Gaining an understanding of and evaluating the Trust's internal controls environment including its financial and IT systems and controls;
- Targeted audit procedures on the assets of Coventry and Solihull Waste Disposal Company Ltd and assets of Coombe Abbey Hotel Ltd, which together represent 2% of the total income of the group, and 4% of its total net assets – both of these are non-significant components included in the group financial statements;
- Performing analytical procedures on the other two non-significant components included in the group financial statements: Coventry North Regeneration Limited; and North Coventry Holdings Limited. These entities in total represent 1% of the group's income.

Other information

The Director of Finance and Corporate Services is responsible for the other information. The other information comprises the information included in the Statement of Accountsⁱ set out on pages 5 to 128 other than the Main Financial Statements, Group Accounts and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge of the group and Authority obtained in the course of our work including that gained through work in relation to the Authority's arrangements for securing value for money through economy, efficiency and effectiveness in the use of its resources or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to

ⁱ Amend this to reflect the actual title used for the full statement of accounts

determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Other information we are required to report on by exception under the Code of Audit Practice

Under the Code of Audit Practice published by the National Audit Office on behalf of the Comptroller and Auditor General (the Code of Audit Practice) we are required to consider whether the Annual Governance Statement does not comply with the 'Delivering Good Governance in Local Government: Framework (2016)' published by CIPFA and SOLACE or is misleading or inconsistent with the information of which we are aware from our audit. We are not required to consider whether the Annual Governance Statement addresses all risks and controls or that risks are satisfactorily addressed by internal controls.

We have nothing to report in this regard.

Our opinion on other matter required by the Code of Audit Practice is unmodified

In our opinion, based on the work undertaken in the course of the audit of the financial statements and our knowledge of the Authority gained through our work in relation to the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources, the other information published together with the financial statements in the Statement of Accounts, for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

Under the Code of Audit Practice we are required to report to you if:

- we have reported a matter in the public interest under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we have made a written recommendation to the Authority under section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of the audit; or
- we have exercised any other special powers of the auditor under the Local Audit and Accountability Act 2014.

We have nothing to report in respect of the above matters.

Responsibilities of the Authority, the Director of Finance and Corporate Services and Those Charged with Governance for the financial statements

As explained more fully in the Statement of Responsibilities set out on page 15, the Authority is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Director of Finance and Corporate Services. The Director of Finance and Corporate Services is responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC code of practice on local authority accounting in the United Kingdom 2017/18, which give a true and fair view, and for such internal control as the Director of Finance and Corporate Services determines is necessary to enable the preparation

of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Director of Finance and Corporate Services is responsible for assessing the group's and the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the group or the Authority lacks funding for its continued existence or when policy decisions have been made that affect the services provided by group or the Authority.

The Audit and Procurement Committee is Those Charged with Governance.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

We are responsible for obtaining reasonable assurance that the financial statements taken as a whole are free from material misstatement, whether caused by fraud or error. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements of the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). Our audit approach is a risk-based approach and is explained more fully in the 'An overview of the scope of our audit' section of our audit report.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters which we are required to address

We were appointed by Public Sector Audit Appointments Ltd on 26 July 2012. The period of total uninterrupted engagement including previous renewals and reappointments of the firm is six years.

The non-audit services prohibited by the FRC's Ethical Standard were not provided to the group or the Authority and we remain independent of the group and the Authority in conducting our audit.

Our audit opinion is consistent with the additional report to the Audit and Procurement Committee.

Report on other legal and regulatory requirements - Conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources

Conclusion

On the basis of our work, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, we are satisfied that the Authority

put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

Responsibilities of the Authority

The Authority is responsible for putting in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

Auditor's responsibilities for the review of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources

We are required under Section 20(1)(c) of the Local Audit and Accountability Act 2014 to be satisfied that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

We have undertaken our review in accordance with the Code of Audit Practice having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in November 2017, as to whether in all significant respects the Authority had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The Comptroller and Auditor General determined this criterion as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to be satisfied that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

Report on other legal and regulatory requirements - Delay in certification of completion of the audit

We cannot formally conclude the audit and issue an audit certificate in accordance with the requirements of the Local Audit and Accountability Act 2014 and the Code of Audit Practice until we have completed the work necessary to issue our Whole of Government Accounts (WGA) Component Assurance statementⁱⁱ for the Authority for the year ended 31 March 2018. We are satisfied that this work does not have a material effect on the financial statements or on our conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2018.

Signature to be added

Mark Stocks

for and on behalf of Grant Thornton UK LLP, Appointed Auditor

The Colmore Building
20 Colmore Circus
Birmingham
West Midlands

B4 6AT

Date to be added

Grant Thornton UK LLP
The Colmore Building
20 Colmore Circus
Birmingham
West Midlands
B4 6AT

Dear Sirs

Financial Statements for the year ended 31 March 2018

This representation letter is provided in connection with the audit of the financial statements of Coventry City Council and its subsidiary undertakings as shown in Appendix 1 for the year ended 31 March 2018 for the purpose of expressing an opinion as to whether the group and parent Council financial statements are presented fairly, in all material respects in accordance with International Financial Reporting Standards and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 and applicable law.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Group Financial Statements

- i We have fulfilled our responsibilities for the preparation of the group and parent Council's financial statements in accordance with International Financial Reporting Standards and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 ("the Code"); in particular the group and parent Council financial statements are fairly presented in accordance therewith.
- ii We have complied with the requirements of all statutory directions affecting the group and parent Council and these matters have been appropriately reflected and disclosed in the group and parent Council financial statements.
- iii The Council has complied with all aspects of contractual agreements that could have a material effect on the group and parent Council financial statements in the event of non-compliance. There has been no non-compliance with requirements of any regulatory authorities that could have a material effect on the group and parent Council financial statements in the event of non-compliance.
- iv We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
- v Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- vi Except as disclosed in the group and parent Council financial statements:
 - a there are no unrecorded liabilities, actual or contingent
 - b none of the assets of the group and parent Council has been assigned, pledged or mortgaged
 - c there are no material prior year charges or credits, nor exceptional or non-recurring items requiring separate disclosure.

- vii We confirm that we are satisfied that the actuarial assumptions underlying the valuation of pension scheme assets and liabilities for IAS19 Employee Benefits disclosures are consistent with our knowledge. We confirm that all settlements and curtailments have been identified and properly accounted for. We also confirm that all significant post-employment benefits have been identified and properly accounted for.
- viii Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of International Financial Reporting Standards and the Code.
- ix All events subsequent to the date of the group and parent Council financial statements and for which International Financial Reporting Standards and the Code require adjustment or disclosure have been adjusted or disclosed.
- x We have considered the adjusted misclassification and disclosures changes schedules included in your Audit Findings Report. The group and parent Council financial statements have been amended for these misclassifications and disclosure changes and are free of material misstatements, including omissions.

The group and parent Council financial statements are free of material misstatements, including omissions.
- xi Actual or possible litigation and claims have been accounted for and disclosed in accordance with the requirements of International Financial Reporting Standards.
- xii We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the group and parent Council financial statements.
- xiii We believe that the group and parent Council's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the group and parent Council's needs. We believe that no further disclosures relating to the group and parent Council's ability to continue as a going concern need to be made in the financial statements.

Information Provided

- xiv We have provided you with:
 - a. access to all information of which we are aware that is relevant to the preparation of the group and parent Council financial statements such as records, documentation and other matters;
 - b. additional information that you have requested from us for the purpose of your audit; and
 - c. unrestricted access to persons within the Council from whom you determined it necessary to obtain audit evidence.
- xv We have communicated to you all deficiencies in internal control of which management is aware.
- xvi All transactions have been recorded in the accounting records and are reflected in the group and parent Council financial statements.

- xvii We have disclosed to you the results of our assessment of the risk that the group and parent Council financial statements may be materially misstated as a result of fraud.
- xviii We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the group and parent Council and involves:
 - a. management;
 - b. employees who have significant roles in internal control; or
 - c. others where the fraud could have a material effect on the group and parent Council financial statements.
- xix We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the group and parent Council's financial statements communicated by employees, former employees, analysts, regulators or others.
- xx We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- xxi We have disclosed to you the identity of the group and parent Council's related parties and all the related party relationships and transactions of which we are aware.
- xxii We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the group and parent Council financial statements.

Annual Governance Statement

- xxvi We are satisfied that the Annual Governance Statement (AGS) fairly reflects the Council's risk assurance and governance framework and we confirm that we are not aware of any significant risks that are not disclosed within the AGS.

Narrative Report

- i The disclosures within the Narrative Report fairly reflect our understanding of the group and parent Council's financial and operating performance over the period covered by the group and parent Council financial statements.

Approval

The approval of this letter of representation was minuted by the Council's Audit and Procurement Committee at its meeting on 16 July 2018

Yours faithfully

Name.....

Position.....

Date.....

Name.....

Position.....

Date.....

Signed on behalf of the Governing Body

Additional written representations from management or those charged with governance

The general letter of representation includes all written representations that are required to be made by management or those charged with governance for **every** audit.

In addition to the required representations, other ISAs (UK) require the auditor to request written representations when certain factors or situations are triggered. These ISAs and the representations are included in section 1 below.

The auditor may also determine it is necessary to obtain one or more written representations to support other audit evidence relevant to the financial statements or one or more specific assertions in the financial statements. Section 2 includes some examples of such representations.

1 Representations required by other ISAs where applicable

ISA 540.22 Auditing accounting estimates

The auditor should request specific representations from management and, where appropriate, those charged with governance about whether significant assumptions used in making accounting estimates are reasonable.

ISA 570.16(e) Going concern

Where events or conditions have been identified that may cast significant doubt on the entity's ability to continue as a going concern (irrespective of whether a material uncertainty exists) the auditor should request specific representations from management and, where appropriate, those charged with governance regarding their plans for future actions and the feasibility of these plans.

ISA 570.A20 Going concern

There may be situations where it is appropriate to obtain specific representations beyond those required by ISA 570.16(e) in support of audit evidence obtained regarding management's plans for future actions in relation to its going concern assessment and the feasibility of those plans.

ISA 710.9 Comparative information

The auditor should request specific representations from management about any restatement made to correct a material misstatement in prior period financial statements that affect the comparative information.

Appendix 1 – list of subsidiary undertakings

Coventry North Regeneration Ltd

Coventry Solihull Waste Disposal Company Ltd

North Coventry Holdings Ltd

Coombe Abbey Hotel Ltd



Coventry City Council's 2017-18 Statement of Accounts

This document presents the Council's financial performance
for the year ending 31st March 2018.

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1 An Overview of the Council's Performance

1.1 Introduction

Coventry City Council is a metropolitan district council responsible for all local government responsibilities within the city of Coventry. The Council is required to set out its accounts in line with strict standards and this Statement of

Accounts presents the Council's financial performance for the year ending 31st March 2018. The narrative report below helps to explain some of the key elements of the Council's role, its impact on major developments in the city and its

performance for the year including some of the key financial information and how this links to the statements and notes in this document.

1.2 Narrative Report

Coventry is a city which is in transition and is faced with some contrasting local circumstances. Coventry's population continues to be one of the fastest growing in the country and now stands at nearly 353,000 on the most recent measures. It is also a young city with the average age of Coventry's residents (33) being notably lower than the England average (40). This feature of the city's age profile has a number of causes including a greater number of people being born than dying in the city, the number of economic migrants that have been drawn to the city and the growth of the city's student population.

Indicators for unemployment in the city and workplace earnings are broadly in line with the national average. However, other economic indicators such as gross disposable household income and the proportion of adults with no qualifications indicate that the city performs below the national average. Coventry also continues to be a city of relatively high deprivation with 18.5% of Coventry residents living in neighbourhoods that are amongst the 10% most deprived in the country and levels of homelessness running well above the national average. In addition, Coventry

health outcomes are generally worse than the England average based on measures such as life expectancy at birth and overall rates of school readiness.

Overall, Coventry has a smaller proportion of older people than the national average. However, the increasing life expectancy of the city's residents will result in an annually growing total number of elderly Coventry residents. This will put greater demand on the city's Adult Social Care services in the future.

Some of the significant challenges facing the city have been present for a number of years and many major urban areas are experiencing similar challenges. In response to this Coventry is transforming itself on a number of fronts and is demonstrating increasing confidence in its position.

Both Warwick University and Coventry University have continued to experience sustained success and recognition at a national level. They continue to attract larger numbers of students into the city and rapidly develop their own facilities and

infrastructure. In addition the universities have become increasingly large employers and have demonstrated significant success in attracting investment into the city and forging strong links with manufacturing and business organisations.

Such success was in evidence with the announcement in November of Coventry winning a competition to host an £80m National Battery Manufacturing Development Facility. This was the result of a joint bid put together by local partners and will see the development of the next generation of battery systems in a cutting edge facility. This builds on previous announcements of investment plans by local companies including the expansion by Jaguar Land Rover of its research and design facilities. The city received a boost in December 2017 from the announcement of its success in achieving UK City of Culture status for 2021 demonstrating a self-belief in the city's cultural heritage. This will generate significant interest in the city and represent a massive boost to its cultural life and local economy in the coming years.

The Council's Operational Performance

The Council is organised over two major Directorates which provide services covering the full range of local government responsibilities. Professional support functions are delivered by teams located within both Directorates.

The People Directorate focuses on commissioning or directly providing services to and on behalf of the city's citizens including adults' and children's social care, education and public health. The Place Directorate is engaged on the wider environment such as the city's highways, green spaces, refuse collection, cultural life and economic development.

The Council has previously announced its plans to promote the growth of a sustainable Coventry economy and improve the quality of life for Coventry people. In relation to this, key information about the city and measures of the Council's overall performance are provided separately in a 2017/18 performance report due to be considered by the Council's Cabinet in August.

The Council's children's social care services have seen a marked improvement and are now judged as "requires improvement to be good" with indicators on repeat referrals and placement stability seeing improvement. A recent Care Quality Commission review of the city's health and care system found that it is "working well to ensure it meets people's needs" and that front line staff "were committed to providing high quality, person-centred care".

In terms of education, the vast majority of primary school pupils continue to attend schools rated

good/outstanding, and the gap with the national average at key stage 2 has narrowed further. However, just under three quarters of secondary pupils attend schools rated good or outstanding compared to over four in five nationally; and key stage 4 results indicate performance is below the national average.

Like other cities, Coventry faces an increasing challenge around homelessness, both in terms of financial costs and poor outcomes, around placements in temporary bed and breakfast accommodation. In 2017/18, work has progressed on the development of a homelessness prevention team, and in adopting the "making every adult matter" approach for people facing severe and multiple disadvantage.

This year saw the launch of a revised household waste and recycling collection service and challenges around increasing levels of fly-tipping. The city's overall road network continues to be in a good/acceptable condition, having improved markedly from previous years; and a programme of work is planned to address the road network condition following recent poor weather conditions. Looking forward, the Council is in the early stages of progressing a Strategic Transport Investment Programme which will see massive investment in the city's road and transport infrastructure over the coming years.

The local economy continued to grow, but at a slowing rate. There are signs that the number of jobs in the city is growing, and the city demonstrated strong growth in resident employment levels. However, there remain some challenges: productivity growth is low and overall productivity remains lower than the UK average; the city continues to have a relatively low

business stock; and lower levels of residents with qualifications.

The city is attracting significant levels of new investment, from purpose-built student accommodation in the city centre, to advanced manufacturing and research clusters in the sub-region; as well as the opening of One Friargate, the first building in the city's new business district. This is resulting in a virtuous cycle: the change in the city's city centre footfall compares well to the position nationally; and the growing number of people in the city centre, particularly students, is attracting further private sector investment into the city centre including Cathedral Lanes, the Upper Precinct, and City Centre South.

The city's successful bid to become the next UK City of Culture has paid off, with Coventry being awarded the title of UK City of Culture 2021. The Coventry City of Culture Trust is now working with partners and communities across the city on a programme that will have a major impact on the city's cultural life.

The Council has had to respond to reductions in its funding from Government of over £100m between 2010/11 and 2017/18. On the whole, it has done this through the continued delivery of large savings programmes, the majority of which have been delivered successfully. The fact that not all of these savings have been implemented demonstrates that there is still work to do in future years and this will still be a key focus for the Council in the period covered by its medium term plans. It is against this background that the Council's financial performance is examined below.

The Council's Financial Performance – Revenue

In February 2017, the Council set an overall budget for its revenue expenditure of £703m. The following table shows how it was planned that this expenditure would be funded. The general and specific Government grants actually received are set out in note 3.8 Analysis of Revenue Grants.

	Budget £m
Council Tax	(118.5)
Local Business Rates	(114.0)
General Government Grant	0.0
Specific Government Grants	(390.1)
Fees and Charges	(80.8)
Total	(703.4)

Through the year, the Council measures the management of its day to day revenue expenditure based on the total amount it spends less the amount it receives for specific grants and fees and charges, representing a net budget of £233m. Using this measure the Council underspent its budget for 2017/18 by £1.6m, as set out in the table overleaf and more fully in note 3.4 Revenue Outturn.

The Council changed its management structure in February 2017 moving to a structure with two main service directorates - the People and Place directorates. These accounts reflect that structure, and the table opposite includes the key service areas that sit within these two Directorates.

Within 2017/18 the two main areas of budgetary overspend were social care services for children (£2.7m) and several services relating to housing and homelessness where the overall overspend was nearly £5m including the cost of non-claimable Housing Benefit Subsidy. In common with other councils across the country, Coventry has experienced high numbers of looked after children resulting in more service users and higher costs of individual care packages. The city has also witnessed a fast-growing number of people and families that require housing and for whom emergency accommodation has had to be provided by the Council. This too is an issue that has been experienced by many local authorities.

Given the deep-rooted nature of the financial challenges faced within Children's Services and Housing the Council has increased the amount of budget in both areas for 2018/19. At the same time the Council is seeking to identify approaches to address the underlying issues and to manage the impacts in both areas. This should ensure that budgetary pressures of the scale witnessed in 2017/18 are not repeated in 2018/19.

In adults' social care, service pressures have been experienced in Coventry in previous years and continue to be experienced by other councils across the country. In response the Government provided additional grant funding and flexibility for councils nationally to raise additional Council Tax revenue specifically to fund the costs of adult social care. Together, these resources have enabled the Council to deliver its adult social care services within budget in 2017/18.

Other areas within the accounts have witnessed budgetary under-spends. In particular the Council has seen favourable variances relating to: a discount on its pension costs as a result of an

early payment arrangement; lower than the expected costs within contingency budgets in particular relating to pension auto-enrolment; a benefit received via the Coventry and Warwickshire Business Rates Pool, additional dividends from its shareholding in the Coventry and Warwickshire Waste Disposal Company and additional investment income and lower costs in relation to treasury management activity.

These favourable circumstances have allowed the Council to identify resources within the 2017/18 budgetary control position to fund a previous commitment of £4.75m for Coventry's UK City of Culture programme and to strengthen the level of reserves set aside to protect against Business Rates volatility. The net £1.6m underspend which is added to the Council's General Fund Balance, re-establishes a position whereby the Council has a reserve set aside amounting to 2% of net revenue budget in line with the Council's Medium Term Financial Strategy.

The purpose of the Council's key financial statements is explained in section 2.1. This includes the Comprehensive Income and Expenditure Statement (CIES) shown at 2.2 which shows the cost of providing services in a different way to the position described above. The CIES reflects non-cash movements such as changes in the Council's pension liability and asset valuations, both of which are discussed below. On this basis the Council made a surplus of £68.2m in the year. Accounting convention means that the value of this movement is reflected also in the Council's Balance Sheet and Movement in Reserves Statement, both of which have increased in value by £68.2m in the year.

Summary of the Council's Revenue Outturn

2017/18	Total Income	Total Expenditure (including reserve movements)	Net Expenditure	Budget	Overspend/ (Underspend)
	£m	£m	£m	£m	£m
Public Health	(19.4)	20.8	1.4	1.6	(0.2)
People Directorate Management	(0.1)	1.5	1.4	1.5	(0.1)
Education and Inclusion	(208.1)	220.3	12.2	12.5	(0.3)
Children and Young People's Services	(9.7)	82.7	73.0	70.3	2.7
Adult Social Care	(38.9)	119.6	80.7	81.9	(1.2)
Customer Services & Transformation	(32.7)	36.3	3.6	2.9	0.7
Place Directorate Management	(0.6)	4.4	3.8	3.7	0.1
City Centre & Major Projects Development	(6.8)	14.2	7.4	7.2	0.2
Transportation & Highways	(27.8)	32.4	4.6	4.2	0.4
Streetscene & Regulatory Services	(27.0)	55.3	28.3	27.3	1.0
Project Management and Property Services	(34.3)	25.9	(8.4)	(7.7)	(0.7)
Finance & Corporate Services	(133.6)	143.0	9.4	7.0	2.4
Contingency and Central Budgets	(110.3)	123.8	13.5	20.1	(6.6)
Total	(649.3)	880.2	230.9	232.5	(1.6)

The Council's Financial Performance – Capital

Final Capital Programme spend for the year was £107m compared with a budget of £123m. Some schemes have made slower progress than planned in 2017/18 and are now expecting to spend the relevant sums in later years. However,

other new schemes received approval and have been progressed during the year. The majority of the expenditure has been funded from external grants, as set out in note 3.18 Capital Expenditure and Capital Financing. The most significant schemes undertaken in the year included the completion of the Council's new

Friargate administrative office building, moving ahead with the city's new destination leisure facility, infrastructure works within the Whitley South scheme, progression of the new Broad Spectrum School and preparatory works for the City Centre South regeneration scheme.

On the 22nd December 2017 the City Council acquired 100% of the ordinary share capital of Coombe Abbey Park Limited (CAPL), the principal activity of which is the running of the Coombe Abbey Hotel situated on the outskirts of the city. The purchase price of £9m could rise to £10.5m by 31st December 2018, depending on the financial performance of the business.

The Council has previously had a long standing interest in the Coombe Abbey Hotel, through the freehold ownership of the site, which is let on a long lease to the company, generating rental income. The Council also held a special share, entitling the Council to dividends each year subject to profitability. In addition, in 2013 the Council provided a £6.7m commercial loan to CAPL repayable over 15 years, of which £4.9m is outstanding as at 31st March 2018. The hotel also sits within the larger Coombe Abbey Park site, which is owned and run by the Council.

As part of its overall financial plans, the Council has continued to generate capital receipts from the sale of assets. The use of external grants (rather than receipts) to part fund 2017/18 capital expenditure has enabled the Council to carry forward capital resources to fund future expenditure plans. This is set out in note 3.13 Usable and Unusable Reserves.

Part of the expenditure programme has been earmarked to be funded by prudential borrowing although due to the Council's existing cash balances it has been able to delay taking any long-term borrowing within 2017/18. As a result of some existing borrowing being repaid the Council's long-term borrowing reflected in the Balance Sheet has gone down in the year from £360m to £333m.

Reserve Balances

The total level of reserves owned and controlled by the Council to support its revenue spending activities has gone up by £14m in 2017/18 and now stands at £62m. A further £24m of reserve balances either belong to or have been set aside to support the city's schools, an increase of £2m in the year. These school reserves are not available for the Council to use for other purposes. In addition, capital resources set aside to fund one-off capital schemes stand at £31m.

The revenue reserves are held for a number of reasons. Several of the largest balances include: £11m set aside to deliver the Council's long-term Private Finance Initiative specific projects, £8m held to help the Council to restructure its workforce so that it can balance future budgets; nearly £5m to support the UK City of Culture 2021 Programme and £5m to support activity relating to the Improved Better Care Fund in 2018/19.

It is often difficult to explain to citizens and others who show an interest in the Council's financial activity, the need to hold this level of financial balances. However, the Council's view is that the scale of the financial challenges facing the Council and range of the projects and aspirations that it has established for itself over the next few years provides a strong justification for setting aside these amounts. In addition, based on the latest nationally available data (for 2016/17) the Council continues to hold more modest reserve balances (relative to its size) than much of the rest of local government. Further detail on the Council's reserve balances are set out in note 3.13 Usable and Unusable Reserves.

Treasury Management

The Council has maintained high levels of short-term treasury investments for several years as a result mainly of receiving large amounts of grant funding ahead of the need to spend on the associated capital projects. The long-term borrowing position at the end of 2017/18 stands at its lowest level for some years at £333m. This is the result of the Council taking opportunities to either pay off debt or not undertake new borrowing as existing debts have matured. In particular, the Council repaid a £20m LOBO (Lender's Option, Borrowers Option) loan in January 2018 at a premium of £10.5m which has enabled it to achieve a modest net saving in its overall borrowing costs.

2017/18 probably marks something of a watershed, with the treasury approach described above, the pensions pre-payment referred to below and the taking shape of the Council's ambitious capital expenditure. The like-for-like level of the Council's short-term investments has reduced in the year and consideration is now turning to when the Council will need to undertake some long-term treasury borrowing. This decision will be informed by the Council's cash-flow position, prevailing interest rate conditions and advice from the Council's treasury advisors and will be driven by the need to secure the most advantageous financial outcome that can be achieved.

Other Issues within the Accounts

This section considers the two most material areas of the Council's accounts by value, asset valuations and pensions accounting. It also looks at the Council's going concern status plus other issues that are important due to their financial materiality or their wider public interest.

The Council's Balance Sheet shows the value at the balance sheet date of the assets and liabilities recognised by the authority. This is summarised in the table below and set out in full in section 2.4. The Council's property assets represent £711m or 61% of the Long Term Assets figure. Its pension liabilities represent £542m or 61% of its Long-Term Liabilities.

Balance Sheet Category	2016/17 £m	2017/18 £m
Long-Term Assets	1,102	1,170
Net Current Assets (Current Assets less Current Liabilities)	107	12
Long Term Liabilities	(990)	(894)
Net Assets	219	288
Represented by:		
Useable Reserves	(104)	(123)
Unuseable Reserves	(115)	(165)
Total Reserves	(219)	(288)

There have been no changes in accounting policies in 2017/18. Note 5.3 Critical Judgements in Applying Accounting Policies captures any areas within the accounts that have a significant

risk of material adjustment within the next financial year. The sections below give an indication of the complexity and volatility of both pensions and asset accounting and demonstrate why the Council has included these as the two areas within this categorisation.

Pensions Accounting

The Council's pension deficit represents the most striking single factor within these accounts as it does for many other local authorities. The balance sheet shows a shortfall of £542m between the current value of amounts paid into the pension fund and the forecast cost of pensions that will need to be paid out in future. This is £71m lower than the deficit recorded in the 2016/17 accounts although when compared with the total value of everything the Council owns (£1,293m) the overall pension deficit remains a significant matter for consideration.

There are a number of contributory reasons for increases in local government pension deficits over recent years. The two main factors are that people are living longer and that changes in financial conditions have led to reductions in the pensions' discount rate. Both of these increase the estimated future costs of pensions. The overall position on pensions has required increases in Local Government Pension Scheme pension contributions from employers and employees nationally. Coventry City Council has made year-on-year increases in employer pension contributions since 2014/15 and these were increased again in 2017/18 as part of the most recent three yearly review of the pension scheme. Although this represents extra costs to the Council, these are being managed within its

overall budget and mean that the financial position of the authority remains sound.

The detailed effects of pensions' accounting for the local government and teachers' unfunded pension schemes are shown in sections 3.30 Pension Costs and 3.31 Retirement Benefits.

In line with a number of other local authorities, the Council has taken the opportunity to pay a sum in 2017/18, equivalent to all of its employer pension contributions for the three year period 2017/18 to 2019/20, to the West Midlands Pension Fund. The nature and longevity of the investment opportunities available to the Pension Fund mean that they are able to secure far greater returns on their investments. As a result the Fund has been able to offer councils including Coventry a discount on their overall contributions; in Coventry's case these contributions total £93m. The cash sum paid is included within the calculation of the £542m pension liability above. However, accounting conventions allow the payments to be allocated across the period up to 2019/20. Therefore, the Council has only charged the in-year figure to its general fund. As a result, there is a difference of £62m representing a divergence between the Pension Liability and Pension Reserve which is allowable under the circumstances described here.

This advance payment represents a key reason why the pensions' liability position has improved in 2017/18. Other than this the two most significant changes have had a broadly equal and opposite effect on the calculated future cost of pension liabilities; a lower discount rate (which serves to increase estimated costs) and an assumed reduction in inflation (which reduces these costs).

Asset Valuations

The Council's assets (its land, property, vehicles and heritage assets) are assessed on a regular basis to ensure that their value is reflected accurately in the accounts. The land and property valuations in particular are always subject to the external economic climate and in some previous years wider financial uncertainty has caused some downward pressure on these values. However, more stable economic conditions in recent years have meant significantly less volatility in revaluations and this is true again for 2017/18, with only minor net movements being recorded in the year. However, asset valuation continues to be a significant area of interest within these accounts.

In response to a recommendation resulting from the audit of the Council's 2016/17 accounts the Council has valued a higher proportion of assets (by value) this year and intends to continue to do this in on an annual basis. This will ensure that the Council can identify material movements in asset valuations during the year.

Note 3.36 Prior Period Restatements recognises a prior period adjustment to reflect a change in how the Council has previously accounted for its infrastructure assets, essentially those relating to the Council's highways. The net effect has been to increase the Council's asset values by £56m.

A total of four schools transferred to academy status in 2017/18. The day to day costs and

funding of the schools are included within these accounts up to the day on which they transferred. Their budget shares of £11m will not be included in the Council's accounts in future and £23m of asset value has been removed from the Council's accounts in the year. This forms the majority of the £35m de-recognition within note 3.15 Property, Plant and Equipment.

Due to the overall significance of asset values within the Council's balance sheet and their sensitivity to external factors it remains appropriate for asset valuations to be included as a significant assumption made in estimating assets and liabilities.

Going Concern

In compiling these accounts, the Council needs to be satisfied that it remains as a going concern. This means that it will be able to continue operating for a period of time that is sufficient to carry out its commitments and objectives. This assessment has become more relevant for local government in recent years with doubts being expressed about whether some local authorities will be able to deliver their full range of service commitments given the financial pressures they face, with one council issuing a Section 114 Notice in February 2018 recognising formally that it may not have sufficient resources to meet its expenditure. In the opinion of the Director of Finance and Corporate Services, Coventry City Council remains in a sound financial position

taking into account its medium term financial plans, the statutory position held by local authorities and the relative strength of its sources of revenue. Integral to this and one of the key measures of financial health is the level of the Council's reserve balances referred to above and these continue to be maintained at a healthy but reasonable level. In addition, the statutory environment in which local authorities operate means that were an authority to encounter financial difficulties, the prospect would be that central government would implement alternative arrangements for the continuation of services or provide assistance to allow the recovery of any deficit over more than one year. On the basis of these conditions, the Council remains a going concern.

The Better Care Fund

The Better Care Fund (BCF) has required Local Authorities and Clinical Commissioning Groups to pool budgets from 1st April 2015 with the intention of driving improvement through the integration of services and resources. The Council has spent £37m in this area as part of an overall pooled budget of £88m. These arrangements will become increasingly important in future years as the government channels more and more funding through this mechanism. The overall pooled budget relationship is set out in note 3.11 Pooled Budgets.

University Hospital Business Rates Appeal

The Council received a request in February 2016 for mandatory Business Rates relief for the University Hospitals Coventry and Warwickshire NHS Trust, replicating similar claims made across the country. If the relief is granted this would represent a significant on-going impact on the Council's Business Rates revenue as well as representing a risk that the appeal could be back-dated. The Council's view is that the claim is not valid and it has not been reflected as a provision in these accounts. However, because it remains possible that the claim is upheld and because the costs could potentially be large, this has led the Council to recognise this as a contingent liability in note 3.38.



Arena Coventry Limited (ACL)

A Judicial Review (JR1) into the decision by the Council to make a loan to ACL when it was the operating company of the Ricoh Arena, finally concluded in the Council's favour in December 2016. Prior to the conclusion of JR1, the Council received notification of a Judicial Review claim (JR2) relating to the sale of a lease extension on the Ricoh Arena to London Wasps Holdings Ltd who became 100% owners of Arena Coventry Ltd in November 2014. JR2 was stayed pending the conclusion of JR1. Although permission to bring this second claim was initially rejected by the High Court on 14th July 2017, the Court of Appeal subsequently ordered that the decision to refuse permission can be appealed and an appeal hearing was held in June 2018. The Council awaits the outcome of the hearing. The Council's view is that it has acted lawfully in all respects and it will continue to strongly defend any further claim. A contingent liability has been recorded separately in note 3.38 Contingent Liabilities and Assets.



Future Plans

The Council's key priorities incorporate a need for the city to become more prosperous and for the Council to lead the drive for economic growth and stimulate the local economy. The Council has been progressing its plans to regenerate the city centre for several years and its future Capital Programme is now bringing this forward, including progress on the planned Friargate business district next to Coventry railway station. The first stage of this is represented by the completion of the Council's new administrative centre building now occupied by Council staff and the Financial Ombudsman Service which has re-located part of its operations from London to Coventry. Approval and funding for a second building is now in place and plans will be progressed in 2018/19.

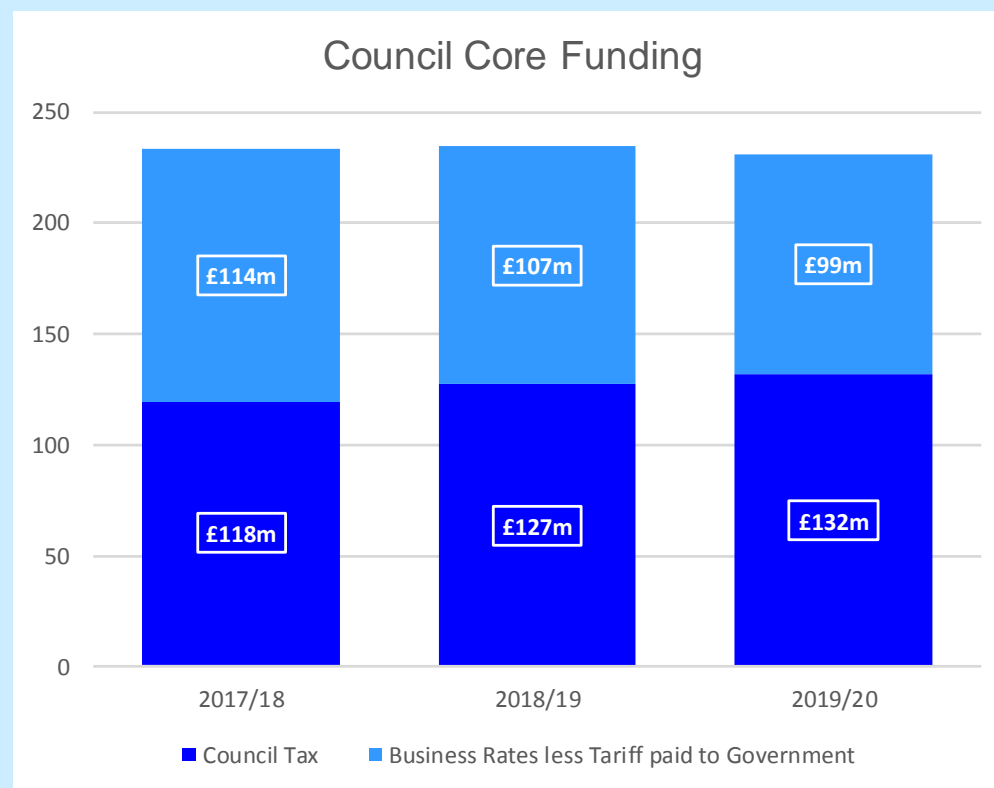
In close proximity to this, the construction phase of the city's new swimming and leisure facility is now well advanced with plans to open early in spring 2019. These are two tangible signs of the action that the Council is taking to improve the attractiveness of Coventry as a destination for people to live, work and do business. In addition, the construction phase of a new 50 metre swimming facility will progress during 2018 at the Alan Higgs Centre in the city. Also, ahead of the UK City of Culture plans, the Council continues to provide the free Godiva Festival on an annual basis and has attracted the BBC Biggest Weekend music event to the city in May 2018.

In 2016/17 the Council formally joined the West Midlands Combined Authority (WMCA) alongside the other six West Midlands councils. The purpose of the WMCA is to draw together strategic work across transport, economic development, employment, skills and housing, improving outcomes for the region. The WMCA

established a Devolution Deal which represents a funding package totalling £8bn to deliver major projects across the West Midlands. These will affect some of the financial arrangements of the member authorities such as the inclusion of schemes within individual authorities' capital programmes. The 2017/18 accounts include £5.4m of capital spend in relation to Devolution Deal related schemes and £0.6m of revenue costs to the finance the Deal and fund the Council's membership of the WMCA.

The Council, supported by the Coventry and Warwickshire Local Enterprise Partnership, have

helped to secure grant funding to implement the Whitley South Infrastructure Project. This will help one of the City's most prominent employers, Jaguar Land Rover, increase its presence in the city and open up new growth opportunities for local manufacturers and businesses in the supply chain, creating highly-skilled engineering and advanced manufacturing jobs. These plans are a demonstration that the city, through the joint co-operation of a range of partners, has the ability to generate economic growth and greater prosperity within Coventry.



Coventry's general grant resources from Government have reduced each year since 2010 and the Council's medium term financial plans include projections based on this trend.

As a result of the Council's participation in the West Midlands Business Rates Retention Pilot, 99% of Business Rates income has been retained locally in 2017/18, a position that will continue for the duration of the Pilot. In 2017/18 the Council moved from a position where it received a resource top-up from Government to one where it paid a resource tariff to Government. This tariff was less than £1m in 2017/18 but grows to nearly £10m in 2018/19. Despite this, the Council will face a relatively stable resource position for the next two years which is reflected in the graph above.

The government's has stated its intention to pursue reform of the Local Government Finance System. This will include a Spending Review affecting all Government Departments, a Fair Funding Review which will dictate the allocation of resources between local authorities, the introduction of 75% local Business Rates retention and 3 yearly Business Rates revaluations. The net result of this is that the Council, like all local authorities, faces a large degree of uncertainty from 2020/21 onwards with regard to its funding position.

The reduction in and uncertainty of future revenue resources and a need to manage spending pressures means that the achievement of savings programmes and the identification of ways in which the Council can balance future budgets will continue to remain key focuses in the future. The fundamental way in which the Council has been able to balance its budget in recent years has been through a reduction in its workforce. The Council's non-schools workforce now stands at

less than 5,000 individuals, a reduction of more than 2,500 from the equivalent figure in 2010. Although this has been required by the financial position faced in recent years, it is likely that reductions in the number of employees will decelerate in the future. One of the key challenges facing the Council is ensuring that it has a sufficient quantity and calibre of employees to delivering the challenging programme of activity including forthcoming major capital projects and the forthcoming UK City of Culture.

Recent budgetary trends including the 2017/18 outturn position re-affirm the issues that are likely to affect the Council's revenue budgetary control position in the next few years. These include the need to deliver existing savings plans and to manage within current budgets for children's social care and issues around housing and homelessness.

Children's and Young People's Services has been undertaking reviews of placements and packages to enable it to move towards better management of its budgetary pressures whilst the Council is also seeking to better coordinate its services relating to housing and homelessness to enable it to identify the most appropriate and cost effective housing solutions.

The additional resources allocated to adult social care have helped ease budgetary pressure in this area. However, in common with the wider funding arrangements for local government, the position beyond 2020/21 remains unclear for adult social care. It will be essential for the Government to provide the necessary clarification to enable this sector to be put on a firm financial footing and continue the closer working relationship to deliver services that has developed between the Council and the health sector locally.

The Council continues to work with key local partners and has put arrangements in place, for instance with the Culture Coventry Trust, to help strengthen its financial position.

Nationally, 2017/18 has seen a continuation of the arrangements through which the Council previously retained 50% of the Business Rates that it collected and the Government has announced plans to move to a 75% retention scheme from 2020/21. As an interim measure in 2017/18 the Council has participated in the WMCA 100% Business Rates Retention Pilot scheme, one of a number around the country.

Whilst the current and future retention schemes emphasise the need to sustain a successful local economy and a healthy local Business Rates base, the WMCA Pilot is beneficial largely as a result of the favourable basis on which the Government has established it, including a no detriment clause. This provides some protection for the Council's financial position for as long as the Pilot is in existence whilst the Government seeks to understand to what extent the scheme will provide a guide as to how an equivalent national scheme could impact on council finances in the future.

Whilst future changes promise to deliver greater autonomy to local government they also represent significant risks. It will be important that a degree of resource equalisation is maintained to protect services in more deprived areas of the country and care will also need to be taken to ensure that transfers of responsibility for funding services can be managed within the new resources made available. Until the details of these developments are worked through for the

period after 2019/20 it is impossible to have any clarity on their impact.

Given the financial challenges that face the Council and the desire to avoid further cuts to services, the Council is seeking to explore and pursue new commercial opportunities and to maximise the financial return that it is able to achieve from its assets. These plans, demonstrated by the purchase of Coombe and investment in property assets within the city, will continue to be developed although they will pay due regard to guidance issued by the Government and the Chartered Institute of Public Finance and Accountancy (CIPFA) relating to capital finance and treasury management in recent months; guides issued with the intention of ensuring that authorities stay within prudent and reasonable parameters of activity.

The Council's response to the key governance issues that it faces in 2018/19 are set out in the Annual Governance Statement (AGS) below. Aside from some of the financial and service challenges that are referred to within the AGS, it is worth noting that the Council is currently in the process of implementing separate action plans arising from the Information Commissioner's Office data protection audit in November 2017 and the need to comply with General Data Protection Regulations from May 2018.

1.3 Statement of Responsibilities

Coventry City Council's Responsibilities

The City Council is required to manage its financial affairs effectively including:

- To make arrangements for the proper administration of its financial affairs and to ensure that one of its employees has the responsibility for the administration of those affairs. In the case of the City Council, that employee is the Director of Finance and Corporate Services;
- To manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- To approve the Statement of Accounts.

The Director of Finance and Corporate Services' Responsibilities

The Director of Finance and Corporate Services is responsible for the preparation of the City Council's Statement of Accounts. In accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ("the Code"), the accounts are required to present a true and fair view of the City Council's financial position at the accounting date and the income and expenditure for the year.

In preparing this statement of accounts, the Director of Finance and Corporate Services has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code of Practice on Local Authority Accounting;

The Director of Finance and Corporate Services has also:

- kept proper accounting records, which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities;

Certification of the Accounts

I certify that the Statement of Accounts presents a true and fair view of Coventry City Council at 31st March 2018 and its income and expenditure for the year ended 31st March 2018, and that the accounts are authorised for issue.



Barry Hastie, CPFA
Director of Finance and Corporate Services
16th July 2018

This Statement of Accounts was approved by the Audit and Procurement Committee of Coventry City Council on 16th July 2018

Cllr Richard Brown
Chair of Audit and Procurement Committee
16th July 2018

1.4 Annual Governance Statement

Scope of responsibility

Coventry City Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. Coventry City Council also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, Coventry City Council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

Coventry City Council has an approved Code of Corporate Governance, which is consistent with the principles reflected in the CIPFA/SOLACE framework and guidance Delivering Good Governance in Local Government (2016). A copy of the Code is available on our website or can be obtained from Democratic Services.

The Annual Governance Statement explains how Coventry City Council has complied with the Code and also meets the requirements of Regulation 6(1) (b) of The Accounts and Audit Regulations 2015 which requires all relevant bodies to prepare an Annual Governance Statement.

The purpose of the governance framework

The governance framework comprises the systems and processes, culture and values by which the Authority is directed and controlled and its activities through which it accounts to, engages with and leads the community. It enables the authority to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate services and value for money.

The system of internal control is a significant part of the framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of

failure to achieve policies, aims and objectives and can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Coventry City Council policies, aims and objectives, to evaluate the likelihood and potential impact of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The governance framework has been in place at Coventry City Council for the year ended 31st March 2018 and up to the date of approval of the Statement of Accounts.

The governance framework

The key principles, approach and review processes that comprise the authority's governance arrangements are set out in the City Council's Code of Corporate Governance. Key elements include the following:

There is a governance/internal control environment that supports the Council in establishing, implementing and monitoring its policies and objectives. The Council's overarching objectives are contained in published policy documents including the Council Plan. These high level plans are supported by a range of thematic policies, strategies and delivery plans, service plans, and detailed work programmes.

Coventry's Council Plan was adopted in January 2014 and last updated in August 2016. The plan, called "Coventry: A Top Ten City", sets out the Council's long term vision and priorities for the city for the next ten years. To deliver the vision and priorities, the Council Plan affirms the Council's commitment to do this by maximising the use of its assets and reducing its operating costs, and through active communities and empowered citizens. The Council Plan is part of the Council's performance management framework designed to help the Council deliver its services and use its resources effectively in a planned and systematic way. The plan is available on our website.

Throughout this process, clear channels of communication exist with all sections of the community and other stakeholders, to ensure the Council considers local needs and communicates both expected and actual outcomes for citizens and service users. This is evidenced through the Council's formal decision-making and performance management processes.

In October 2015, Coventry City Council agreed to join the proposed West Midlands Combined Authority, which is a model of governance for local authorities to act together to drive economic prosperity for the area. A Combined Authority is a statutory body in its own right supported by a devolution agreement with the Government and a constitution which sets out the terms of their funding and powers.

In December 2017, it was announced that Coventry had been named the UK City of Culture for 2021. The aim of this programme is to encourage the use of culture and creativity as a catalyst for change, to promote the development of new partnerships and to encourage ambition, innovation and inspiration in cultural and creative activity. This activity will make significant contributions to the delivery of the Council Plan and corporate priorities. Coventry City of Culture Trust has been set up to organise and deliver this activity and has been formally incorporated and received charitable status. Financial responsibility for the Trust's activities lie with the Chair and Trustees, with an independent Audit Committee providing scrutiny and oversight. As a guarantor on the financial obligations of the Trust, Coventry City Council is a principal partner in supporting the work of the Trust and ensuring that there is good governance around City of Culture delivery.

The control environment to ensure delivery of the Council's objectives is laid down in the Council's Constitution and performance management framework. The Constitution sets out how the Council operates, including:

- Roles and responsibilities of both Councillors and officers, including the Head of Paid Services, Monitoring Officer and Chief Financial Officer.
- How decisions are made and the procedures in place to ensure that these are efficient, transparent and accountable to local citizens. The Constitution includes the Council's senior management structure and a scheme of delegation which sets out the principles for decision making and responsibility for functions. The Council facilitates policy and decision making via a Cabinet structure with Cabinet Member portfolios. There are scrutiny boards covering all portfolios and an overarching Scrutiny Co-ordination Committee.

Details of the Member decision making, advisory and scrutiny bodies are available on our website.

Coventry City Council has developed a comprehensive set of policies and procedures, including those relating to the standards expected of Members and officers. These are subject to regular review to ensure the Council continues to enhance and strengthen its internal control environment. Systems exist to ensure compliance with policies and procedures, including statute and regulations. Internal Audit, through its annual risk based plan assesses compliance with key procedures and policies.

The Council has an Equality, Diversity and Inclusion Commitment which is available on our website. This sets out the Council's commitment to meeting all areas of the public sector equality duty and to ensure equality of opportunity, both as a provider and commissioner of services and as a large employer. The commitment is implemented through setting equality objectives linked to the Council Plan.

Progress is monitored and reported to the Cabinet Member (Policing & Equalities) and the latest progress reports are available on our website. In addition, the Council carries out Equality and Consultation Analysis on all key decisions taken by Cabinet or Cabinet Members.

The Council's Risk Management Strategy defines processes for identifying, assessing, managing and monitoring financial and operational risks. The Strategy recognises the need for risk registers at directorate and corporate level which are updated and reviewed regularly. The Council is looking for continuous improvement throughout the Council in the management of risks, and this is being monitored through the Strategic Management Board.

The Council, through its Whistleblowing and Complaints Procedures, has documented processes in place to deal with concerns raised by both employees and members of the public. These policies have been widely communicated and are subject to regular review to ensure they are working effectively. In addition, the Council's Fraud and Corruption Strategy reinforces the Council's commitment to creating an anti-fraud culture, whilst having effective arrangements in place in responding to allegations of fraud and corruption.

An Audit and Procurement Committee provides independent assurance to the Council on various issues, including risk management and control and the

effectiveness of the arrangements the Council has for these matters. The Committee's terms of reference were developed in conjunction with CIPFA guidance, and the Committee carries out a periodic self-assessment to measure its effectiveness, based on recommended CIPFA practice.

For the financial year 2017-18, the Director Finance and Corporate Services was the nominated Section 151 officer with the delegated responsibility for ensuring there are arrangements in place for proper administration of financial affairs. In assessing this role against the requirements stated in the CIPFA Statement on the Role of the Chief Financial Officer in Local Government (2010), the Authority meets the five principles in the CIPFA Statement, namely:

- The Chief Financial Officer (CFO) in a local authority is a key member of the Leadership Team, helping it to develop and implement strategy and to resource and deliver the authority's strategic objectives sustainably and in the public interest.
- The CFO in a local authority must be actively involved in, and able to bring influence to bear on, all material business decisions to ensure immediate and longer term implications, opportunities and risks are fully considered, and alignment with the authority's overall financial strategy.
- The CFO in a local authority must lead the promotion and delivery by the whole authority of good financial management so that public money is safeguarded at all times and used appropriately, economically, efficiently, and effectively.
- The CFO in a local authority must lead and direct a finance function that is resourced to be fit for purpose.
- The CFO in a local authority must be professionally qualified and suitably experienced.

The S151 Officer is a key member of the Corporate Leadership Team and formally retains a direct reporting line to the Chief Executive when required. The S151 Officer routinely attends and advises the Strategic Management Board of the Council (Chief Executive and both Deputy Chief Executives). The assessment concluded that these arrangements provide an appropriate framework under which the CIPFA principles are able to be delivered. In addition, during 2017-18, the senior management structure within the Council

has been subject to review by the Leader of the Council and the Chief Executive.

The Annual Governance Statement also includes a review of the effectiveness of the system of internal control within group activities, where the Council is in a relationship with another entity to undertake significant activities. The following describes the group activities for the year ended 31st March 2018:

- Coventry and Solihull Waste Disposal Company is owned jointly by Coventry City and Solihull Metropolitan Borough Councils. A formal agreement sets out the operating arrangements between Coventry and Solihull. The Company is subject to the Industrial Emissions Directive and the conditions of Environmental Permitting Regulations issued by the Environment Agency. Furthermore, the Company monitors its activities through an accredited Environmental Management System ISO14001. The Company has appointed Ernst & Young LLP as its external auditors. The last published Annual Report and Financial Statements, for the year ended 31st March 2017, did not highlight any significant concerns.
- North Coventry Holdings (NCH) Limited is a wholly owned subsidiary of the Council. Two of the Directors of the Company are senior officers of Coventry City Council. All transactions are processed using the Council's financial systems and such activities are subject to an annual audit by the Council's Internal Audit Service. The Company has LDP Luckmans as its external auditors. There was an unqualified audit opinion for the last published Annual Report and Accounts, for the year ended 31st March 2017. The company's main purpose is to hold shares in Coventry North Regeneration Limited, although from 2017/18 it is engaged in providing business development services to the City Council.
- Coventry North Regeneration (CNR) Limited is a wholly owned subsidiary of NCH Limited. The main activity of the Company was the construction of the Ricoh Arena. Two of the Directors of the Company are also senior officers of Coventry City Council. All transactions are processed using the Council's financial systems and such activities are subject to an annual audit by the Council's Internal Audit Service. The Company has LDP Luckmans as its external auditors. There was an unqualified audit opinion for the last published Annual Report and Accounts, for the year ended 31st March 2017.
- In December 2017, the City Council acquired 100% of the ordinary share capital of Coombe Abbey Park Limited (CAPL). As part of the acquisition, the

Council secured external independent advice from a number of sources to support the financial and legal due diligence assessment, as well as the valuation of the shares being purchased. The due diligence work highlighted some areas of financial control weaknesses, which it was felt that the Council would need to address following acquisition. In particular, need to strengthen the finance function through increased capacity was recognised as important. In the light of the external due diligence, since the Council acquired CAPL, a programme of changes has been initiated, including the restructuring of the Board, as well as recruitment of a new senior Operations Manager and finance staff. The programme of change continues.

Review of effectiveness

Processes are in place to assess key elements of the governance framework throughout the year, for example, through the work of Internal Audit and the Council's Audit and Procurement Committee. A review of the effectiveness of its governance framework is also undertaken annually as part of the production of the Annual Governance Statement. This is informed by the work of senior managers within the authority, who have responsibility for the development and maintenance of the governance environment, the Acting Chief Internal Auditor's opinion on the overall adequacy and effectiveness of Coventry City Council's internal control environment, and also by comments made by the external auditors and other review agencies and inspectorates.

Arrangements to assess the effectiveness of the governance framework include:

- Regular and detailed monitoring of the Council's performance, by both Strategic Management Board and Members against targets and objectives set out in the Council's Plan.
- On-going reviews of the Council's Constitution, overseen by the Constitution Advisory Panel and subject to approval by Full Council. These reviews include areas such as standing orders, financial procedures and the scheme of delegation.
- Regular reviews of the Council's strategies and procedures to ensure they continue to reflect the needs of the Council.
- An annual review against the principles and best practice set out in the Code of Corporate Governance and which is used to identify improvements to strengthen the Council's governance arrangements. The review of effectiveness has also been informed by:
 - Reports from the external auditors and other inspection agencies.
 - An annual assessment of the adequacy of internal controls/governance arrangements by each Director.
 - The Council's Corporate Risk Register.
 - The work of the Internal Audit Service during 2017-18. The Service works to a risk based audit plan, which is approved annually by the Council's Audit and Procurement Committee. An annual report is also produced and presented to the Committee. The report identifies those issues, which in the opinion of the Acting Chief Internal Auditor, should be considered when producing the Annual Governance Statement.

We have been advised on the implications of the result of the review of the effectiveness of the governance framework by the Audit and Procurement Committee, and can provide reasonable assurance that the arrangements continue to be regarded as fit for purpose in accordance with the governance framework and that a plan to address weaknesses and ensure continuous improvement of the system is in place.



Significant governance issues

Table one below provides an update on the governance issues that were raised in the 2016-17 Annual Governance Statement.

Table One

Ref	Governance issues identified in 2016-17	2017-18 Update
1	Sustainable improvement in children's services	The improvement board has continued to meet to challenge and hold the Council to account for the effective improvement and delivery of Children's Services. A comprehensive transformation programme is underway that will yield longer term and sustainable improvement to Children's Services. This has included the development of a stronger early help offer that expects partners to contribute to, a strengthening of the Multi-Agency Safeguarding Hub and a restructure that better supports the Child's experience and journey through the system. Other improvements have included a better placement mix for looked after children and this is supporting more effective and sustainable budget management. Demand pressures remain that make this extremely challenging.
2	Ensuring delivery of the Council's vision and corporate objectives, in line with the Medium Term Financial Strategy	The Council has set a budget that is balanced over the next two years despite shortfalls in the delivery of savings from a number of transformation projects. The position has been underpinned by continued strength of the council tax-base, additional dividends from the Council's shareholdings and further review and management of the Council's contingency budgets and cash-flows.
3	The delivery of the Kickstart programme – the Council's plan for making savings, supporting city centre regeneration including business rate growth and rationalising its office estate	<p>The works for the new Democratic Centre were delivered in October 2016 with project sign off in October 2017. One Friargate opened for staff in October 2017. Our customers continue to be welcomed in the Customer Services Centre. The opening of One Friargate has enabled the embedding of a much more agile way of working through digital technology and increased flexible working arrangements; touch down space has also been provided for staff in the Council House.</p> <p>The Kickstart revenue savings have been achieved as per the target set-out in the Medium Term Financial Strategy. In addition, the Customer Journey programme delivered the Customer Service Centre in November 2015 and the Medium Term Financial Strategy savings in 2015-16 linked to this.</p> <p>Significant progress was made in 2017/18 with major city centre developments which will drive future business rates. A Joint Venture agreement is being prepared between the Council and the Friargate</p>

		<p>developers which will push forward the development of the city's new commercial quarter. In parallel, the City Centre South retail development, as well as major works on the upper precinct and Cathedral Lanes will all generate improved rates income when they are completed.</p>
4	Raising educational standards	<p>An evaluation of the Coventry School Improvement Strategy at the end of the academic year 2016-17 by the Primary and Secondary Partnerships resulted in a part re-organisation of the Primary Networks and Secondary Collaboratives into larger groupings to increase capacity to drive improvement through school-to-school support.</p> <p>Currently (March 2018) 74% of pupils attend a good or outstanding secondary school compared to 83% nationally. The Secondary and Primary School Improvement Boards continue to oversee the effectiveness of the Secondary Collaboratives and the Primary Networks and provide support, challenge and evaluation for the Local Authority in relation to school improvement.</p> <p>The Education and Children's Services Scrutiny Board (2) has oversight of the Education programme of work. In addition, the Education Standards Board provides a half termly political interface with the Director of Education and Skills and Local Authority officers to scrutinise support in schools and the effectiveness of challenge delivered by the Coventry School Improvement Strategy.</p>
5	Implementation of the Information Management Strategy	<p>The Council has continued to implement the Information Management Strategy which was approved in 2016. Progress continues to be overseen by the Information Management Strategy Group and progress is reported to senior management and the Audit and Procurement Committee. A second data protection audit was carried out by the Information Commissioner's Office in November 2017 which has led to a further action plan. The organisation has also been undertaking a series of actions in readiness for the implementation of the General Data Protection Regulations in May 2018.</p>
6	Long term sustainability of adult social care in the context of financial and demand issues	<p>A Better Care Fund plan was agreed by the City Council and the Coventry and Rugby Clinical Commissioning Group in July 2017 with the subsequent S75 agreement now also approved. The Council savings figures required from this work have been delivered.</p> <p>Savings within Adult Social Care have been delivered for 2018-19 totalling £1m through service review and commissioning work. Spend activity and use of resources are monitored and managed through monthly review meetings.</p>

7	Delivery of the workforce strategy	In 2017-18 we have further strengthened the Council's commitment to developing the workforce, through the Council's organisational development offer. In addition, programme governance in relation to Workforce Reform has been strengthened, with a project board chaired by the Director of Customer Services and Transformation with representation from across the council and dedicated communications & finance support from the Council's S151 officer. The programme is further supported via regular engagement with Corporate Leadership Team, and direct oversight by Senior Management Board and elected members.
8	Code of corporate governance	An annual review was undertaken against the principles and best practice set out in the Code and national framework. This identified a number of actions to strengthen governance arrangements and these were reported to the Audit and Procurement Committee and Senior Management Board to help inform the preparation of this year's Annual Governance Statement. These actions will be implemented during 2018-19 and this review cycle is now embedded. Consequently, this has not been carried forward as a significant governance issue for 2018-19.
9	Establishing a Counter Fraud Framework	A new Fraud and Corruption Strategy has been drafted which includes a counter fraud framework. The framework underpins implementation of the strategy and the governance arrangements linked to this.
10	Risk Management Strategy	The Risk Management Policy and Strategy have been formally adopted and activity is underway to embed risk management practice in the organisation. The process of identifying and reporting upon Corporate Risks is established.

The Council is seeking to continuously enhance its management arrangements to improve service delivery, efficiency and value for money, whilst achieving its objectives. The review of effectiveness has informed identification of the following key challenges for 2018-19 (table two), along with the actions planned to address these matters to further enhance our governance arrangements.

Table Two

Ref	Governance Issue	Planned actions 2018-19	Responsibility	Timescale
1	Sustainable improvement in Children's Services	Continuing to build on the recent progress in Children's Services identified by Ofsted during the focused visit of Children's Services in January 2018, continue to focus on securing long term sustainable improvement in Children's Services. For the immediate future this will continue to be overseen by	Director of Children's Services	On-going

		an Improvement Board and Independent Chair. The Children's transformation programme will continue. A Peer review is planned during this financial year.		
2	Ensuring delivery of the Council's vision and corporate objectives, in line with the Medium Term Financial Strategy	Work continues to implement transformation savings and manage areas of budgetary pressure such as looked after children and homelessness. In addition the Council is looking to examine how best it can take a more commercial approach in both existing and new areas of service. Delivery of the budget is monitored on a regular basis by the Council's Cabinet and its Audit and Procurement Committee. Members will receive regular briefings on new areas of policy development and these will be formally reported to Cabinet Members, Cabinet and Council as appropriate.	Director of Finance and Corporate Services	On-going
3	The delivery of the Kickstart programme – the Council's plan for making savings, supporting city centre regeneration including business rate growth and rationalising its office estate	<p>The Kickstart team will ensure defects resolution and project sign-off for One Friargate is achieved within the 12-month period.</p> <p>The key elements of the Kickstart Programme continue to form part of the Council's ongoing commitment to property rationalisation and optimisation, as well as better use of technology to drive organisational and service benefits.</p> <p>City Centre regeneration will continue in 2018/19 including the expected completion of the Friargate Joint Venture agreement and the opening of Phase 2 of the Cathedral Lanes redevelopment. Coventry's announcement as the 2021 City of Culture is likely to lead to acceleration of city centre redevelopment and therefore business rates increases as the city prepares for its 2021 programme.</p>	Director of Project Management and Property Services/ Director of Customer Services and Transformation/ Director of City Centre and Major Projects	On-going
4	Raising educational standards	Further work to develop and embed the Network and Collaborative evaluation process is required to ensure that the Coventry School Improvement strategy continues to offer appropriate challenge and support and enables development of capacity to support school-to-school improvement and access to available funding.	Director of Education and Skills	On-going

5	Implementation of the Information Management Strategy	Implementation of the action plan arising from the Information Commissioner's Office data protection audit in November 2017. Completion of the General Data Protection Regulations action plan. Implementation of the Information Management Training Strategy.	Members and Elections Team Manager	On-going
6	Long term sustainability of adult social care in the context of financial and demand issues	<p>A series of improvement projects are in place including operational excellence, technology enabled care and improving the effectiveness of promoting independence approaches.</p> <p>The Better Care Plan agreed in 2017-18 also agreed a number of projects linked to prevention from which impact will be assessed in 2018-19. The tight control and monitoring of activity and spend will continue.</p>	Director of Adults Services	On-going
7	Delivery of the Workforce Strategy	<p>Continue to ensure robust governance arrangements are in place and programme changes agreed and monitored.</p> <p>There is a significant programme of activity planned for 2018-19 across many aspects of developing our workforce and ensuring our policies and practices are fit for purpose and for the future.</p>	Head of HR and Organisational Development	On-going
8	Establishing a Counter Fraud Framework	The updated Fraud and Corruption Strategy and Counter Fraud Framework will be presented to the Audit and Procurement Committee for formal approval. Once approved, the framework will be used to identify priorities and develop an action plan of counter fraud work for 2018-19.	Acting Chief Internal Auditor	September 2018
9	Risk Management Strategy	<p>Further activity is required to embed risk management practice throughout the organisation.</p> <p>In 2018-19 this will include the development of comprehensive Service and Directorate risk registers.</p>	Insurance and Risk Manager	On-going
10	Governance Steering Board	As part of continuously improving our governance arrangements, in 2018-19 the Council will look to establish a governance steering board to support the	Members and Elections Team Manager	September 2018

		ongoing review of the effectiveness of our arrangements.		
11	Delivery of the ICT Strategy	Ensuring that there are robust ICT arrangements in relation to infrastructure, cyber security plans and digital skills development. In 2018-19 this will include revising the ICT Strategy to reflect up to date arrangements for these key activities and the financial requirements linked to the delivery of this.	Head of ICT and Digital	On-going
12	Management of increasing demand in relation to homelessness and the associated costs of housing families in temporary accommodation	The Homelessness Reduction Act 2017 came into force in April 2018. In 2018-19 the Council will review its Housing and Homelessness Strategy and establish a new Housing Prevention Service to work alongside the Housing Options Team. We are also securing more cost effective and better quality temporary accommodation to continue to meet the demands of this service.	Director of Streetscene and Regulatory Services / Director of Customer Services and Transformation	On-going

We are satisfied that these steps will address the need for improvements that were identified in our review and we will monitor their implementation and operation, as part of our next annual review.



Martin Reeves
Chief Executive of Coventry City Council



Cllr George Duggins
Leader of Coventry City Council

2 Main Financial Statements

2.1 Overview of Main Financial Statements

The Statement of Accounts includes the following core financial statements prepared in line with IFRS.

Comprehensive Income & Expenditure Statement CIES (sections 2.2 & 4.2)

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with statutory requirements; this may be different from the accounting cost. The taxation position is shown in both the Expenditure and Funding Analysis (section 3.1) and the Movement in Reserves Statement.

The Movement in Reserves Statement (sections 2.3 & 4.3)

This statement shows the movement from the start of the year to the end on the different reserves held by the authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other 'unusable reserves'. The Movement in Reserves Statement shows how the movements in year of the authority's reserves are broken down between gains and losses incurred in accordance with generally accepted accounting practices and the statutory adjustments required to return to the

amounts chargeable to council tax for the year. The Net Increase/Decrease line shows the statutory General Fund Balance movements in the year following these adjustments. Changes have been made to improve and simplify the presentation to the Movement in Reserves Statement in accordance with recommendations in the Code of Practice. Details of the movements in useable revenue reserves are provided within section 3.13.

Balance Sheet (sections 2.4 & 4.4)

The Balance Sheet shows the value, as at the Balance Sheet date, of the assets and liabilities recognised by the authority. The net assets of the authority (assets less liabilities) are matched by the reserves held by the authority. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserves that may only be used to fund capital expenditure or repay debt). The second category of reserves are those that the authority is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve) where amounts would only become available to provide services if the assets are sold and

reserves that hold timing differences shown in the Movement of Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

Cash Flow Statement (sections 2.5 & 4.5)

The Cash Flow Statement shows the changes in cash and cash equivalents of the authority during the reporting period. The statement shows how the authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the authority are funded by way of taxation and grant income or from the receipts of services provided by the authority. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the authority's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the authority.

2.2 Comprehensive Income & Expenditure Statement

2016/17			Service segment	2017/18			Section Ref.
Gross Expenditure *restated	Gross Income *restated	Net Expenditure *restated		Gross Expenditure	Gross Income	Net Expenditure	
£000	£000	£000		£000	£000	£000	
22,658	(20,888)	1,770	Public Health	20,482	(19,343)	1,139	3.2
1,396	(278)	1,118	People Directorate Management	1,541	(126)	1,415	3.2
242,376	(210,721)	31,655	Education and Inclusion	222,180	(203,590)	18,590	3.2
84,631	(8,661)	75,970	Children and Young People's Services	82,940	(9,717)	73,223	3.2
112,319	(31,695)	80,624	Adult Social Care	115,985	(38,602)	77,383	3.2
15,846	(3,171)	12,675	Customer Services & Transformation	7,567	(3,154)	4,413	3.2
2,426	(606)	1,820	Place Directorate Management	1,685	(574)	1,111	3.2
23,286	(5,647)	17,639	City Centre & Major Projects Development	20,837	(6,408)	14,429	3.2
33,546	(13,509)	20,037	Transportation & Highways	37,618	(16,654)	20,964	3.2
43,307	(13,675)	29,632	Streetscene & Regulatory Services	44,187	(14,051)	30,136	3.2
12,474	(1,984)	10,490	Project Management and Property Services	6,291	(1,548)	4,743	3.2
138,226	(128,858)	9,368	Finance & Corporate Services	132,388	(122,432)	9,956	3.2
11,620	(17,304)	(5,684)	Contingency and Central Budgets	6,854	(21,573)	(14,719)	3.2
744,111	(456,997)	287,114	Cost of Services	700,555	(457,772)	242,783	
		42,295	Other Operating Expenditure			39,946	3.1
		21,976	Finance and Investment Income and Expenditure			26,309	3.1
		(325,860)	Taxations and Non-Specific Grant Income			(309,686)	3.1
		25,525	(Surplus)/Deficit on the Provision of Services			(648)	
		26,448	Sub-total of Other Comprehensive Income & Expenditure			(67,595)	3.1
		51,973	Total Comprehensive Income & Expenditure			(68,243)	

* Section 3.36 provides the details of the restatements made prior to 2017/18

2.3 Movement in Reserves Statement

Usable Reserves and Overall Position 2017/18

	General Fund Balance £000	Capital Grants Unapplied Account £000	Usable Capital Receipts Reserve £000	Total Usable Reserves £000	Total Unusable Reserves £000	Total Authority Reserves £000
31st March 2017	(73,965)	(9,737)	(20,489)	(104,191)	(115,287)	(219,478)
Total Comprehensive Income and Expenditure	(648)	0	0	(648)	(67,595)	(68,243)
Adjustments between Accounting Basis and Funding Basis under Regulations	(16,796)	2,558	(3,489)	(17,727)	17,727	0
Net (Increase)/Decrease	(17,444)	2,558	(3,489)	(18,375)	(49,868)	(68,243)
31st March 2018	(91,409)	(7,179)	(23,978)	(122,566)	(165,155)	(287,721)

Unusable Reserves 2017/18

	Capital Adjustment Account £000	Revaluation Reserve £000	Deferred Capital Receipts Reserve £000	Financial Instruments Adjustment Account £000	Collection Fund Adjustment Account £000	Pensions Reserve £000	Accumulated Absences Account £000	Available for Sale £000	Total Unusable Reserves £000
31st March 2017	(473,897)	(169,486)	(10,830)	1,777	(9,198)	613,236	4,121	(71,010)	(115,287)
Total Comprehensive Income and Expenditure	0	(31,950)	0	0	0	(31,045)	0	(4,600)	(67,595)
Adjustments between Accounting Basis and Funding Basis under Regulations	(25,936)	7,032	5,343	9,523	(587)	22,254	98	0	17,727
Net (Increase)/Decrease	(25,936)	(24,918)	5,343	9,523	(587)	(8,791)	98	(4,600)	(49,868)
31st March 2018	(499,833)	(194,404)	(5,487)	11,300	(9,785)	604,445	4,219	(75,610)	(165,155)

Section 3.13 presents further details of the movements in usable and unusable reserves.

Usable Reserves and Overall Position 2016/17 Comparatives.

	General Fund Balance *restated £000	Capital Grants Unapplied Account £000	Usable Capital Receipts Reserve £000	Total Usable Reserves *restated £000	Total Unusable Reserves *restated £000	Total Authority Reserves *restated £000
31st March 2016	(82,985)	(5,736)	(6,660)	(95,381)	(176,070)	(271,451)
Total Comprehensive Income and Expenditure	25,525	0	0	25,525	26,448	51,973
Adjustments between Accounting Basis and Funding Basis under Regulations	(16,505)	(4,001)	(13,829)	(34,335)	34,335	0
Net (Increase)/ Decrease	9,020	(4,001)	(13,829)	(8,810)	60,783	51,973
31st March 2017	(73,965)	(9,737)	(20,489)	(104,191)	(115,287)	(219,478)

Unusable Reserves 2016/17 Comparatives

	Capital Adjustment Account *restated £000	Revaluation Reserve £000	Deferred Capital Receipts Reserve £000	Financial Instruments Adjustment Account £000	Collection Fund Adjustment Account £000	Pensions Reserve £000	Accumulated Absences Account £000	Available for Sale £000	Total Unusable Reserves *restated £000
31st March 2016	(483,770)	(177,351)	(5,871)	1,880	(6,238)	553,552	3,375	(61,647)	(176,070)
Total Comprehensive Income and Expenditure	0	(16,438)	0	0	0	52,203	0	(9,317)	26,448
Adjustments between Accounting Basis and Funding Basis under Regulations	9,873	24,303	(4,959)	(103)	(2,960)	7,481	746	(46)	34,335
Net (Increase)/ Decrease	9,873	7,865	(4,959)	(103)	(2,960)	59,684	746	(9,363)	60,783
31st March 2017	(473,897)	(169,486)	(10,830)	1,777	(9,198)	613,236	4,121	(71,010)	(115,287)

* Section 3.36 provides the details of the restatements made prior to 2017/18

2.4 Balance Sheet

31st March 2017 *restated £000	Balance Sheet	31st March 2018 £000	Section Ref.
804,442	Property, Plant and Equipment	852,981	3.15
25,893	Heritage Assets	25,893	3.16
163,877	Investment Property	174,310	3.17
87,391	Long Term Investments	95,545	3.21
20,452	Long Term Debtors	20,890	3.22
1,102,055	Long Term Assets	1,169,619	
120,001	Short Term Investments	45,119	3.34
249	Inventories	227	
48,289	Short Term Debtors	57,402	3.23
17,169	Cash and Cash Equivalents	16,193	2.5
5,008	Assets held for Sale	4,819	3.17
190,716	Current Assets	123,760	
(13,560)	Short Term Borrowing	(39,892)	3.34
(68,183)	Short Term Creditors	(69,599)	3.24
(1,698)	Short Term Provisions	(2,288)	3.25
(83,441)	Current Liabilities	(111,779)	
(8,684)	Long Term Provisions	(9,582)	3.25
(359,545)	Long Term Borrowing	(332,927)	3.34
(613,236)	Net Pension Liability	(542,245)	3.31
(1,104)	Donated Assets Account	(1,312)	3.28
(4,605)	Capital Grants Receipts in Advance	(4,693)	3.7
(2,678)	Other Long Term Liabilities	(3,120)	3.26
(989,852)	Long Term Liabilities	(893,879)	
219,478	Net Assets	287,721	
(104,191)	Usable Reserves	(122,566)	2.3
(115,287)	Unusable Reserves	(165,155)	2.3
(219,478)	Total Reserves	(287,721)	

* Section 3.36 provides the details of the restatements made prior to 2017/18

The unaudited accounts were authorised for issue on 18th May 2018 and the audited accounts were authorised for issue on the 16th July 2018.

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2.5 Cash Flow Statement

2016/17 *restated	Cash Flow Statement	2017/18
£000's		£000's
25,525	Net (Surplus) or Deficit on the Provision of Services	(648)
(117,009)	Adjust Net (Surplus) or Deficit on the Provision of Services for Non Cash Movements	(64,079)
54,214	Adjust for items included in the Net (Surplus) or Deficit on the Provision of Services that are Investing and Financing Activities	41,136
(37,270)	Net Cash Flows from Operating Activities	(23,591)
(10,628)	Investing Activities	23,054
48,379	Financing Activities	1,513
481	Net (Increase) or Decrease in Cash and Cash Equivalents	976
(17,650)	Cash and Cash Equivalents at the Beginning of the Reporting Period (Asset)/Liability	(17,169)
(17,169)	Cash and Cash Equivalents at the End of the Reporting Period (Asset)/Liability	(16,193)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Section 3.27 presents an analysis of the amounts included in the provision of services for non-cash movements and items included in investing and financing activities.

3 Notes to the Main Financial Statements

3.1 Note to the CIES

2016/17		2017/18	
Net Expenditure	Category of Income or Expenditure	Net Expenditure	Section Ref.
*restated			
£000		£000	
27,176	(Profit) / Loss on Disposal of Fixed Assets **	24,646	
15,090	Levy Payments to Other Bodies	15,270	
29	Precepts of Local Precepting Authorities	30	
42,295	Other Operating Expenditure	39,946	
21,927	Interest Payable and Similar Charges	30,572	3.34
(2,177)	External Investment Income	(2,429)	3.34
18,362	Net interest on the net defined benefit liability	14,913	3.31
(15,832)	Commercial Property Income	(16,242)	
5,460	Commercial Property Expenditure	7,300	
(5,764)	Dividends and Interest Receivable	(7,805)	3.34
21,976	Finance and Investment Income and Expenditure	26,309	
(115,932)	Council Tax	(123,286)	3.39
(60,400)	Retained Business Rates	(114,075)	3.39
(16,735)	Business Rates Top-up	(1,278)	3.39
(47,626)	Revenue Support Grant	0	3.8
(10,694)	General Government Grants	(13,698)	
(74,473)	Capital Grants (section 3.6)	(57,291)	3.7
0	Donated Assets - amortised credits	(58)	3.28
(325,860)	Taxations and Non-Specific Grant Income	(309,686)	
(16,438)	(Surplus)/Deficit on revaluation of non current assets	(31,950)	3.13
(9,317)	(Surplus)/Deficit on revaluation of available for sale financial assets	(4,600)	
52,203	Remeasurement of the net defined benefit liability	(31,045)	3.31
26,448	Sub-total of Other Comprehensive Income & Expenditure	(67,595)	

* Section 3.36 provides the details of the restatements made prior to 2017/18

** The 2017/18 'Loss on Disposal of Fixed Assets' includes £23,079k of derecognition as a result of schools transferring to academy status during the year. The equivalent figure for 2016/17 was £26,633k.

3.2 Expenditure and Funding Analysis

The objective of the Expenditure and Funding Analysis is to demonstrate how the funding available to the authority (i.e. government grants, council tax and business rates) for the year has been used in providing services in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes between the Council's directorates. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement (see section 2.2).

2016/17				2017/18		
Net Expenditure Chargeable to the General Fund *restated £000	Adjustments between the Funding and Accounting Basis *restated £000	Net Expenditure in the Comprehensive Income and Expenditure Statement *restated £000	Service segment	Net Expenditure Chargeable to the General Fund £000	Adjustments between the Funding and Accounting Basis £000	Net Expenditure in the Comprehensive Income and Expenditure Statement £000
1,770	0	1,770	Public Health	1,476	(337)	1,139
1,118	0	1,118	People Directorate Management	1,415	0	1,415
13,725	17,930	31,655	Education and Inclusion	(14,454)	33,044	18,590
75,847	123	75,970	Children and Young People's Services	73,111	112	73,223
79,022	1,602	80,624	Adult Social Care	75,016	2,367	77,383
3,595	9,080	12,675	Customer Services & Transformation	2,622	1,791	4,413
2,220	(400)	1,820	Place Directorate Management	1,111	0	1,111
7,660	9,979	17,639	City Centre & Major Projects Development	7,852	6,577	14,429
(1)	20,038	20,037	Transportation & Highways	(482)	21,446	20,964
27,308	2,324	29,632	Streetscene & Regulatory Services	28,563	1,573	30,136
2,714	7,776	10,490	Project Management and Property Services	2,571	2,172	4,743
9,366	2	9,368	Finance & Corporate Services	9,954	2	9,956
14,471	(20,155)	(5,684)	Contingency and Central Budgets	(7,909)	(6,810)	(14,719)
238,815	48,299	287,114	Net Cost of Services	180,846	61,937	242,783
(229,795)	(31,794)	(261,589)	Other Income and Expenditure	(198,290)	(45,141)	(243,431)
9,020	16,505	25,525	(Surplus) or Deficit	(17,444)	16,796	(648)
(82,985)			Opening General Fund	(73,965)		
9,020			Plus (Surplus)/Deficit on General Fund	(17,444)		
(73,965)			Closing General Fund at 31 March	(91,409)		

* Section 3.36 provides the details of the restatements made prior to 2017/18

3.3 Note to the Expenditure and Funding Analysis

This note provides a breakdown of the adjustments from the General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts

2016/17					2017/18			
Adjustment for Capital Purposes (Note 1) *restated £000	Net Changes for the Pension Adjustment (Note 2) *restated £000	Other Differences (Note 3) *restated £000	Total Adjustments *restated £000	Directorate Analysis	Adjustment for Capital Purposes (Note 1) £000	Net Changes for the Pension Adjustment (Note 2) £000	Other Differences (Note 3) £000	Total Adjustments £000
0	0	0	0	Public Health	(337)	0	0	(337)
0	0	0	0	People Directorate Management	0	0	0	0
17,930	0	0	17,930	Education and Inclusion	33,044	0	0	33,044
123	0	0	123	Children and Young People's Services	112	0	0	112
1,602	0	0	1,602	Adult Social Care	2,367	0	0	2,367
9,080	0	0	9,080	Customer Services & Transformation	1,791	0	0	1,791
(400)	0	0	(400)	Place Directorate Management	0	0	0	0
9,979	0	0	9,979	City Centre & Major Projects Development	6,577	0	0	6,577
25,811	0	0	25,811	Transportation & Highways	21,446	0	0	21,446
2,324	0	0	2,324	Streetscene & Regulatory Services	1,573	0	0	1,573
7,776	0	0	7,776	Project Management and Property Services	2,172	0	0	2,172
2	0	0	2	Finance & Corporate Services	2	0	0	2
(9,636)	7,481	463	(1,692)	Contingency and Central Budgets	(26,514)	22,254	9,806	5,546
64,591	7,481	463	72,535	Net Cost of Services	42,233	22,254	9,806	74,293
(53,070)	0	(2,960)	(56,030)	Other Income and Expenditure	(56,910)	0	(587)	(57,497)
11,521	7,481	(2,497)	16,505	(Surplus) or Deficit	(14,677)	22,254	9,219	16,796

* Section 3.36 provides the details of the restatements made prior to 2017/18

Note 1: Adjustments for Capital Purposes – This column adds in depreciation and revaluation gains and losses on the services line, and includes adjustments for the following:
Capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.

Financing and investment income and expenditure - the statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.

Capital grant income and expenditure - these are adjusted for income not chargeable under generally accepted accounting practices

Note 2: Net change for the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income.

This represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with current and past service costs.

Note 3: Other differences between amounts debited/credited to the Comprehensive Income

and Expenditure Statement and amounts payable/receivable to be recognised under statute: For Financing and investment income and expenditure the other differences column recognises adjustments to the General Fund for the timing differences for premiums and discounts.

The charge under Taxation and non-specific grant income and expenditure represents the difference between what is chargeable under statutory regulations for council tax and NDR that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices.

3.4 Revenue Outturn

The following tables provide a reconciliation between the revenue outturn position reported to management and the first column of the Expenditure and Funding Analysis tables in section 3.1.

2017/18	Net Expenditure Chargeable to the General Fund	Adjustment for elements within the Provision of Service that are not included in the Cost of Services	Contributions to/(from) revenue earmarked reserves	Revenue Outturn Position	Budget	Overspend/ (Underspend)
	£000	£000	£000	£000	£000	£000
Public Health	1,476	41	(135)	1,382	1,580	(198)
People Directorate Management	1,415	0	0	1,415	1,535	(120)
Education and Inclusion	(14,454)	24,219	2,437	12,202	12,485	(283)
Children and Young People's Services	73,111	(279)	148	72,980	70,329	2,651
Adult Social Care	75,016	1,344	4,351	80,711	81,947	(1,236)
Customer Services & Transformation	2,622	33	973	3,628	2,890	738
Place Directorate Management	1,111	569	2,082	3,762	3,705	57
City Centre & Major Projects Development	7,852	(850)	455	7,457	7,208	249
Transportation & Highways	(482)	4,563	492	4,573	4,204	369
Streetscene & Regulatory Services	28,563	(30)	(169)	28,364	27,315	1,049
Project Management and Property Services	2,571	(10,480)	(482)	(8,391)	(7,635)	(756)
Finance & Corporate Services	9,954	(417)	(163)	9,374	6,942	2,432
Contingency and Central Budgets	(7,909)	15,477	5,887	13,455	19,975	(6,520)
Net Cost of Services	180,846	34,190	15,876	230,912	232,480	(1,568)
Other Income and Expenditure	(198,290)	(34,190)	0	(232,480)	(232,480)	0
Surplus or Deficit	(17,444)	0	15,876	(1,568)	0	(1,568)

2016/17	Net Expenditure Chargeable to the General Fund *restated	Adjustment for elements within the Provision of Service that are not included in the Cost of Services *restated	Contributions to/(from) revenue earmarked reserves *restated	Revenue Outturn Position *restated	Budget *restated	Overspend/ (Underspend) *restated
	£000	£000	£000	£000	£000	£000
Public Health	1,770	205	(297)	1,678	2,028	(350)
People Directorate Management	1,118	0	0	1,118	1,163	(45)
Education and Inclusion	13,725	1,164	(2,205)	12,684	12,979	(295)
Children and Young People's Services	75,847	(502)	(113)	75,232	71,588	3,644
Adult Social Care	79,022	1,486	1,095	81,603	78,145	3,458
Customer Services & Transformation	3,595	45	(103)	3,537	4,246	(709)
Place Directorate Management	2,220	(815)	753	2,158	2,377	(219)
City Centre & Major Projects Development	7,660	414	(428)	7,646	7,536	110
Transportation & Highways	(1)	4,524	(169)	4,354	4,319	35
Streetscene & Regulatory Services	27,308	(22)	(237)	27,049	27,085	(36)
Project Management and Property Services	2,714	(10,335)	(82)	(7,703)	(7,769)	66
Finance & Corporate Services	9,366	(564)	(465)	8,337	8,363	(26)
Contingency and Central Budgets	14,471	7,986	(6,080)	16,377	21,321	(4,944)
Net Cost of Services	238,815	3,586	(8,331)	234,070	233,381	689
Other Income and Expenditure	(229,795)	(3,586)	0	(233,381)	(233,381)	0
Surplus or Deficit	9,020	0	(8,331)	689	0	689

* Section 3.36 provides the details of the restatements made prior to 2017/18

3.5 Segmental Analysis

This note provides an analysis of income by segment and details of the revenue outturn position.

2017/18	Income from Grants and Contributions	Recharge Income	Income from Tax Income	Income from Fees and Charges	Total Income	Total Expenditure	Net Total Expenditure	Contributions to/(from) revenue earmarked reserves	Revenue Outturn Position
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Public Health	(19,257)	(81)	0	(86)	(19,424)	20,941	1,517	(135)	1,382
People Directorate Management	(126)	0	0	0	(126)	1,541	1,415	0	1,415
Education and Inclusion	(198,704)	(4,466)	0	(4,886)	(208,056)	217,821	9,765	2,437	12,202
Children and Young People's Services	(8,948)	(14)	0	(769)	(9,731)	82,563	72,832	148	72,980
Adult Social Care	(22,192)	(327)	0	(16,411)	(38,930)	115,290	76,360	4,351	80,711
Customer Services & Transformation	(653)	(29,535)	0	(2,501)	(32,689)	35,344	2,655	973	3,628
Place Directorate Management	(516)	(7)	0	(58)	(581)	2,261	1,680	2,082	3,762
City Centre & Major Projects Development	(4,926)	(375)	0	(1,482)	(6,783)	13,785	7,002	455	7,457
Transportation & Highways	(6,066)	(11,068)	0	(10,646)	(27,780)	31,861	4,081	492	4,573
Streetscene & Regulatory Services	(642)	(12,887)	0	(13,439)	(26,968)	55,501	28,533	(169)	28,364
Project Management and Property Services	(384)	(17,920)	0	(15,996)	(34,300)	26,391	(7,909)	(482)	(8,391)
Finance & Corporate Services	(118,769)	(10,734)	(13)	(4,066)	(133,582)	143,119	9,537	(163)	9,374
Contingency and Central Budgets	(74,732)	(1,932)	(6,158)	(27,467)	(110,289)	117,857	7,568	5,887	13,455
Net Cost of Services	(455,915)	(89,346)	(6,171)	(97,807)	(649,239)	864,275	215,036	15,876	230,912
Other Income and Expenditure	0	0	(232,480)	0	(232,480)	0	(232,480)	0	(232,480)
Surplus or Deficit	(455,915)	(89,346)	(238,651)	(97,807)	(881,719)	864,275	(17,444)	15,876	(1,568)

2016/17	Income from Grants and Contributions *restated	Recharge Income *restated	Income from Tax Income *restated	Income from Fees and Charges *restated	Total Income *restated	Total Expenditure *restated	Net Total Expenditure *restated	Contributions to/(from) revenue earmarked reserves *restated	Revenue Outturn Position *restated
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Public Health	(20,707)	(81)	0	(181)	(20,969)	22,944	1,975	(297)	1,678
People Directorate Management	(170)	0	0	(108)	(278)	1,396	1,118	0	1,118
Education and Inclusion	(205,048)	(5,824)	13	(5,686)	(216,545)	231,434	14,889	(2,205)	12,684
Children and Young People's Services	(8,047)	(19)	0	(615)	(8,681)	84,026	75,345	(113)	75,232
Adult Social Care	(15,000)	(389)	0	(16,695)	(32,084)	112,592	80,508	1,095	81,603
Customer Services & Transformation	(53)	(29,280)	0	(3,116)	(32,449)	36,089	3,640	(103)	3,537
Place Directorate Management	(571)	(385)	0	(35)	(991)	2,396	1,405	753	2,158
City Centre & Major Projects Development	(4,322)	(360)	0	(1,325)	(6,007)	14,081	8,074	(428)	7,646
Transportation & Highways	(5,192)	(11,896)	0	(8,317)	(25,405)	29,928	4,523	(169)	4,354
Streetscene & Regulatory Services	(822)	(12,514)	0	(12,874)	(26,210)	53,496	27,286	(237)	27,049
Project Management and Property Services	(340)	(19,065)	0	(16,033)	(35,438)	27,817	(7,621)	(82)	(7,703)
Finance & Corporate Services	(126,129)	(10,587)	(13)	(3,030)	(139,759)	148,561	8,802	(465)	8,337
Contingency and Central Budgets	(86,295)	(1,531)	(7,313)	(23,558)	(118,697)	141,154	22,457	(6,080)	16,377
Net Cost of Services	(472,696)	(91,931)	(7,313)	(91,573)	(663,513)	905,914	242,401	(8,331)	234,070
Other Income and Expenditure	(47,626)	0	(185,755)	0	(233,381)	0	(233,381)	0	(233,381)
Surplus or Deficit	(520,322)	(91,931)	(193,068)	(91,573)	(896,894)	905,914	9,020	(8,331)	689

* Section 3.36 provides the details of the restatements made prior to 2017/18

3.6 Income and Expenditure Analysis

This note provides an analysis of the income received and expenditure incurred within the Provision of Services in the Comprehensive Income and Expenditure Statement.

Expenditure/ Income	2016/17 restated £000	2017/18 £000
Income		
Fees, charges and other service income	(161,311)	(162,078)
Interest and investment income	(22,194)	(25,087)
Income from council tax and non-domestic rates *	(193,067)	(238,639)
Government grants and contributions	(520,322)	(455,915)
Total Income	(896,894)	(881,719)
Expenditure		
Employee benefits expenses **	294,410	292,042
Other services expenses **	428,985	425,111
Support service recharges	46,117	45,683
Depreciation, amortisation, impairment ***	70,323	32,804
Interest payments	40,289	45,485
Precept and levies	15,119	15,300
Payments to Housing Capital Receipts Pool	0	0
Gain on Disposal of Assets	27,176	24,646
Total Expenditure	922,419	881,071
Surplus/ Deficit on the Provision of Services	25,525	(648)

* Coventry City Council is a member of the West Midlands Business Rates Pilot. As a result of this membership the percentage of non-domestic rates retained by the Council increased from 49% in 2016/17 to 99% in 2017/18 and is reflected in the increase in the table above. The other significant effects associated with this membership were that the Council did not receive Revenue Support Grant in 2017/18 (see section 3.8) and its Business Rates top-up payments reduced by £15m (see section 3.1).

** 2016/17 figures restated to correctly include agency costs within employee benefits expenses.

*** 2016/17 figures restated as described in section 3.36 (2nd change).

3.7 Analysis of Capital Grants

2016/17 £000	Grant / Grant Body	2017/18 £000
30,412	Department for Business, Innovation & Skills *	4,964
23,294	Department for Communities & Local Government	26,164
19	Department for Energy & Climate Change	0
1,385	Department for Transport	6,431
50	Department of Health	0
4,939	Education Funding Agency	3,066
153	European Regional Development Fund	862
5,778	West Midlands combined Authority	10,821
62	Innovate UK	351
0	Sports England	1,455
0	ULEV Taxi Infrastructure Scheme	23
0	Whitefriars	2,199
4,380	Other Capital Grants & Contributions (Non-Govt)	3,513
70,472	Total	59,849

The Capital Grant total of £59,849k is the amount of grant applied during 2017/18. This represents the total level of grant received of £57,291k plus £2,558k which has been transferred from the Capital Grants Unapplied Reserve (see section 2.3). In addition the Council's Balance Sheet (as at 31/03/2018) reflects Capital Grants received in advance of £4,693k.

*The significant decrease in the grant from Department of Business, Innovation and Skills was due to £35m being received in 2016/17 of which £30m resourced the programme in 2016/17 and the remaining £5m was used to resource spend in 2017/18

3.8 Analysis of Revenue Grants

The following table provides an analysis of revenue grant income, separately identifying all grants with a value above £2m.

2016/17 £000	Grant	2017/18 £000
169,596	Dedicated Schools Grant (DSG) *	167,813
122,840	Housing Benefit Subsidy	116,033
47,626	Revenue Support Grant (Formula Grant element) **	0
3,456	EFA School Sixth Form Grant	2,870
6,443	Skills Funding Agency Grants	5,738
8,607	Private Finance Initiative Grants	8,607
12,194	Pupil Premium Grant	10,914
3,311	Education Support Grant	847
3,511	Universal Free School Meals Grant	3,418
1,562	Small Business Rates Relief Compensation Grant	5,743
23,129	Public Health Grant	22,539
9,413	New Homes Bonus	7,615
10,381	Better Care Fund	18,069
23,780	Other revenue grants & contributions	28,416
445,849	Total	398,622

* Section 3.9 identifies a total 2017/18 Dedicated Schools Grant (DSG) funded budget of £165,906k. This is £1,907k lower than the DSG figure shown in the table above, which includes additional elements retained by the Education Funding Agency in the year.

** Please see section 3.6 for an explanation of the reduction in Revenue Support Grant.

3.9 Deployment of Dedicated Schools Grant

The Council's expenditure on schools is funded primarily by grant monies provided by the Education Funding Agency, the Dedicated Schools Grant (DSG). DSG is ringfenced and can only be applied to meet expenditure properly included in

the Schools Budget, as defined in the school Finance and Early Years (England) regulations 2017. The Schools Budget includes elements for a range of educational services provided on an authority-wide basis and for the Individual Schools

Budget, which is divided into a budget share for each maintained school.

Details of the deployment of DSG receivable for 2017/18 are as follows:

Notes	Schools Budget Funded by Dedicated Schools Grant	Central Expenditure £000	Individual Schools Budget £000	Total £000
A	Final DSG for 2017/18 before Academy Recoupment	31,196	257,283	288,479
B	Academy figure recouped for 2017/18	0	122,573	122,573
C	Total DSG after Academy Recoupment for 2017/18	31,196	134,710	165,906
D	Plus: Brought forward from 2016/17	4,492	0	4,492
E	Less: Carry forward to 2018/19 agreed in advance	4,394	0	4,394
F	Agreed initial budgeted distribution in 2017/18	31,294	134,710	166,004
G	In year adjustments	(563)	2,703	2,140
H	Final budgeted distribution for 2017/18	30,731	137,413	168,144
I	Less: Actual central expenditure	30,384	0	30,384
J	Less: Actual ISB deployed to schools	0	137,413	0
K	Plus: Local authority contribution for 2017/18	0	0	0
L	Carry forward to 2018/19	347	0	4,741

Notes

A: Final DSG figure before any amount has been recouped from the authority excluding the January 2018 early years block adjustment.

B: Figure recouped from the authority in 2017/18 by the DfE for the conversion of maintained schools into Academies.

C: Total figure after EFA Academy recoupment for 2017/18

D: Figure brought forward from 2016/17 should be as agreed with the Department. Details of the exercise to obtain this agreement were contained in the Financial Monitoring Team's e-mail circulated in May 2018.

E: Any amount which the authority decided after consultation with the schools forum to carry forward to 2018/19 rather than distribute in 2017/18.

F: Budgeted distribution of DSG, adjusted for carry forward, as agreed with the schools forum.

G: Changes to the initial distribution, for example, adjustments for exclusions, or final early years block adjustment.

H: Budgeted distribution of DSG as at the end of the financial year.

I: Actual amount of central expenditure items in 2017/18- amounts not actually spent.

J: Amount of ISB actually distributed to schools (ISB is regarded for DSG purposes as spent by

the authority once it is deployed to schools' budget shares).

K: Any contribution from the local authority in 2017/18 which will have the effect of substituting for DSG in funding the Schools Budget.

L: Carry forward to 2018/19, ie:

- For central expenditure, difference between budgeted distribution of DSG and actual expenditure, plus any local authority contribution.

- For ISB, difference between final budgeted distribution and amount actually deployed to schools, plus any local authority contribution.

- Total is carry-forward on central expenditure plus carry-forward on ISB plus/minus any carry-forward to 2018/19 already agreed.

3.10 Related Party Transactions

The authority is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the council or to be controlled or influenced by the council. Transactions with related parties are disclosed to allow users of the financial statements to judge their impact on the accounts.

The Deputy Chief Executive (Place) is also the Chief Executive of the Coventry and Warwickshire Local Enterprise Partnership (CWLEP) and a senior officer is seconded to the role of Operations Director at the same organisation. A member of Coventry City Council is on the board of CWLEP. CWLEP was given grants of £549,343 and paid £199,154 for the supply of goods and services, and we received £33,031 in 2017/18. There is a creditors balance of £49,343. CWLEP is a company limited by guarantee and aims to co-ordinate public and private sector partners to develop the economy and increase prosperity. The LEP also has a role in coordinating elements of government funding for growth.

Members

Members of the council have direct control over the council's financial and operating policies. The total of members' allowances is shown in note 3.33. During 2017/18, works and services to the value of £1,040,674 were commissioned from companies that 18 members had an interest in. Contracts were entered into in full compliance with the council's standing orders. In addition, the Council paid grants totalling £3,589,566 to voluntary organisations in which 13 members had an interest. In all instances, the grants were made with proper consideration to declarations of interest. Individual members' declarations of interest are available on the City Council's website.

The sum of £784,610 was received from organisations with which 18 members declared an interest. There was a debtors balance of £162,268 with companies in which 10 members declared an interest; and a creditors balance of £1,391,964 in which 14 members declared an interest.

Senior Officers

In addition, during 2017/18, works and services to the value of £82,455 were commissioned from companies that 2 senior officers had an interest. Grants to the value of £423,951 were made to voluntary bodies in which 2 senior officers had an interest. Contracts were entered into in full compliance with the council's standing orders. In all instances, the payments were made with proper consideration to declarations of interest. The sum of £615,085 was received from organisations with which 2 senior officers declared an interest. There was a debtors balance of £32,489 with companies in which 2 senior officers declared an interest; and a creditors balance of £176,308 in which 1 senior officer declared an interest.

A number of senior officers represent us on the boards of other related companies, however there were no significant transactions with these other entities.

Central Government

Central Government has significant influence over the general operations of the authority – it is responsible for providing the statutory framework within which the authority operates, provides the majority of its funding in the form of grants, and prescribes the terms of many transactions that the authority has with other parties. Details of the main transactions between the Council and Government

departments are set out in the Comprehensive Income and expenditure Statement (section 2.2).

Other Public Bodies

The Authority has transactions with a range of other organisations and public bodies reported elsewhere in the accounts.

- Pension payments are made to the West Midlands Metropolitan Authorities Pension Fund, The Teachers' Pension Agency and the NHS Business Service Authority. Further details are included in section 3.30.
- Precept payments are made to the West Midlands Crime and Police Commissioner and the West Midlands Fire Authority, and these are shown within the Collection fund Income and Expenditure Statements (Section 3.39).
- Levy payments are made to the West Midlands Combined Authority and to the Environment Agency. These are shown within the Income and expenditure Statement in section 2.2.
- The authority has a pooled budget arrangement with Coventry and Rugby Clinical Commissioning group to operate a Better Care Fund (BCF). Transactions and balances are detailed in section 3.11.

Organisations Controlled or Significantly Influenced by the Council

The Council has a combination of financial investment interests and/or group interests. Individual Members' declaration of interest forms are available on the City Council's website.

The authority has interests in the following companies with which there is judged to be a related party relationship

Coventry & Solihull Waste Disposal Company (CSWDC)

CSWDC is a company set up by Coventry City Council and Solihull Metropolitan Borough Council for the disposal of waste arising from the two authorities. During the year, the Council made payments of £7,139,163 to the company for services received and in return provided services to the value of £87,735 of which £1,485 was unpaid as at 31st March 2018.

In addition the Council received Business Rates payments of £638,370 and dividends of £5,666,667.

Coventry North Regeneration Ltd (CNR) and North Coventry Holdings Ltd (NCH)

There remains a balance outstanding of £5,000 on the cash flow assistance loan provided by the City Council to CNR. CNR receives contributions from the City Council to cover its expenses. In 2017/18 the total was £3,887 of which £1,693 related to administrative services provided by the City Council.

During 2017/18 NCH placed a cash deposit of £2,700,000 with the City Council, This was repaid to NCH including interest of £10,064 in March 2018. NCH supplied services to the City Council to the value of £109,980. The City Council provided services to the value of £1,855 plus it initially facilitated a payroll service on behalf of NCH totalling £50,209 for which is was directly reimbursed.

Culture Coventry Ltd

Payment of £1,975,746 was made to Culture Coventry Trust on a long term arrangement for the provision of museum services on behalf of the authority and also other payments of £29,903 for general services. In addition, the authority provided;

- Services to the Trust totalling £37,185 of which £6,846 was unpaid as at 31st March 2018.
- A revolving cash flow facility of £600k of which £261,817 was drawn down.
- Contribution to exit and redundancy costs of £278,888.

The Trust is deemed to be influenced by the authority through its significant representation on the Trust Board.

Coombe Abbey Park Ltd (CAPL)

From the time that the City Council acquired the 100% shareholding, CAPL paid the City Council £166,250 in respect of rent on long lease agreements and £180,166 in loan repayments. In addition, various services were provided to CAPL totalling £15,038 of which £14,151 was unpaid as at 31st March 2018. The City Council paid CAPL £1,825 in respect of various services.

3.11 Pooled Budgets

Better Care Fund

Coventry City Council and Coventry and Rugby Clinical Commissioning Group (CCG) drew up an agreement to operate a Better Care Fund (BCF) pooled budget from 1st April 2015. This was established under Section 75 of the NHS Act 2006 with the purpose of further integrating the health and social care services within Coventry.

There are 14 separate work-streams within the BCF pooled budget arrangements. These work-streams, together with the respective contributions from the two partner organisations and an analysis of the expenditure made by the City Council, are outlined in the table below. The City Council's expenditure is analysed according to the nature of the resourcing and decision making involved.

Better Care Fund Workstreams	Coventry City Council Contribution	Coventry and Rugby CCG Contribution	Total Contribution	Coventry City Council Expenditure Internal ¹	Coventry City Council Expenditure Lead Commissioner ²	Coventry City Council Expenditure Shared ³	Coventry City Council Expenditure Total
	2017/18 £000	2017/18 £000	2017/18 £000	2017/18 £000	2017/18 £000	2017/18 £000	2017/18 £000
Urgent Care	0	(6,587)	(6,587)	0	0	0	0
Out of Hospital & Nursing Care	(6,677)	(28,959)	(35,636)	6,677	0	0	6,677
Voluntary Sector Review	(1,672)	(925)	(2,597)	1,642	0	0	1,642
Short Term Care	(3,145)	(6,708)	(9,853)	1,653	1,071	934	3,658
Dementia	(7,411)	(3,664)	(11,075)	7,411	0	0	7,411
Care Act Implementation	0	(883)	(883)	0	575	0	575
Disabled Facility Grants	(3,900)	0	(3,900)	2,721	0	0	2,721
Acceleration Fund	0	(2,093)	(2,093)	0	0	63	63
Protecting Social Care	(5,815)	(7,439)	(13,254)	5,146	7,439	0	12,585
Community Promoting Independence	(300)	0	(300)	155	0	0	155
Discharge to Assess Support	(1,300)	0	(1,300)	1,193	0	0	1,193
Improving System Flow	(200)	0	(200)	90	0	0	90
Integrating Commissioning	(200)	0	(200)	34	0	0	34
Whole System Prevention	(300)	0	(300)	68	0	0	68
Total	(30,920)	(57,258)	(88,178)	26,790	9,085	997	36,872

1 - This is where resources are controlled and expended by City Council.

2 - The City Council acts as lead commissioner and accounts for expenditure with service providers.

3 - Resources are pooled and the City Council and CCG account for their share of the expenditure as a joint operation in line with the Section 75 agreement.

The following table provides details of the BCF contributions and expenditure for the previous year, for comparative purposes. Work was undertaken within 8 separate work-streams in 2016/17.

Better Care Fund Workstreams	Coventry City Council	Coventry and Rugby CCG	Total	Coventry City Council Expenditure	Coventry City Council Expenditure Lead Commissioner	Coventry City Council Expenditure	Coventry City Council Expenditure
	Contribution	Contribution	Contribution	Internal 1	2	Shared 3	Total
	2016/17 £000	2016/17 £000	2016/17 £000	2016/17 £000	2016/17 £000	2016/17 £000	2016/17 £000
Urgent Care	0	(6,456)	(6,456)	0	0	0	0
Long Term Care	(6,886)	(8,910)	(15,796)	2,437	6,769	0	9,206
Short Term Care	(3,039)	(6,265)	(9,304)	2,184	1,226	861	4,271
Dementia	(7,229)	(4,083)	(11,312)	7,229	0	0	7,229
Care Act Implementation	0	(863)	(863)	0	743	0	743
Disabled Facility Grants	(2,851)	0	(2,851)	2,071	0	0	2,071
Acceleration Fund	0	(2,046)	(2,046)	0	0	971	971
Protecting Social Care	0	(7,271)	(7,271)	0	7,271	0	7,271
Total	(20,005)	(35,894)	(55,899)	13,921	16,009	1,832	31,762

The following table provides details of the total contribution and expenditure made by the two partner organisations during 2017/18, with comparative information for the previous year.

(Surplus) / Deficit	Coventry City Council	Coventry and Rugby CCG	Total	Coventry City Council	Coventry and Rugby CCG	Total
	2017/18	2017/18	2017/18	2016/17	2016/17	2016/17
	£000	£000	£000	£000	£000	£000
Contribution	(30,920)	(57,258)	(88,178)	(20,005)	(35,894)	(55,899)
Expenditure	36,872	47,802	84,674	31,762	22,504	54,266
Net Position	5,952	(9,456)	(3,504)	11,757	(13,390)	(1,633)

The BCF agreement also specified the rules governing the allocation of any surpluses or deficits at year end. The details for the position as at 31st March 2018 are outlined in the following table, together with the position as at 31st March 2017 for comparative purposes.

(Surplus) / Deficit	Coventry	Coventry and	Total	Coventry	Coventry and	Total
	City Council	Rugby CCG		City Council	Rugby CCG	
	31st March	31st March		31st March	31st March	
	2018	2018		2017	2017	
	£000	£000	£000	£000	£000	£000
Retained	(3,196)	0	(3,196)	(1,291)	(221)	(1,512)
Carried Forward	(308)	0	(308)	(121)	0	(121)
Total	(3,504)	0	(3,504)	(1,412)	(221)	(1,633)

3.12 External Audit Costs

Coventry City Council has incurred the following costs in relation to services provided by its external auditors:

2016/17*	Audit Fees	2017/18
£000		£000
173	Fees Payable to external auditors with regard to external audit services carried out by the appointed auditor for the year	173
45	Fees payable in respect of other services provided by external auditors during the year in relation to other services	34
218	Total Fees	207

*2016/17 costs have been restated to reflect a consistent categorisation of fees.

Since 2012/13 the appointed external auditors have been Grant Thornton UK LLP. The fees in respect of other services provided by Grant Thornton in 2017/18 relate to certification of the Teachers' Pension return (£4,200), provision of the CFO Insights online tool that delivers financial analysis against all local authority accounts (£10,000), certification of the Housing Benefit Subsidy Claim (£14,020) and fees for the Opportunity West Midlands Training Programme to improve the commercialisation skills of Council officers (£5,500).

3.13 Usable and Unusable Reserves

Further details of the Council's usable and unusable reserves, shown in section 2.3 are provided below:

Usable Reserves

Usable Reserves	Balance at 31st March 2016 £000	Contributions from reserves 2016/17 £000	Contributions to reserves 2016/17 £000	Balance at 31st March 2017 £000	Contributions from reserves 2017/18 £000	Contributions to reserves 2017/18 £000	Balance at 31st March 2018 £000
General Fund Balance - Uncommitted *	(3,823)	689	0	(3,134)	0	(1,568)	(4,702)
Earmarked Revenue Reserves:							
Schools Reserves (specific to individual schools)	(19,983)	1,857	0	(18,126)	0	(1,464)	(19,590)
Schools Reserves (retained centrally)	(5,841)	2,361	(1,013)	(4,493)	1,053	(1,302)	(4,742)
Total Schools Reserves	(25,824)	4,218	(1,013)	(22,619)	1,053	(2,766)	(24,332)
Children's Social Care	(2,000)	2,000	0	0	0	0	0
Adult Social Care	(116)	108	(10)	(18)	19	(4,799)	(4,798)
Public Health	(1,037)	352	(55)	(740)	402	(268)	(606)
Troubled Families	(701)	15	0	(686)	200	0	(486)
Leisure Development	(876)	811	(829)	(894)	416	(1,121)	(1,599)
Kickstart Project	(2,208)	71	(849)	(2,986)	280	(2,362)	(5,068)
City of Culture	0	0	0	0	0	(5,050)	(5,050)
Potential Loss of Business Rates Income	(2,670)	700	0	(1,970)	700	(2,144)	(3,414)
Early Retirement and Voluntary Redundancy	(12,500)	4,239	0	(8,261)	0	0	(8,261)
Birmingham Airport Dividends	(4,400)	0	0	(4,400)	0	0	(4,400)
Insurance Fund	(2,402)	2,647	(2,031)	(1,786)	1,415	(1,224)	(1,595)
Management of Capital	(2,337)	904	(4,133)	(5,566)	721	(1,487)	(6,332)
Private Finance Initiatives	(11,771)	1,369	(906)	(11,308)	1,324	(797)	(10,781)
Other Directorate	(4,992)	3,681	(4,528)	(5,839)	4,972	(6,327)	(7,194)
Other Directorate funded by Grant	(2,985)	1,495	(1,295)	(2,785)	963	(371)	(2,193)
Other Corporate	(2,343)	1,692	(322)	(973)	962	(587)	(598)
Revenue Earmarked Reserves (Non-School)	(53,338)	20,084	(14,958)	(48,212)	12,374	(26,537)	(62,375)
Total Revenue Earmarked Reserves	(79,162)	24,302	(15,971)	(70,831)	13,427	(29,303)	(86,707)
Other Usable Reserves:							
Useable Capital Receipts Reserve	(6,660)	16,459	(30,288)	(20,489)	13,063	(16,552)	(23,978)
Capital Grant Unapplied Account	(5,736)	41,223	(45,224)	(9,737)	9,737	(7,179)	(7,179)
Total Other Usable Reserves	(12,396)	57,682	(75,512)	(30,226)	22,800	(23,731)	(31,157)
Total Usable Reserves	(95,381)	82,673	(91,483)	(104,191)	36,227	(54,602)	(122,566)

* This is a working balance that is maintained to assist in managing unforeseen financial challenges.

Unusable Reserves

2016/17				2017/18		
Capital Adjustment Account [CAA] *restated £000	Revaluation Reserve [RR] £000	CAA & RR Combined *restated £000	Category of Reserve Movement	Capital Adjustment Account [CAA] £000	Revaluation Reserve [RR] £000	CAA & RR Combined £000
(483,768)	(177,351)	(661,119)	Opening Balance	(473,897)	(169,486)	(643,383)
31,377	0	31,377	Depreciation	25,426	0	25,426
41,040	0	41,040	Derecognitions	35,833	0	35,833
13,395	(16,438)	(3,043)	Revaluations	(5,202)	(31,950)	(37,152)
(3,370)	0	(3,370)	Investment Property Revaluations	(15,721)	0	(15,721)
2,706	0	2,706	Intangibles	1,988	0	1,988
(70,472)	0	(70,472)	Capital grants and contributions applied	(59,849)	0	(59,849)
11,804	0	11,804	Revenue Expenditure funded from Capital	14,687	0	14,687
0	0	0	Capital receipts applied	(12,211)	0	(12,211)
16,545	0	16,545	Disposal of Assets	10,029	0	10,029
2,787	0	2,787	Repayment of Loans	766	0	766
(530)	0	(530)	Capital Expenditure funded from Revenue	(2,680)	0	(2,680)
(1,033)	0	(1,033)	Issue of Loans	(1,137)	0	(1,137)
(24,303)	24,303	0	Written out of the Revaluations Reserve	(7,032)	7,032	0
(9,987)	0	(9,987)	Revenue provision for the Repayment of Debt	(10,241)	0	(10,241)
0	0	0	Management of Capital Reserve	(721)	0	(721)
0	0	0	Deferred Capital - Amortised credit	(58)	0	(58)
(88)	0	(88)	Other Gains and Losses	187	0	187
(473,897)	(169,486)	(643,383)	Closing Balance	(499,833)	(194,404)	(694,237)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Capital Adjustment Account

The Capital Adjustment Account absorbs the difference arising from the different rates at which non-current assets are accounted for as being consumed and those at which resources are set-aside to finance their acquisition, construction or enhancement. Movements in this reserve are shown in the table below, together with those of the Revaluation Reserve.

Revaluation Reserve

This reserve contains the gains made by the Council arising from increases in the value of its: Property, Plant and Equipment; and Non-operational Assets. The reserve only includes gains since its inception on 1st April 2007. Prior to that, gains were consolidated into the Capital Adjustment Account. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost;
- used in the provision of services and the gains are consumed through depreciation; or
- disposed of and the gains realised.

Revaluation Reserve movements are shown in the table above, together with those of the Capital Adjustment Account.

Financial Instruments Adjustment Account

This account provides a balancing mechanism between the different rates at which the gains and losses (such as premiums on the early repayment of debt) are recognised under the Code Of Practice on Local Authority Accounting and those required by statute to be met from the General Fund.

Collection Fund Adjustment Account

This account contains the cumulative difference between the accrued income from Council Tax and Business Rates and the amounts required by regulation to be credited to the General Fund.

Pension Reserve

This reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. A breakdown of the movements in this reserve is provided in section 3.31.

Accumulated Absences Account

The account absorbs the differences that would otherwise arise on the General Fund from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31st March. Statutory arrangements require that the impact on the General Fund is neutralised by transfers to or from the Account.

Available for Sale Financial Instruments Reserve

This records unrealised revaluation gains arising from holding available for sale investments, plus any unrealised losses that have not arisen from impairment of the assets.

Deferred Capital Receipts Reserve

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the authority does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the Usable Capital Receipts Reserve.

3.14 Adjustments between Accounting Basis & Funding Basis under Regulations

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Authority in the year to the resources that are specified by statutory provisions as being available to meet future capital and revenue expenditure.

2016/17		2017/18
*restated	Adjustments made to Comprehensive Income and Expenditure	
£000	Statement (CIES)	£000
	Reversal of items debited or credited to the CIES	
	Usable Reserves	
4,001	Capital grants & contributions unapplied movement to CIES	(2,558)
	Unusable Reserves	
(31,377)	Charges for depreciation of non-current assets	(25,428)
(41,042)	Charges for derecognition of non-current assets	(35,833)
(10,025)	Revaluation of Property, Plant & Equipment & Assets Held for sale	20,923
(2,706)	Amortisation of intangible assets	(1,988)
70,473	Capital grants and contributions applied	59,849
(11,804)	Revenue expenditure funded from capital under statute	(14,687)
(543)	Loss on Disposal funded from Capital Receipts	(437)
(7,481)	Retirement benefit adjustments debited or credited to the CIES	(22,254)
2,960	Collection Fund Adjustment Account (difference between amount credited to CIES & tax income for the year)	587
(746)	Accumulated Absences Account (difference between remuneration charged to the CIES and remuneration paid for the year)	(98)
93	Movement in Debt Redemption Premia	(10,398)
142	Other movements	748
	Inclusion of items not debited or credited to the CIES	
9,987	Statutory provision for the financing of capital investment	10,241
1,033	Repayment of Transferred Debt Principal	1,137
530	Capital expenditure charged against the General Fund balance.	3,400
(20,506)	Subtotal of adjustments affecting Unusable Reserves	(14,238)
(16,505)	Total Adjustments	(16,796)

* Section 3.36 provides the details of the restatements made prior to 2017/18

3.15 Property, Plant and Equipment

The table below shows the movement in the City Council's Property, Plant and Equipment during the year.

	Other Land & Buildings £000	Vehicles, Plant & Equip't £000	Infra- structure Assets £000	Community Assets £000	Surplus Assets £000	Under Construction £000	Total £000
Cost or Valuation							
1st April 2017	846,976	35,073	414,468	15,834	164	41,646	1,354,161
Additions	4,610	1,649	19,505	642	0	48,050	74,456
Revaluation increase/(decreases) to Revaluation Reserve	(18,534)	0	0	0	0	0	(18,534)
Revaluation increase/(decrease) to the Surplus/Deficit on the Provision of Services	22,518	0	0	0	0	0	22,518
Disposals	(3,000)	0	0	0	0	0	(3,000)
Derecognition	(26,760)	0	(7,439)	(504)	0	0	(34,703)
Reclassifications	44,109	0	0	0	0	(44,118)	(9)
31st March 2018	869,919	36,722	426,534	15,972	164	45,578	1,394,889
Depreciation and Impairment							
1st April 2017	417,878	26,924	104,908	0	9	0	549,719
Depreciation Charge	14,660	2,106	8,650	0	9	0	25,425
Disposals	0	0	0	0	0	0	0
Depreciation written out to the Revaluation Reserve	(50,486)	0	0	0	0	0	(50,486)
Depreciation written out to the Surplus/Deficit on the Provision of Services	17,318	0	0	0	0	0	17,318
Impairment losses/reversals to Revaluation Reserve	0	0	0	0	0	0	0
Impairment losses/reversals to Surplus/Deficit on the Provision of Services	0	0	0	0	0	0	0
Reclassifications	(68)	0	0	0	0	0	(68)
31st March 2018	399,302	29,030	113,558	0	18	0	541,908
Net Book Value							
31st March 2018	470,617	7,692	312,976	15,972	146	45,578	852,981
1st April 2017	429,098	8,149	309,560	15,834	155	41,646	804,442

The table below shows the movement in the City Council's Property, Plant and Equipment during the previous year for comparative purposes.

	Other Land & Buildings	Vehicles, Plant & Equip't	Infra-structure Assets *restated	Community Assets	Surplus Assets	Under Construction	Total *restated
	£000	£000	£000	£000	£000	£000	£000
Cost or Valuation							
1st April 2016	882,719	42,315	408,079	15,737	164	10,339	1,359,353
Additions	3,468	2,236	18,577	285	0	31,163	55,729
Revaluation increase/(decreases) to Revaluation Reserve	13,268	(190)	0	0	0	144	13,222
Revaluation increase/(decrease) to the Surplus/Deficit on the Provision of Services	(22,229)	(8,838)	0	0	0	0	(31,067)
Disposals	(550)	(450)	0	0	0	0	(1,000)
Derecognition	(28,664)	0	(12,188)	(188)	0	0	(41,040)
Reclassifications	(1,036)	0	0	0	0	0	(1,036)
31st March 2017	846,976	35,073	414,468	15,834	164	41,646	1,354,161
Depreciation and Impairment							
1st April 2016	399,931	27,535	97,836	0	0	0	525,302
Depreciation Charge	22,071	2,225	7,072	0	9	0	31,377
Disposals	0	0	0	0	0	0	0
Depreciation written out to the Revaluation Reserve	10,674	60	0	0	0	0	10,734
Depreciation written out to the Surplus/Deficit on the Provision of Services	(14,776)	(2,896)	0	0	0	0	(17,672)
Impairment losses/reversals to Revaluation Reserve	0	0	0	0	0	0	0
Impairment losses/reversals to Surplus/Deficit on the Provision of Services	0	0	0	0	0	0	0
Reclassifications	(22)	0	0	0	0	0	(22)
31st March 2017	417,878	26,924	104,908	0	9	0	549,719
Net Book Value							
31st March 2017	429,098	8,149	309,560	15,834	155	41,646	804,442
1st April 2016	482,788	14,780	310,243	15,737	164	10,339	834,051

* Section 3.36 provides the details of the restatements made prior to 2017/18

Revaluation of Fixed Assets is undertaken within a 5 year rolling programme. This is a re-assessment of asset valuations and has been undertaken by qualified City Council staff in accordance with the "Royal Institute of Chartered Surveyors Appraisal and Valuation Manual". The valuation bases used for the fixed asset classifications are detailed in the accounting policies, see section 5.7. In

addition, a review is undertaken by the Council's valuer to determine whether the carrying amount of other assets, not due for valuation as part of the rolling programme, is consistent with their current value. The valuer has considered both external factors, such as market conditions and changes in the regulatory environment, and internal factors, such as obsolescence and physical damage.

There was also a review of specialist PPE, of which schools are the most significant. For the build costs the BCIS all-in Tender Price Index was applied and for land the Knight Frank Residential Development land Index. This resulted in an overall increase in the schools valuations of £24,416k.

Depreciation is a calculation of the amount an asset has decreased in value due to general wear and tear etc. and is provided for on all assets with a determinable finite life (except for land, community assets, heritage assets and non-operational properties), by allocating the value of the asset in the balance sheet over the periods expected to benefit from their use.

The basis upon which depreciation is charged for the different asset types is detailed in the accounting policies, see section 5.7.

3.16 Heritage Assets

Heritage assets are those assets that are intended to be preserved in trust for future generations because of their cultural, environmental or historical associations. They are held by the authority principally for their contribution to knowledge and culture.

Heritage assets that have been included in the financial statements at valuation are based on external or internal insurance valuations. These valuations were last updated in 2007 and have not been reassessed during 2017/18 because the cost of carrying this out is considered to outweigh the benefits to users of the financial statements.

The table provides a breakdown of the brought forward balance of Heritage Assets on 1st April 2017 and the carried forward balance on 31st March 2018. There have been no significant or material additions or disposals over the last five years that warrant any further disclosure.

Type of Heritage Assets	31st March 2017 £000	31st March 2018 £000
Transport Museum Collection	6,933	6,933
Scientific	20	20
Clocks	265	265
Arms & Armour	35	35
Textiles	5,035	5,035
Silver	375	375
General	132	132
Natural History	40	40
Works of Art	232	232
Furniture	140	140
Visual Arts	12,438	12,438
Civic Regalia	248	248
Total	25,893	25,893

Heritage assets relate predominantly to the museum collections at The Herbert Art Gallery & Museum, Coventry Transport Museum and other assets situated in the Council House and St Mary's Guildhall which have been categorised in the table above.

Details of the following classification of heritage asset which are most significant in terms of value are:

Visual Art collection - The Authority holds a significant collection of paintings which are on display at The Herbert. The collection is reported on the Balance Sheet at insurance valuations based on market values of which the most significant valuations include 'Ebbw Vale' by Lowry, 'King George III' by Lawrence and 'Bacchus and Ariadne' by Giordano and Brueghel.

Textile Collection - The Authority holds an extensive collection of textiles which are on display at The Herbert and St Mary's Guildhall. The collection is reported on the Balance Sheet at insurance valuations based on market values of which the most significant valuation relates to the Tournai Tapestry that was commissioned to commemorate the visit of King Henry VII and Queen Elizabeth in 1500.

Transport Museum Collection - The Authority holds an extensive transport collection which is on display at The Coventry Transport Museum. The collection is reported on the Balance Sheet at insurance valuations based on market values of which the most significant valuations include the Thrust 2 and Thrust SSC cars. Thrust SSC (supersonic car) is the current world land speed record holder and became the first car to officially break the sound barrier.

Heritage assets have been recognised where the authority has information on the cost or value.

Where the cost or value is not available, and the cost of obtaining the information outweighs the benefits to users of the financial statements, they have not been recognised and are disclosed separately below:

Monuments - There are approximately sixty monuments consisting of sculptures, public art, murals and memorials situated around the city that have not been included in the financial statements due to not previously having values for these items. It is the view of the Authority that the cost of obtaining the information outweighs the benefits to users of the financial statements. Three of the most significant monuments of historic importance to Coventry and recognised internationally include:

- **Self Sacrifice**, The Lady Godiva Statue - created in 1944 and installed in Broadgate in 1949.
- **Godiva and Peeping Tom figures Broadgate Clock Tower** - Carved wooden figures which form part of the clock located in Broadgate. Created in 1951 by Trevor Tennant.
- **Broadgate Standard** - Standard containing elephant and castle from City coat of arms. Located in Broadgate and installed in March 1948.

Artefacts and archaeology relating to the Pottery and Ceramics Industry - The Authority holds a significant collection of pottery and ceramics at various sites that have been obtained via collection and archaeological finds. None of these collections satisfy the authority's capital de minimis policy and, although they warrant recognition in terms of their contribution to knowledge and culture, this is the reason they are not included in the Balance Sheet. One of the most significant collections of historic importance

to Coventry is the collection from the Lunt Roman Fort which is now located at the Whitefriars site, circa 40 complete or near complete Roman "pots".

Local History Archive - Within the History Centre at The Herbert, the Authority holds a wide range of records and material relating to the history of Coventry which includes books, maps, newspapers, electoral registers and building plans.

Further information about the Authority's Acquisition and Disposal Policy for Museum Archives and Local History Collections, including details regarding the preservation and management of assets can be viewed on the council's website (www.coventry.gov.uk).



3.17 Non-Operational Assets

The tables below show the movement in the City Council's Non-Operational Assets during 2017/18, followed by comparative movements for the previous year.

	Investment Property	Assets Held for Sale	Heritage Assets	Under Construction*	Total
	£000	£000	£000	£000	£000
1st April 2017	160,370	5,008	25,893	3,507	194,778
Additions	1,135	0	0	5,396	6,531
Revaluation increase/(decrease) to Revaluation Reserve	0	0	0	0	0
Revaluation increase/(decrease) to the Surplus/Deficit on the Provision of Services	8,931	6,790	0	0	15,721
Disposals	(80)	(6,949)	0	0	(7,029)
Derecognition	(4,917)	0	0	0	(4,917)
Reclassifications	(32)	(30)	0	0	(62)
31st March 2018	165,407	4,819	25,893	8,903	205,022

	Investment Property	Assets Held for Sale	Heritage Assets	Under Construction*	Total
	£000	£000	£000	£000	£000
1st April 2016	158,794	2,458	25,893	2,977	190,122
Additions	1,338	0	0	530	1,868
Revaluation increase/(decrease) to Revaluation Reserve	(17)	13,967	0	0	13,950
Revaluation increase/(decrease) to the Surplus/Deficit on the Provision of Services	442	2,927	0	0	3,369
Disposals	(339)	(15,206)	0	0	(15,545)
Derecognition	0	0	0	0	0
Reclassifications	152	862	0	0	1,014
31st March 2017	160,370	5,008	25,893	3,507	194,778

* All Under Construction Non-Operational Assets are Investment Properties and are included within that category on the Balance Sheet. These are reviewed annually and have been revalued where material differences arise.

The Council has changed its approach for 2017/18 so that a higher proportion of its investment properties is revalued each year. As a result, over 80% of investment properties have been revalued. The remaining assets have been subject to a review to ensure that there have been no material changes to their value.

There are some property interests held under operating leases that the authority sub-lets. These properties are accounted for as Investment Properties.

Operating expenditure incurred and rental income generated from Investment Property is shown as 'Commercial Property' within the Comprehensive Income and Expenditure Account (section 2.2).

The table below provides a breakdown of Investment Properties. These are all valued at Level 2 of the fair value hierarchy.

Type of Investment Property	31st March 2017 £000	31st March 2018 £000
Commercial	135,370	138,215
Office Units	16,257	16,930
Agricultural	4,137	4,730
Residential	2,774	2,359
Other	1,832	3,173
Total	160,370	165,407

3.18 Capital Expenditure and Capital Financing

The table below shows how capital expenditure in 2017/18 has been financed:

31st March 2017 £000		31st March 2018 £000
391,833	Opening Capital Financing Requirement	380,813
	<u>Capital Investment</u>	
55,729	Property, Plant and Equipment	74,456
1,867	Investment Properties	6,531
2,706	Intangible Assets	1,988
11,804	Revenue Expenditure Funded from Capital Under Statute	14,687
0	Investments	9,147
72,106	Total Capital Investment	106,809
	<u>Sources of Finance</u>	
0	Capital Receipts	(12,211)
(70,472)	Government Grants and Other Contributions	(59,849)
(530)	Revenue Contributions	(3,400)
(9,987)	Revenue Provision for Debt Repayment	(10,241)
(1,104)	Donated Assets	(266)
(1,033)	Other Adjustments	(1,137)
(83,126)	Total from Sources of Finance	(87,104)
380,813	Closing Capital Financing Requirement	400,518
	<u>Explanation of movement in year</u>	
(9,987)	Revenue Provision for Debt Repayment	(10,241)
(921)	Repayment of Transferred Debt Principal	(1,014)
0	Capital Investment funded by borrowing	31,083
0	Capital Receipts Applied to Repay Debt	0
0	Assets acquired under PFI/PPP contracts	0
0	Reduction of Capitalised Provision	0
(112)	Restatement of Historic Debt Liability	(123)
(11,020)	Increase/(decrease) in Capital Financing Requirement	19,705

The Council's capital spending for the year, outlined in section 1.2 and identified in its management accounting reports (£106,543k) includes all the items recorded under capital investment above (£106,809k) less new assets recorded as part of the Street Lighting PFI contract (£266k) see section 3.28.

3.19 Revaluation of Property, Plant and Equipment

The following statement shows the total value of the revaluations carried out in the financial years 2013/14 to 2017/18. The valuations were carried out by Graham Stephens MRICS, from the Property Division – Place Directorate. The basis for valuation is set out in the statement of accounting policies. The effective date of each revaluation is the date that the revaluation was produced.

Year of revaluation	Other Land & Buildings £000	Vehicles, Plant & Equipment £000	Infra- structure Assets £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total £000
Carried at Historical Cost	0	7,692	312,976	15,972	0	45,578	382,218
Valued at current value as at:							
31st March 2014	48,238	0	0	0	0	0	48,238
31st March 2015	17,178	0	0	0	0	0	17,178
31st March 2016	19,419	0	0	0	0	0	19,419
31st March 2017	42,828	0	0	0	0	0	42,828
31st March 2018	342,954	0	0	0	146	0	343,100
Total Cost or Valuation	470,617	7,692	312,976	15,972	146	45,578	852,981

3.20 Capital Commitments

The City Council has an approved capital programme for 2018/19 of £262.4m and a provisional programme of £239.6m for 2019/20 and £191.2m for 2020/21. The following are significant contracts legally committed to finish projects already started on 31st March 2018.

Significant Capital Commitments	Outstanding Commitment	Contract Value	Date for Completion
2017/18	£000	£000	
Friargate Council Office (Friargate LLP)	670	40,500	31/08/2017
Hearsall Primary School (Cameron Butcher Group Ltd)	138	426	30/06/2018
Hearsall Primary School (Cameron Butcher Group Ltd)	530	530	16/11/2018
City Centre Destination Lesiure Facility (Buckingham Group)	13,305	28,395	01/04/2019
City Centre Destination Lesiure Facility (Appleyard & Trew)	141	499	01/04/2019
Alan Higgs 50m Pool (Appleyard & Trew)	108	250	31/07/2019
Swanswell Viaduct Refurbishment (Jackson Civil Engineering)	1,260	4,600	25/05/2018
Whitley South (Buckingham Group)	5,571	10,746	29/09/2019
Growth Deal - Coton Arches (Warwickshire County Council)	1,506	2,000	31/03/2019
Growth Deal - A46 N-S Corridor (Stanks) (Warwickshire County Council)	3,523	4,100	31/03/2019
Growth Deal - R&D Steel (West Midlands Group)	346	1,000	31/03/2019
Nuckle 1.2 (AECOM)	142	674	30/06/2018
Coventry Station Masterplan (Network Rail)	216	273	30/06/2018
Coventry Station Masterplan (WSP UK Ltd)	678	678	31/07/2018
Coventry Station Masterplan (Network Rail)	113	209	30/11/2018
City Centre South (Aviva)	460	4,600	05/06/2018
	28,707	99,480	

3.21 Long Term Investments

The City Council has long term investments in a number of companies. Details of the investments are shown below and further details of the companies are shown in section 3.35 Associated Company Interests & Holdings.

31st March 2017	Long Term Investments	31st March 2018
£000		£000
29,777	Birmingham Airport Holdings Ltd	29,169
46,667	Coventry Solihull Waste Disposal Co (CSWDC)	51,667
5,294	Coventry Building Society Secured Bond	0
2,950	Coombe Abbey Park Ltd	12,006
2,703	North Coventry Holdings Limited	2,703
87,391	Total Long Term Investments	95,545

A valuation exercise undertaken by BDO LLP in 2017 valued the Council's shareholding in Birmingham Airport Holdings Limited at £29.8m. A subsequent valuation exercise undertaken jointly with BDO LLP has resulted in a revised valuation of £29.2m and this revised figure has now been reflected in these accounts. See section 3.34 for further details regarding this valuation.

A valuation exercise undertaken jointly with BDO LLP in 2017 valued the Council's shareholding in the Coventry and Solihull Waste Disposal Company at £46.7m. A

subsequent valuation exercise undertaken jointly with BDO LLP has resulted in a revised valuation of £51.7m and this revised figure has now been reflected in these accounts. See section 3.34 for further details regarding this valuation.

The Council maintains a shareholding in the University of Warwick Science Park Innovation Centre Ltd. This has been valued at nil as at 31st March 2018.

On 10th October 2017 the Council approved the purchase of a 100% shareholding in Coombe

Abbey Park Limited. The Company owns and operates the Coombe Abbey Hotel which is situated just outside the city boundary. Previously the Council had held as a Special Share in the company which had entitled the Council to future financial returns. Taking into account the value of the previous shareholding and the purchase price of the 100% shareholding, the fair value of the investment now stands at £12.0m.

Details of the Council's investment in North Coventry Holdings Limited are provided in section 3.35.

3.22 Long Term Debtors

This note identifies the amounts owing to the authority, which are being repaid over various periods longer than one year.

31st March 2017 £000	Long Term Debtors	31st March 2018 £000
108	Housing Loans	67
1,066	Binley Innovation Centre	1,066
292	Pathways to Care Loans	128
1,092	Residential Property Debts	846
5	Coventry North Regeneration Ltd	5
123	Mortgages	130
250	Belgrade Theatre	236
36	Commercial Property	36
4,917	City College Car Park	4,733
2	Car Loans	2
2,143	Kickstart	1,981
4,931	Coombe Abbey Park Ltd	4,472
5,487	BDW Trading Ltd	2,629
0	Culture Coventry Trust - Pension	510
0	Culture Coventry Trust - Revolving Loan	262
0	Belgrade Plaza	3,787
20,452	Total Long Term Debtors	20,890

3.23 Short Term Debtors

An analysis of the Council's short term debtors is shown below:

31st March 2017				Debtors Classification	31st March 2018			
Debtor	Payment In Advance	Impairment Allowance	Total		Debtor	Payment In Advance	Impairment Allowance	Total
£000s	£000s	£000s	£000s		£000s	£000s	£000s	£000s
5,226	0	0	5,226	Central Government Bodies	12,424	0	0	12,424
1,850	213	0	2,063	Other Local Authorities	7,129	0	0	7,129
1,180	0	0	1,180	NHS Bodies	632	0	0	632
13	0	0	13	Public Corporations	0	0	0	0
32,827	11,949	(13,219)	31,557	All Other Bodies	31,849	10,841	(13,794)	28,896
13,926	0	(5,676)	8,250	Debts Relating to Local Taxation	13,854	0	(5,533)	8,321
55,022	12,162	(18,895)	48,289	Total Debtors	65,888	10,841	(19,327)	57,402

3.24 Short Term Creditors

An analysis of the Council's short term creditors is shown below:

31st March 2017			Creditors Classification	31st March 2018		
Creditors	Receipts in Advance	Total		Creditors	Receipts in Advance	Total
£000s	£000s	£000s		£000s	£000s	£000s
(8,156)	(398)	(8,554)	Central Government Bodies	(8,620)	(332)	(8,952)
(1,232)	(37)	(1,269)	Other Local Authorities	344	(20)	324
(3,184)	(42)	(3,226)	NHS Bodies	(2,857)	(5)	(2,862)
0	0	0	Public Corporations	0	0	0
(35,430)	(9,921)	(45,351)	All Other Bodies	(40,192)	(9,014)	(49,206)
(5,532)	(4,251)	(9,783)	Credits Relating to Local Taxation	(4,759)	(4,144)	(8,903)
(53,534)	(14,649)	(68,183)	Total Creditors	(56,084)	(13,515)	(69,599)

3.25 Provisions

Provisions are made for liabilities the City Council has incurred where it is more likely than not that it will have to make a payment to discharge the

liability. If it is found that a provision is no longer needed it is returned to revenue. The movement

in the City Council's provisions during 2017/18 is explained below:

Provisions	Self-Insurance	Business Rates Appeals	Other	Total
	£000	£000	£000	£000
1st April 2017	(5,897)	(3,571)	(914)	(10,382)
Increase in provision	(151)	(2,755)	0	(2,906)
Amounts used	0	800	6	806
Unused amounts reversed	0	123	489	612
31st March 2018	(6,048)	(5,403)	(419)	(11,870)

The split between short and long term provisions, as at 31st March 2018, is provided in the following table:

Provisions	Self-Insurance	Business Rates Appeals	Other	Total
	£000	£000	£000	£000
Short Term Provisions	0	(2,274)	(14)	(2,288)
Long Term Provisions	(6,048)	(3,129)	(405)	(9,582)
Total	(6,048)	(5,403)	(419)	(11,870)

The Council's provision for its self-insurance liability is based upon the full value of known insurance claims. The provision is used when insurance claims require settlement, the timing of which is uncertain. The level of this provision has gone up by £151k in 2017/18 and now stands at £6,048k. The Council also maintains an insurance earmarked reserve that is set aside for claims that

have been incurred but not yet received as detailed within the usable reserves table in section 3.13.

The Local Government Finance Act 2012 introduced a business rates retention scheme that enables local authorities to retain a proportion of the business rates generated in their area. One of the implications for this is that the Council is

required to make provisions for refunding ratepayers who successfully appeal against the rateable value of their properties including amounts relating to 2017/18 and earlier financial years. As a result, the Council has estimated that a provision of £5,403k is required relating to Business Rates appeals, although the amount and timing of future payments are uncertain. This represents an increase of £1,832k in 2017/18.

3.26 Other Funds

The City Council administers a number of funds that have been established from donations, contributions and bequests.

The funds are set up to achieve specific objectives and purposes. The balance on these funds as at 31st March 2018 was £12,894k (£10,326k as at 31st March 2017).

Of the £12,894k balance, £3,120k is planned to be used from 2019/20 onwards and is held on the balance sheet as 'Other Long Term Liabilities'.

The remainder (£9,774k) is classified as 'Short Term Creditors'.

The main funds held relate to:

- Developers contributions of £10,422 (e.g. Section 106 amounts); (£8,015k as at 31st March 2017).
- Tenants contributions of £1,715k - towards essential repair and maintenance

of common areas in multi occupied buildings;
(£1,661k as at 31st March 2017).

- Social Services Clients Funds of £176k (£147k as at 31st March 2017).
- Other funds of £580k including bequests/donations for maintenance of gardens, landscape works, education and environmental services and charity donations (£503k as at 31st March 2017).

3.27 Notes to the Cash Flow

An analysis of the amounts included in the provision of non-cash movements, provision of services that are investing and financing activities, investing activities and financing activities are detailed below:

2016/17 *restated £000	Adjust Net Surplus/Deficit on the Provision of Services for Non Cash Movements	2017/18 £000
(31,379)	Depreciation	(25,428)
(41,042)	Derecognition of Non-current Assets	(35,833)
(10,025)	Revaluation of Non-current Assets	20,923
(2,706)	Amortisation	(1,988)
2,132	(Increase)/ Decrease in Impairment Provision for Bad Debts	(575)
(6,157)	(Increase)/ Decrease in Creditors and Provisions	184
(20,120)	Increase/ (Decrease) in Debtors	914
(231)	Increase/ (Decrease) in Inventory	(22)
(7,481)	Pension Liability	(22,254)
(117,009)	Total	(64,079)

* Section 3.36 provides the details of the restatements made prior to 2017/18

2016/17 £000	Adjust for Items included in the Net Surplus or Deficit on the Provision of Services that are Investing and Financing Activities	2017/18 £000
58,668	Net Application of grants to capital financing	42,604
(4,454)	Council Tax & Business Rates Adjustments	(1,468)
54,214	Total	41,136

2016/17 £000	Net Cash Flows from Investing Activities	2017/18 £000
71,346	Purchase of Property, Plant and Equipment, Investment Property & Intangible Assets	94,619
0	Other Payments for Investing Activities *	71,347
(11,271)	Proceeds from the Sale of Property, Plant & Equipment, Investment Property & Intangible Assets	(10,029)
(231)	Proceeds from Short Term & Long Term Investments	(75,592)
(70,472)	Other Receipts from Investing Activities **	(57,291)
(10,628)	Total	23,054

* The other payments for Investing Activities relate to the pensions advance payment (£62m) and the purchase of Coombe Abbey Park Limited (£9m) set out in the Narrative Statement.

** This was the total amount of capital grants received during the year.

2016/17 £000	Net Cash Flows from Financing Activities	2017/18 £000
95	Cash Receipts of Short and Long Term Borrowing	(44,995)
4,454	Council Tax & Business Rates Adjustments	1,468
2,118	Cash Payments for the Reduction of the outstanding liability relating to a Finance Lease and on Balance Sheet PFI Contracts	2,394
1,043	Repayments of Short and Long Term Borrowing	42,646
40,669	Other Payments for Financing Activities	0
48,379	Total	1,513

2016/17 £000	Cash Flows from Interest and Dividends	2017/18 £000
(2,177)	Interest received	30,572
21,927	Interest paid	(2,429)
(5,764)	Dividends received	(7,805)
13,986	Total	20,338

2016/17 £000	Breakdown of Cash and Cash Equivalents	2017/18 £000
(133)	Cash held by the council	(132)
(10,536)	Bank current accounts	(13,561)
(6,500)	On call deposits	(2,500)
(17,169)	Total	(16,193)

3.28 Private Finance Initiative (PFI)

PFI is an arrangement involving a partnership agreement with an external body in order to generate investment in Council services. In return for this investment the Council pays an annual fee.

These PFI arrangements have been classified and accounted for as 'service concessions' under IFRIC 12, recognising finance leases under IAS 17 'Leases'.

The Council's contracts under PFI arrangements are outlined in this disclosure note.

Caludon Castle School PFI Contract

In December 2004 the City Council entered into a PFI contract with Coventry Education Partnership for the provision of a fully rebuilt community secondary school (Caludon Castle), along with facilities management services, for a 30 year period. The contractor started on site in December 2004 and the first phase of the school opened in 2005/06.

In February 2013 Caludon Castle School transferred to Academy Status. This transfer did not result in any fundamental changes to the PFI contract itself. However, as a result of the transfer the value of the school's land and buildings was removed (as an impairment) from the Council's balance sheet.

The Council is due to receive PFI grants of £56.3m from central government over the period of this contract.

In 2017/18 expenditure on unitary charge payments to the contractor was £3,109k, compared with £3,123k in 2016/17. This unitary charge is divided into three elements; service charge, repayment of the liability and interest.

The forecast unitary charge payments the Council will make under the contract are as follows:

Year	Service Charge £000	Repayment of Liability £000	Interest Charge £000	Total Unitary Charge £000
2018/19	1,394	689	734	2,817
2019/20 - 2022/23	6,182	2,608	2,320	11,110
2023/24 - 2027/28	8,917	3,206	1,522	13,645
2028/29 - 2032/33	9,866	3,543	125	13,534
2033/34 - 2034/35	3,529	1,485	(261)	4,753
Total	29,888	11,531	4,440	45,859

The payments to the contractor are calculated using an assumed rate of inflation. The actual payments will be dependent on actual inflation and/or penalty deductions applied in respect of underperformance and non-availability.

The liability held on the Balance Sheet under this PFI scheme and an analysis of the movement within 2017/18 are shown in the tables below.

Loans	£000
Liability brought forward	(12,247)
Unitary Charge (Lease repayment)	716
Liability carried forward (breakdown below)	(11,531)
Long term liability	(10,842)
Current liability	(689)

New Homes for Old PFI Contract

In March 2006 the City Council entered into a PFI contract with Anchor Trust for the provision of community care services. The contract comprises the provision of two 40 bed specialist dementia units, including 10 respite beds, and three extra care units with domiciliary care support for up to 120 tenants along with facilities management services, for a 25 year period.

The five sites were transferred to the contractor, under licence, to enable works to take place. All units became operational during 2007/08. Following the commencement of services, the Council entered into a 25 year contract with Anchor Trust.

The Council is due to receive PFI grants of £43.5m from central government over the period of this contract.

In 2017/18 expenditure on unitary charge payments to the contractor was £7,016k, compared with £6,876k in 2016/17. This unitary charge is divided into three elements; service charge, repayment of the liability and interest.

The forecast unitary charge payments the Council will make under the contract are as follows:

Year	Service Charge	Repayment of Liability	Interest Charge	Total Unitary Charge
	£000	£000	£000	£000
2018/19	4,611	834	1,860	7,305
2019/20 - 2022/23	21,524	2,844	6,822	31,190
2023/24 - 2027/28	30,940	5,323	7,556	43,819
2028/29 - 2032/33	28,895	7,143	5,896	41,934
Total	85,970	16,144	22,134	124,248

The payments to the contractor are calculated using an assumed rate of inflation. The actual payments will be dependent on actual inflation and/or penalty deductions applied in respect of underperformance and non-availability.

The liability and assets held on the Balance Sheet under this PFI scheme and an analysis of the movement within 2017/18 are shown in the tables below.

Operational Assets Other Land & Buildings	£000
Cost or Valuation	
Brought forward	21,758
Adjustment to brought forward position	0
Carried forward	21,758
Depreciation and Impairments	
Brought forward	(13,187)
Adjustment to brought forward position	0
Charged this year	(209)
Carried forward	(13,396)
Balance Sheet carried forward	8,362
Balance Sheet brought forward	8,571
Long Term Loans	£000
Liability brought forward	(16,950)
Unitary Charge (Lease repayment)	806
Liability carried forward (breakdown below)	(16,144)
Long term liability	(15,310)
Current liability	(834)

At the end of the contract (June 2032) the facilities and sites will transfer back to the Council at nil consideration

Street Lighting PFI Contract

In August 2010 the City Council entered into a PFI contract with Balfour Beatty (Connect Roads Coventry Ltd) for the provision of street lighting services. The contract provides for the replacement and maintenance of street lights and similar equipment across the city, together with the associated energy costs, for a period of 25 years. The Council is due to receive PFI grants of £124.3m from central government over the period of this contract.

In 2017/18 expenditure on unitary charge payments to the contractor was £7,585k, compared with £7,479k in 2016/17. This unitary charge is divided into three elements; service charge, repayment of the liability and interest.

The forecast unitary charge payments the Council will make under the contract are as follows:

Year	Service Charge £000	Repayment of Liability £000	Interest Charge £000	Total Unitary Charge £000
2018/19	1,809	1,147	4,454	7,410
2019/20 - 2022/23	8,425	5,299	16,608	30,332
2023/24 - 2027/28	12,287	9,577	17,744	39,608
2028/29 - 2032/33	14,324	15,173	12,221	41,718
2033/34 - 2035/36	7,524	11,536	3,432	22,492
Total	44,369	42,732	54,459	141,560

The payments to the contractor are calculated using an assumed rate of inflation. The actual payments will be dependent on actual inflation and/or penalty deductions applied in respect of underperformance and non-availability.

The liability and assets held on the Balance Sheet under this PFI scheme and an analysis of the movement within are shown in the tables below.

Operational Assets - Infrastructure	£000
Cost or Valuation	
Brought forward	49,979
Initial recognition - Donated Asset	266
Carried forward	50,245
Depreciation and Impairments	
Brought forward	(4,188)
Adjustment to brought forward position	0
Charged this year	(1,342)
Carried forward	(5,530)
Balance Sheet carried forward	44,715
Balance Sheet brought forward	45,791

Long Term Loans	£000
Liability brought forward	(43,605)
Adjustment to brought forward position	0
Unitary Charge (Lease repayment)	873
Liability carried forward (breakdown below)	(42,732)
Long term liability	(41,585)
Current liability	(1,147)

Donated Assets Account	£000
Donated Assets account brought forward	(1,104)
Donated Assets recognised in year	(266)
Credited to Comprehensive Income & Expenditure account	58
Donated Assets account carried forward	(1,312)

At the end of the contract (October 2035), the infrastructure assets will transfer back to the Council at nil consideration.

3.29 Leases

Authority as Lessee

Finance Leases

The Authority has acquired a number of properties, vehicles, plant and IT equipment under finance leases. The assets acquired under these leases are carried in the Balance Sheet at the following net amounts:

	31st March 2017 £000	31st March 2018 £000
Other Land and Buildings	1,232	2,348
Vehicles, Plant, Furniture and Equipment	3	3
	1,235	2,351

The Authority is committed to making minimum payments under these leases comprising settlement of the long-term liability for the interest in the property acquired by the Authority and finance costs that will be payable by the Authority in future years while the liability remains outstanding. The minimum lease payments are made up of the following amounts:

	31st March 2017 £000	31st March 2018 £000
Finance lease liabilities :		
- current	0	0
- non-current	0	0
Finance costs payable in future years	12,493	12,243
Minimum Lease Payments	12,493	12,243

The minimum lease payments will be payable over the following periods:

	31st March 2017 £000	31st March 2018 £000
Not later than one year	227	207
Later than one year and not later than five years	818	807
Later than five years	11,448	11,229
	12,493	12,243

The minimum lease payments do not include rents that are contingent on events taking place after the lease was entered into, such as adjustments following rent reviews. In 2017/18 there were no contingent rents payable by the Authority.

Operating Leases

The Authority also has a number of properties, vehicles, plant and IT equipment under operating leases. The future minimum lease payments due under non-cancellable leases in future years are:

	31st March 2017 £000	31st March 2018 £000
Not later than one year	365	182
Later than one year and not later than five years	319	155
Later than five years	0	111
	684	448

Authority as Lessor

Finance Leases

The Authority have gross investments in leases, made up of the minimum lease payments expected to be received over the remaining terms and the residual values anticipated for the properties when the leases comes to an end. The minimum lease payments comprise settlement of the long-term debtor for the interest in the properties acquired by the lessee and finance income that will be earned by the Authority in future years whilst the debtors remain outstanding. The gross investments are made up of the following amounts:

	31st March 2017 £000	31st March 2018 £000
Finance lease debtor (net present value of minimum lease payments):		
- current	184	193
- non-current *	8,520	8,327
Unearned finance income	27,552	27,106
Unguaranteed residual value of property	0	0
Gross Investment in the lease	36,256	35,626

*The non current debtor, at 31st March 2017, has been restated to include the impact of a lease that was reclassified as a finance lease.

The gross investment in the lease and the minimum lease payments will be received over the following periods:

	31st March 2017 £000	31st March 2018 £000
Not later than one year	630	630
Later than one year and not later than five years	2,519	2,519
Later than five years	33,107	32,447
	36,256	35,596

*The minimum lease payments due later than five years, as at 31st March 2017, have been restated to include the impact of a lease that was reclassified as a finance lease.

The minimum lease payments do not include rents that are contingent on events taking place after the lease was entered into, such as adjustments following rent reviews. In 2017/18, contingent rents receivable by the Authority totalled £63k.

Operating Leases

The Authority leases out land and buildings to third parties under operating leases. The minimum lease payments receivable under non-cancellable leases in future years are:

	31st March 2017 *restated £000	31st March 2018 £000
Not later than one year	8,739	9,947
Later than one year and not later than five years	24,101	28,335
Later than five years	311,510	323,547
Total	344,350	361,829

* Information as at 31st March 2017 has been restated to remove payments from a finance lease that had been incorrectly included as an operating lease, in addition to being correctly included in the relevant finance lease tables.

3.30 Pension Costs

Although the Council's pension deficit reduced slightly in 2017/18 (taking into account an upfront payment of £93,300k), when compared to the total value of everything the Council owns the overall pension deficit remains a significant matter for consideration.

There are a number of contributory reasons for recent increases in local government pension deficits over recent years. The two main factors are that people are living longer and that changes in financial conditions have led to reductions in the pension discount rate in recent years. Both of these increase the estimated future cost of pensions.

The overall position on pensions has required increases in Local Government Pension scheme pension contributions from employers and employees nationally. Coventry City Council has made year-on-year increases in employer pension contributions since 2014/15. Although these increases continue to represent extra costs to the Council, these are being managed within its overall budget and mean that the financial position of the authority remains sound.

Officers

In 2017/18 the City Council made an upfront payment of £93,300k to cover employer contributions up to 2019/20. The amount that would have been paid without this upfront payment was £34,469k, (£33,323k in 2016/17). Representing 27.3% of employees' pensionable pay into the West Midlands Metropolitan Authorities Pension Fund. The contributions were set in line with local government pension

regulations, following the actuarial review by Barnett Waddingham LLP as at March 2016.

This fund is administered by Wolverhampton Metropolitan Borough Council and provides members with defined benefits related to pay and service.

The Council is also responsible for all pension payments relating to employees who retire early and additional pension contributions. In 2017/18, this amounted to £1,012k (£4,028k in 2016/17).

Further details on pension liabilities are provided in note 3.31.

Further information can be found in West Midlands Metropolitan Authorities Pension Fund's Annual report, which is available upon request from:

West Midlands Metropolitan Authorities Pension Fund
Pensions Administration Division
Wolverhampton Metropolitan Borough Council
Civic Centre
St Peters Square
Wolverhampton
WV1 1SH

Teaching Staff

In 2017/18, the City Council paid £10,163k (£11,170k in 2016/17) to the Department for Education (DfE) for teachers' pension costs, which represents 16.48% of pensionable pay. In addition, the City Council is responsible for all pension payments relating to teachers who retire early and additional pension contributions. In 2017/18,

these amounted to £2,426k (£2,509k in 2016/17) representing 2.4% of pensionable pay.

The Scheme is a defined benefit scheme, administered by the Teachers Pensions Agency (TPA). Although the scheme is unfunded, the TPA uses a notional fund as a basis for calculating the employers' contribution rate paid by local education authorities. However, it is not possible for the authority to identify a share of the underlying liabilities in the scheme attributable to its own employees. For the purposes of this statement of accounts, it is therefore accounted for on the basis as a defined contribution scheme. It is expected that the level of contributions during the next annual reporting period will be £10.1m, although the actual level would be significantly affected in the event of transfers of schools to academy status.

NHS Staff

Staff who work for the public health service which transferred to the City Council on 1st April 2013 may be members of the NHS Pension Scheme, which is administered by the NHS Business Services Authority. It is a defined benefit scheme. However, as the authority's share of the underlying assets and liabilities cannot be identified, it is treated as a defined contribution scheme. The pension costs charged to the accounts are the employer's contributions payable to NHS Pension Scheme.

In 2017/18 the City Council paid £48k to the NHS Pension Scheme in respect of former NHS staff retirement benefits (£73k in 2016/17), which represents 14.3% of pensionable pay.

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In addition to this scheme, Coventry is also responsible for all pension payments relating to added years awarded for allowing premature retirement of teachers. This is an unfunded scheme, meaning that there are no investment assets built up to meet the pensions liability, and cash has to be generated to meet actual pension payments as they fall due.

Summary of Outcome

2016/17			2017/18			
LGPS £000	Teachers £000	Total £000		LGPS £000	Teachers £000	Total £000
(517,704)	(35,848)	(553,552)	Deficit b/fwd	(578,797)	(34,439)	(613,236)
(30,947)	0	(30,947)	Current Service Cost	(47,453)	0	(47,453)
35,654	2,509	38,163	Employer Contributions	98,390	2,426	100,816
0	0	0	Past Service Gain/(Loss)	0	0	0
32,846	0	32,846	Return on Assets	33,010	0	33,010
(50,274)	(934)	(51,208)	Interest on Pension Liabilities	(47,258)	(665)	(47,923)
(52,037)	(166)	(52,203)	Remeasurements	30,477	568	31,045
4,150	0	4,150	Curtailment Gain/(Loss)	2,023	0	2,023
(485)	0	(485)	Administration Expenses	(527)	0	(527)
(578,797)	(34,439)	(613,236)	Surplus/(Deficit)	(510,135)	(32,110)	(542,245)

The movement in the LGPS deficit within 2017/18 can largely be explained as follows:

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The deficit on the local government scheme will be made good by increased contributions over the working life of the employees and other scheme changes, as assessed by the scheme's actuary.

Finance is only required to be raised to cover the cost of teachers' pensions relating to added years when the pensions are actually paid.

The cost of retirement benefits is recognised in the Net Cost of Services when they are earned by employees, rather than when the benefits are eventually paid as pensions. The charge we are required to make against Council Tax is based on the cash payable in the year based on the current level of Employer Superannuation contributions. The difference between the two is adjusted as part of the Adjustments between Accounting Basis and Funding Basis under Regulations.

The following transactions have been made in the Income and Expenditure Account and as Adjustments between Accounting Basis and Funding Basis under Regulations:

2016/17			2017/18		
LGPS £000	Teachers £000	Total £000	LGPS £000	Teachers £000	Total £000
<u>Net Cost of Services</u>					
30,947	0	30,947	47,453	0	47,453
0	0	0	0	0	0
(4,150)	0	(4,150)	(2,023)	0	(2,023)
485	0	485	527	0	527
27,282	0	27,282	45,957	0	45,957
<u>Financing and Investment Income and Expenditure</u>					
50,274	934	51,208	47,258	665	47,923
(32,846)	0	(32,846)	(33,010)	0	(33,010)
17,428	934	18,362	14,248	665	14,913
44,710	934	45,644	60,205	665	60,870
<u>Other Post Employment Benefit Charged to CIES</u>					
52,037	166	52,203	(30,477)	(568)	(31,045)
96,747	1,100	97,847	29,728	97	29,825
<u>Movement in Reserves Statement</u>					
(44,710)	(934)	(45,644)	(60,205)	(97)	(60,302)
<u>Actual amount charged against the General Fund for pensions in the year:</u>					
35,654		35,654	98,390		98,390
	2,509	2,509		2,426	2,426

The cumulative amount of re-measurements recognised in the Comprehensive Income and Expenditure Statement from 1st April 2010 to 31st March 2018 is a loss of £112.995m.

Reconciliation of fair value of the scheme (plan) assets:

<u>Local Government Pension Scheme</u>	2016/17	2017/18
	£000	£000
Opening balance at 1st April	942,917	1,197,092
Expected rate of return	32,846	33,010
Re-measurements	230,445	(32,190)
Employer contributions	35,654	98,390
Contributions by scheme participants	8,194	8,059
Benefits paid	(51,981)	(54,462)
Settlements	(498)	(868)
Administration Expenses	(485)	(527)
Closing balance at 31st March	1,197,092	1,248,504

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date.

Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets. The actual return on scheme assets in the year was a £0.8m gain (compared to a £202m gain in 2016/17).

Reconciliation of present value of the scheme liabilities (defined benefit obligation):

Reconciliation of present value of the scheme liabilities (defined benefit obligation):	2016/17 £000	2017/18 £000
LGPS & Teachers		
Opening Balance at 1st April	1,496,469	1,810,328
Current Service Cost	30,947	47,453
Interest Cost	51,208	47,923
Contributions from scheme participants	8,194	8,059
Remeasurement (gains) and losses:		
(Gain)/loss arising from changes in financial assumptions	395,321	(62,667)
(Gain)/loss arising from changes in demographic assumptions	(45,567)	0
Experience (gain)/loss	(67,106)	(568)
Past service cost	0	0
Losses/(gains) on curtailment	1,221	3,539
Liabilities assumed on entity combinations	0	0
Benefits paid	(54,490)	(56,888)
Liabilities extinguished on settlements	(5,869)	(6,430)
Closing balance at 31st March	1,810,328	1,790,749

Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in future years dependent on assumptions about factors such as mortality rates and salary levels.

The main assumptions used in the actuarial calculation are:	31st March 2017	31st March 2018
Rate of CPI inflation	2.70%	2.35%
Rate of increase in salaries	4.20%	3.85%
Rate of increase in pensions	2.70%	2.35%
Discount rate	2.70%	2.55%
Mortality Assumptions		
Longevity at 65 for current pensioners		
Men	21.8	21.9
Women	24.2	24.3
Longevity at 65 for future pensioners in 20 years time		
Men	23.9	24.0
Women	26.5	26.6

The defined benefit obligation is an estimate and as such is sensitive to the actuarial assumptions in the table above. The table below is a sensitivity analysis based on possible changes to these assumptions. The sensitivity analysis assumes that for each change in assumption, all of the other assumptions remain constant.

Sensitivity Analysis - LGPS				
Adjustments to Discount Rate		+0.1%	0.0%	-0.1%
Present Value of Total Obligation	£000	1,728,614	1,758,639	1,789,215
Projected Service Cost	£000	44,382	45,443	46,530
Adjustment to long term salary increase		+0.1%	0.0%	-0.1%
Present Value of Total Obligation	£000	1,761,302	1,758,639	1,755,992
Projected Service Cost	£000	45,443	45,443	45,443
Adjustment to Pension increases & deferred valuation		+0.1%	0.0%	-0.1%
Present Value of Total Obligation	£000	1,786,582	1,758,639	1,731,174
Projected Service Cost	£000	46,531	45,443	44,379
Adjustment to life expectancy assumptions		+ 1 Year	None	- 1 Year
Present Value of Total Obligation	£000	1,826,237	1,758,639	1,693,621
Projected Service Cost	£000	46,892	45,443	44,038
Sensitivity Analysis - Unfunded Teachers				
Adjustments to Discount Rate		+0.1%	0.0%	-0.1%
Present Value of Total Obligation	£000	31,812	32,110	32,411
Adjustment to Pension increases & deferred valuation		+0.1%	0.0%	-0.1%
Present Value of Total Obligation	£000	32,411	32,110	31,811
Adjustment to life expectancy assumptions		+ 1 Year	None	- 1 Year
Present Value of Total Obligation	£000	33,587	32,110	30,697

Assets are valued at fair value, and consist of the following categories, by proportion:

Asset Categories	31st March 2017		31st March 2018	
	£000	%	£000	%
Equities	771,048	64.4%	797,974	63.9%
Bonds	146,765	12.3%	138,995	11.1%
Property	92,218	7.7%	96,128	7.7%
Cash/Liquidity	34,166	2.8%	30,725	2.5%
Other	152,895	12.8%	184,682	14.8%
Total	1,197,092		1,248,504	

3.32 Officers' Remuneration (including exit packages)

Employee's Remuneration (excluding pension contributions) exceeding £50,000

The Council is required to disclose the number of employees whose remuneration during 2017/18 exceeded £50,000. Remuneration includes salaries and wages (net of pension contributions) and other allowances. The table below shows the number of City Council employees whose remuneration fell within the relevant bands:

2016/17 *				2017/18				
Local Authority Schools Staff	Voluntary Aided & Foundation Schools Staff	Other Staff	Total	Remuneration Band	Local Authority Schools Staff	Voluntary Aided & Foundation Schools Staff	Other Staff	Total
39	21	29	89	£50,000 - £54,999	33	10	37	80
22	11	18	51	£55,000 - £59,999	28	11	19	58
17	9	26	52	£60,000 - £64,999	13	7	25	45
15	4	12	31	£65,000 - £69,999	12	7	10	29
6	1	6	13	£70,000 - £74,999	10	0	9	19
4	0	5	9	£75,000 - £79,999	5	0	5	10
3	0	2	5	£80,000 - £84,999	1	0	4	5
4	2	6	12	£85,000 - £89,999	4	1	1	6
0	0	3	3	£90,000 - £94,999	0	1	3	4
0	1	3	4	£95,000 - £99,999	0	0	0	0
1	0	3	4	£100,000 - £104,999	0	0	2	2
0	0	3	3	£105,000 - £109,999	0	0	2	2
0	0	3	3	£110,000 - £114,999	0	0	2	2
0	0	1	1	£120,000 - £124,999	0	0	0	0
0	0	1	1	£130,000 - £134,999	0	0	1	1
0	0	1	1	£135,000 - £139,999	0	0	1	1
0	0	0	0	£160,000 - £164,999	0	0	1	1
0	0	0	0	£195,000 - £199,999	0	0	1	1
0	0	0	0	£200,000 - £204,999	0	0	1	1
0	0	1	1	£205,000 - £209,999	0	0	0	0
0	0	1	1	£225,000 - £229,999	0	0	0	0
111	49	124	284	Total	106	37	124	267

*2016/17 figures have been restated to include allowances.

Senior Officer's Remuneration (including pension contributions)

The Council is required to disclose details of senior officer's remuneration. This includes: salaries; fees; allowances; bonuses; benefits in kind; expenses allowances; compensation for loss of employment; and pension contributions (employer's contributions and any other emoluments). The tables below provide the required disclosure:

Senior Employees	Salary Inc Fees & Allowances	Loss of Office	Pension Contributions	Total Remuneration
2017/18	£	£	£	£
CHIEF EXECUTIVE				
Martin Reeves	199,958	0	26,683	226,641
MANAGEMENT BOARD				
Deputy Chief Executive (Place)	134,278	0	17,670	151,948
Deputy Chief Executive (People)	139,998	0	19,321	159,319
Interim Director of Public Health	101,703	0	13,409	115,112
Director of Finance and Corporate Services (Section 151 Officer)	105,033	0	14,836	119,869
Head of Legal Services (Monitoring Officer)*	52,719	0	7,446	60,165
Legal Services Manager Place & Regulatory (Monitoring Officer)*	23,202	0	3,277	26,479
TOTAL	756,891	0	102,642	859,533
Senior Employees	Salary Inc Fees & Allowances	Loss of Office	Pension Contributions	Total Remuneration
2016/17	£	£	£	£
CHIEF EXECUTIVE				
Martin Reeves	206,302	0	24,690	230,992
MANAGEMENT BOARD				
Executive Director Resources (S151 officer)	122,135	448,230	15,970	586,335
Deputy Chief Executive (Place)	133,647	0	16,841	150,488
Deputy Chief Executive (People)	139,160	0	18,162	157,322
Director of Public Health**	100,000	0	15,730	115,730
Interim Director of Public Health**	15,813	0	2,261	18,074
Director of Finance and Corporate Services (Section 151 Officer)	7,589	0	1,017	8,606
Legal Services Manager Place and Regulatory (Monitoring Officer)	65,549	0	8,784	74,333
TOTAL	790,195	448,230	103,455	1,341,880

*During 2017/18 there were also two holders of the post designated as the Council's Monitoring Officer (the Councils Chief legal officer). The table shows the part year remuneration for both post holders.

**The 2016/17 pension contributions for the Interim Director of Public Health and the Director of Public Health have been restated to correctly reflect their membership of the NHS pension scheme.

Exit Packages

The Council is required to disclose details of exit packages paid to employees. These include redundancy costs, pension contributions in respect of added years, ex-gratia payments and other departure costs.

Exit package cost band	Number of Compulsory Redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band	
	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18
							£000	£000
£0 - £20,000	31	49	117	155	148	204	1,120	1,140
£20,001 - £40,000	14	19	25	10	39	29	1,073	837
£40,001 - £60,000	3	7	17	6	20	13	1,012	636
£60,001 - £80,000	2	3	9	0	11	3	802	209
£80,001 - £100,000	1	0	5	2	6	2	538	182
£100,000 - £150,000	0	1	7	1	7	2	820	238
£150,001 - £200,000	0	1	2	1	2	2	326	319
£200,001 - £250,000	1	0	3	0	4	0	906	0
£250,001 - £300,000	0	0	0	0	0	0	0	0
£300,001 - £350,000	0	0	0	0	0	0	0	0
£350,001 - £400,000	0	0	0	0	0	0	0	0
£400,001 - £450,000	0	0	1	0	1	0	448	0
Total	52	80	186	175	238	255	7,045	3,561

3.33 Members' Allowances

The Council paid the following amounts to members during the year:

Financial Year	2016/17 £000s	2017/18 £000s
Basic Allowances	717	742
Other Allowances	268	276
Expenses	3	3
Total	988	1,021

3.34 Financial Instruments

The Balance Sheet includes the following categories of financial instruments:

	Long Term		Current	
	31st March 2017	31st March 2018	31st March 2017	31st March 2018
	£000	£000	£000	£000
Financial Assets				
Loans & Receivables - principal	0	0	69,018	12,420
Loans & Receivables - interest	0	0	154	116
Available for Sale Investments - principal *	87,391	95,545	50,736	32,418
Available for Sale Investments - interest	0	0	93	165
Total Investments	87,391	95,545	120,001	45,119
Loans & Receivables - Cash & Cash Equivalents	0	0	17,169	16,193
Total Financial Assets (excluding debtors)	87,391	95,545	137,170	61,312
Debtors **	20,452	20,890	32,827	31,849
Financial Liabilities				
Loans at Amortised Cost				
- principal sum borrowed	273,963	252,140	6,937	32,245
- accrued interest	0	0	3,082	3,707
- equivalent interest rate adjustment	875	0	10	0
Total Borrowing	274,838	252,140	10,029	35,952
Other Long Term Liabilities at amortised cost:				
- PFI arrangements	70,407	67,737	2,394	2,670
- Finance Leases	0	0	0	0
- Transferred Debt	14,300	13,050	1,137	1,270
Total Financial Liabilities (excluding creditors)	359,545	332,927	13,560	39,892
Creditors**			35,430	40,192

*Long term balance corrected as at 31st March 2017, from balance stated in 2016/17 accounts.

** Only Debtors and Creditors held with non-statutory companies are included in the Financial Instruments note.

	Short Term Debtors	Short Term Creditors
Included in Financial Instruments	31,849	40,192
Other	25,553	29,407
Total Short Term Debtors	57,402	69,599

Current borrowings and investments represent amounts due to be settled within 12 months, including accrued interest. In 2017/18 borrowing costs of £507k on qualifying assets were capitalised.

The 2017/18 Comprehensive Income and Expenditure Statement include the following amounts in relation to financial instruments:

	Financial Liabilities measured at amortised cost	Loans and receivables	Financial Assets Available for sale assets	Fair Value	Total
	£000	£000	£000	£000	£000
Interest expense	20,893	0	0	0	20,893
Losses on derecognition	9,679	0	0	0	9,679
Impairment (gains)/losses	0	575	0	0	575
Interest payable and similar charges	30,572	575	0	0	31,147
Interest income	0	(2,429)	(7,805)	0	(10,234)
Interest and investment income	0	(2,429)	(7,805)	0	(10,234)
Gains on revaluation	0	0	(5,543)	0	(5,543)
Losses on revaluation	0	0	699	0	699
Amounts recycled to the Income & expenditure statement after impairment	10	0	244	0	254
Surplus arising on revaluation of financial assets	10	0	(4,600)	0	(4,590)
Net (gain) / loss for the year	30,582	(1,854)	(12,405)	0	16,323

Financial assets classified as available for sale and all derivative assets and liabilities are carried in the Balance Sheet at fair value, whilst financial assets classified as loans and receivables and all non-derivative financial liabilities are carried in the Balance Sheet at amortised cost. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

For most assets, including bonds, shares in money market funds and other collective investment funds, the fair value is taken from the market price. The fair values of other instruments have been estimated calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following methods and assumptions:

- for Public Works Loan Board (PWLb) and other local authority loans using the appropriate market rate for such loans as at 31st March 2018.
- for "Lenders Option Borrower's Option" market loans (LOBOs) and Stock Issue loans, using the appropriate interest rate swap added to the value of any embedded options.
- for PFI and finance leases using the appropriate corporate bond rate
- for other long term loans and investments using market rates for similar instruments and with similar maturity terms
- no early repayment or impairment is recognised.
- where an instrument will mature in the next 12 months, including trade payables

and receivables, the carrying amount is assumed to approximate fair value.

Fair values are shown below, split by their level in the fair value hierarchy:

- Level 1 – fair value is only derived from quoted prices in active markets for identical assets or liabilities, e.g. bond prices.
- Level 2 – fair value is calculated from inputs other than quoted prices that are observable for the asset or liability, e.g. interest rates or yields for similar instruments.
- Level 3 – fair value is determined using unobservable inputs, e.g. non-market data such as cash flow forecasts or estimated creditworthiness.

		31st March 2017		31st March 2018	
	Fair Value Level	Carrying amount £000	Fair value £000	Carrying amount £000	Fair value £000
Financial Liabilities at amortised cost					
▪ PWLB	2	211,696	314,567	206,832	297,092
▪ Market Loans	2	60,478	104,911	38,572	65,949
▪ Stock Issue	2	12,246	19,046	12,246	17,840
▪ Other Local Authorities	2	15,437	19,022	44,321	46,521
▪ PFI	2	72,801	133,631	70,407	124,479
▪ Short Term Creditors	n/a	35,430	35,430	40,192	40,192
▪ Other	n/a	447	447	442	442
Total Liabilities		408,535	627,054	413,012	592,515
Financial Assets at fair value:					
▪ Money Market Funds	1	6,500	6,500	2,500	2,500
▪ Collective Investment Funds	1	42,578	42,578	27,542	27,542
▪ Corporate and Government Bonds	1	13,566	13,566	5,063	5,063
▪ Certificates of Deposits	2	0	0	0	0
▪ Shares in Unlisted Companies	3	75,233	75,233	95,545	95,545
Financial Assets at amortised cost:					
▪ Short Term Cash Deposits	n/a	69,151	69,151	12,514	12,514
▪ Long Term Debtors	3	20,452	23,432	20,890	26,132
▪ Short Term Debtors	n/a	32,827	32,827	31,849	31,849
▪ Bank Accounts	n/a	10,669	10,669	13,693	13,693
Total Financial Assets		270,976	273,956	209,596	214,838

The fair value of financial liabilities reflects the amount of fixed interest debt taken out in the past at higher rates of interest, and includes accrued interest. The fair value figures for PWLB, Market Loans & Stock Issue above have been calculated by the Council's treasury advisors, Arlingclose. The loan stock, which is listed on the London Stock Exchange, totals £12.004m, is at a fixed interest rate of 8.25% and is due to mature for repayment on 5th January 2026. The fair value figure for PFI has been calculated in house, using an Arlingclose calculator. Fair value figures for

Other Local Authority, Creditors & Other Liabilities are all calculated in house.

Financial assets and liabilities categorised as Level 3 are:

- Shares in unlisted companies, as included in note 3.21. Fair value is calculated by applying a market based discount rate or multiplier to the forecast earnings set out in the financial plans of the companies. A 5% variation in earnings would alter the value of the shares by £3.3m.
- Long term loans to companies, as included in note 3.22. Fair value is calculated by discounting the future value of cashflows under the loans at the market rate as at 31st March 2018. A 1% variation in the discount rate would alter the value of the loans by £1.9m.

The Council's major shareholdings are in:

- Birmingham Airport Holdings Ltd at a value of is £29.2m. The valuation was undertaken jointly with BDO LLP, based on data relating to comparable companies. The small movement in the valuation is taken to the (Surplus)/Deficit on revaluation of available for sale financial assets' line within the Comprehensive Income and Expenditure Statement.
- Coventry and Solihull Waste Disposal Company at a value of £51.7m. The valuation was undertaken jointly with BDO LLP, based on data relating to comparable companies. The movement in the valuation reflects increased forecast income and profit within the business and is taken to the (Surplus)/Deficit on revaluation of available for sale financial assets' line within the Comprehensive Income and Expenditure Statement.
- Coombe Abbey Park Limited at a value of £12m, based on the market value of the business determined as part of the Council's acquisition of a 100% interest in the company in December 2017.

The authority's activities expose it to a variety of financial risks:

Credit risk – the possibility that other parties might fail to pay amounts due to the authority.

Liquidity risk – the possibility that the authority might not have funds available to meet its commitments to make payments.

Market risk – the possibility that financial loss might arise for the authority as a result of changes

in such measures as interest rates and stock market movements.

The authority's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury management team, under policies approved by the Council in the annual Treasury Management Strategy.

Credit risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the authority's customers. Credit risk arising from deposits made with banks and financial institutions is managed based on limits set out in the Council

Investment Strategy and Policy, which forms part of the annual Treasury Management Strategy. For 2017/18 this required that deposits were only made with banks, building societies & corporate bonds with a high quality credit rating (minimum BBB+ long term). In addition, as at 31st March 2018 the policy limited the maximum that can be deposited with an institution at any point in time to £6m. Under the Treasury Management Strategy the Section 151 officer will, as appropriate, restrict investment activity to those institutions considered of higher quality than the minimum.

The following analysis summarises the authority's potential maximum exposure to credit risk, based on experience of default and uncollectability over the last five financial years, adjusted to reflect the current market conditions.

	Long Term		Short Term	
	31st March 2017	31st March 2018	31st March 2017	31st March 2018
	£000	£000	£000	£000
AAA	5,464	0	39,018	24,565
AA+	0	0	0	0
AA	0	0	0	0
AA-	0	0	5,013	0
A+	0	0	0	0
A	0	0	14,045	4,400
A-	0	0	10,107	0
BBB+	0	0	3,194	8,000
Unrated Local Authorities	0	0	45,001	0
Unrated Building Societies	0	0	0	0
Unrated Pooled Funds	0	0	10,000	10,000
Total Investments	5,464	0	126,378	46,965

The deposits set out above as at 31st March 2018 were held with financial institutions domiciled in a number of countries:

Country	£000
United Kingdom	35,506
Germany	0
Ireland	11,459
Total	46,965

Overall limits to exposure to individual institutions were not exceeded during the year and the authority does not expect any losses from non-performance by any of its counterparties in relation to deposits. The authority does not generally allow credit for trade debtors. £3,224k of the £31,849k trade debtor balance is past its due date for payment. The past due amount can be analysed by age as follows:

	£000
Less than three months	1,705
Three to six months	409
Six months to one year	376
More than one year	734
Total	3,224

Liquidity Risk

As the authority has ready access to borrowings from the PWLB, there is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. Instead, the risk is that the authority will be bound to replenish a significant proportion of its borrowings at a time of unfavourable interest rates. This risk is managed through the use of Prudential Indicators, set as part of the Treasury Management Strategy, limiting the amount of borrowing that matures over the next 10 years.

The maturity analysis of financial liabilities is as follows:

Maturity of Financial Liabilities	31st March 2017 £000	31st March 2018 £000
Less than one year	7,637	38,574
Between one and two	8,574	7,552
Between two and five	10,729	10,508
Between six and ten	30,243	22,912
More than ten years	238,718	218,718
Total	295,901	298,264

In the above table, in order to illustrate liquidity risk, financial liabilities are stated at the value of principal to be repaid in future, rather than at their carrying amounts. As such, they exclude adjustments in arriving at the fair value of stepped interest loans, accrued interest on loans and liabilities in respect of PFI and Finance Leases.

LOBO loans are included in the maturity analysis of financial liabilities based on their actual contractual maturity date, rather than the earliest date on which the lender can opt to increase the interest rate. In the event of the lender increasing the interest rate the City Council can opt to repay the loan. A total of £38m of such loans are held. £10m of which the lenders have interest review options at up to annual intervals, and £28m at 5 yearly intervals, from May 2015. All trade and other payables are due to be paid in less than one year.

Market Risk

Interest rate risk

The authority is exposed to risk in terms of the impact of interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the

authority. For instance, a rise in interest rates would have the following effects:

Borrowings at variable rates – the interest expense charged to the Income and Expenditure Account will rise.

Borrowings at fixed rates – the fair value of the liabilities borrowings will fall.

Investments at variable rates – the interest income in the Income and Expenditure Account will rise.

Borrowings are not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Comprehensive Income and Expenditure Statement. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Income and Expenditure Account and affect the General Fund Balance pound for pound. Movements in the fair value of fixed rate investments will be reflected in the Comprehensive Income and Expenditure Statement.

The authority has a number of strategies for managing interest rate risk. Prudential Indicators, as set out in the Treasury Management Strategy, are used to manage interest rate risk by limiting the value of variable interest rate exposure to

£80.0m in 2017/18. In addition, further Prudential Indicators limit the amount of borrowing that matures, and may need to be refinanced, in the next 10 years. In practical terms, the extensive use by local authorities of PWLB fixed rate borrowing limits the impact of interest rate fluctuations on the General Fund balance.

The treasury management team has an active strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to update the budget quarterly during the year. This allows any adverse changes to be accommodated. The analysis will also advise whether new borrowing taken out is fixed or variable.

According to this strategy, at 31st March 2018, a 1% variation in interest rates would not have a material impact on variable rate borrowings, investments or government grant receivable for financing costs.

However, a 1% increase in interest rates would result in a decrease in the fair value of fixed rate borrowing liabilities of £66.3m. This movement would be equal and opposite for a 1% fall in interest rates.

Price Risk

The authority does not generally invest in equity shares but does have shareholdings to the value of £95m in a number of joint ventures and in local industry. The authority is consequently exposed to losses arising from movements in the value of shares.

As the shareholdings have arisen in the acquisition of specific interests, the authority is not in a position to limit its exposure to value movements by diversifying its portfolio. Instead it only acquires shareholdings in return for 'open book'

arrangements with the company concerned so that the authority can monitor factors that might cause a fall in the value of specific shareholdings.

All movements in the value of shares will impact on gains and losses recognised in the Comprehensive Income and Expenditure Statement. A general shift of 5% in the general value of shares (positive or negative) would thus have resulted in a gain or loss being recognised in the Comprehensive Income and Expenditure Statement for 2017/18.

Foreign Exchange Risk

The authority has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

3.35 Associated Company Interests & Holdings

The City Council maintains investments and/or interests in a number of companies. The following summarises the latest information and where applicable the latest audited accounts. Companies in which the City Council maintain investments as shown in note 3.21.

Name and Nature of Business	Financial Results	Year ending	
		£000	£000
Birmingham Airport Holdings Ltd (Company Registration Number: 3312673)		31st March 2017 Audited	31st March 2018
The principal activity of the group is the operation and management of Birmingham International Airport. The seven West Midlands Districts together hold 49% of the ordinary shares. The City Council owns : 5.8% of the 324m ordinary shares £1.8 million preference shares 6% of the 1000 C Class shares of 0.01p	Net Assets	104,645	Not Available
	Profit before taxation	38,117	Not Available
	Profit after taxation	29,386	Not Available
Coombe Abbey Park Limited (Company Registration Number 02700383)		31st December 2016 Audited	31st December 2017 Unaudited
The principal activity of the company is the running of Coombe Abbey Hotel, Brinklow Road, Coventry.	Net Assets	5,213	5,483
	Profit (loss) before taxation	597	270
	Profit (loss) after taxation	597	270
The City Council acquired 100% of the shares in the company on 22nd December 2017 .			
Coventry North Regeneration Ltd (Company Registration Number: 4523598)		31st March 2017 Audited	31st March 2018 Unaudited
NCH holds 100% of the shares (value £nil) in Coventry North Regeneration Ltd (CNR) and has 100% of the voting rights. CNR is included within the Council's group accounts as a subsidiary. The Council is fully responsible for meeting any accumulated deficits or losses of the company.	Net Assets	0	0
	Profit (loss) before taxation	0	0
	Profit (loss) after taxation	0	0
The company's principal activity was to build the Ricoh Arena. The Arena, combines a sports stadium, conference and exhibition space, hotel, casino and other leisure and community facilities.			
Copies of CNR's accounts can be acquired from: Company Secretary, Coventry North Regeneration Ltd, c/o Coventry City Council, The Council House, Earl Street, Coventry, CV1 5RR			

Name and Nature of Business	Financial Results	Year ending	
		£000	£000
		31st March	31st March
		2017	2018
		Audited	Unaudited
Coventry Solihull Waste Disposal Company (CSWDC) Ltd (Company Registration Number: 02690488)			
<p>The company's business is the disposal of waste. It is jointly owned by Coventry City Council and Solihull Metropolitan Borough Council with Warwickshire County Council and Leicestershire County Council holding a minor limited rights shareholding at nil value. The company is included in Coventry's group accounts as a joint venture as voting rights are shared equally with Solihull MBC.</p> <p>The City Council owns: 66% of the ordinary share capital.</p>	Net Assets	22,611	22,818
	Profit before taxation	7,219	10,612
	Profit (loss) after taxation	5,817	8,557
Culture Coventry (Registration Number: 08359113)		31st March	31st March
		2017	2018
		Audited	
<p>The merger of Coventry Transport Museum and The Herbert Art Gallery Museum was completed in August 2013. Culture Coventry is the new Charitable Trust set up to run both museums and is also responsible for running the Lunt Roman Fort and the Priory Visitor Centre.</p> <p>Under IFRS10 The Council is deemed to exert significant influence over Culture Coventry. On this basis Culture Coventry is treated as an associate of the Council but has not been included within the Group Accounts on the grounds of materiality.</p>	Net Assets	4,185	Not Available
	Net incoming/(outgoing) resources	(993)	Not Available
North Coventry Holdings Ltd (Company Registration Number: 4931967)		31st March	31st March
		2017	2018
		Audited	Unaudited
<p>The Council holds 100% of the shares (value £nil) in North Coventry Holdings Ltd and has 100% of the voting rights. NCH is included within the Council's group accounts as a subsidiary. The Council is fully responsible for meeting any accumulated deficits or losses of NCH.</p> <p>NCH's main activity is to hold 100% shares in Coventry North Regeneration (CNR) . NCH has not prepared group accounts as it qualifies as a small group, exempt from preparing group accounts and the Council as the ultimate parent company supports this on grounds of materiality.</p> <p>Copies of NCH's accounts can be acquired from: Company Secretary, North Coventry Holdings Ltd, c/o Coventry City Council, The Council House, Earl Street, Coventry, CV1 5RR</p>	Net Assets	2,703	2,726
	Profit (loss) before taxation	(6)	0
	Profit (loss) after taxation	(5)	23

Name and Nature of Business	Financial Results	Year ending	
		£000	£000
		31st Jul	31st Jul
		2016	2017
		Audited	Audited
University of Warwick Science Park Business Innovation Centre Ltd (Company Registration Number: 03616665)			
This company was established by the University of Warwick Science Park, CCC and Warwickshire Chamber of Commerce Training and Enterprise. It was set up in order to develop small business units for letting.	Net Assets/(liabilities)	(1,045)	(744)
	Profit (loss) before taxation	234	302
	Profit (loss) after taxation	234	302
The City Council holds: Just under 20% (value £2,000) of the ordinary share capital. £152,166 of preference share capital and £1,066,471 of 7% debentures.			
UK Battery Industrialisation Centre Ltd (Company Registration Number 11227726 and UKBIC Ltd (Company Registration Number 11218387)		31st March	31st March
		2017	2018
These companies were incorporated in February 2018. The purpose of the companies is to run the proposed National Battery Development Facility as a joint venture with two other partners. As at 31st March 2018 the companies were not trading.	Net Assets/(liabilities)	not applicable	not applicable
	Profit (loss) before taxation		
	Profit (loss) after taxation		
The City Council is currently the sole shareholder with 1 share with a nominal value of £1 in each company.			

Where not specifically stated above, copies of company accounts can be obtained directly from Companies House.

3.36 Prior Period Restatements

Prior period restatements have been required as a result of two changes:

- 1st Change – The segmental categories used for the Cost of Services have been altered to reflect the Council's management structure which was revised in February 2017 but not reflected in the 2016/17 accounts.
- 2nd Change – The approach adopted for recognising new infrastructure assets has been changed. Anticipating an expected change to the national accounting arrangements for highways assets, expenditure to the value of £56m had previously been treated as de-recognition. The highways assets accounting change has not subsequently been approved and as a result the relevant expenditure has been treated as an addition to the Council's fixed assets, increasing the overall value of the Council's Balance Sheet.

The impact of these changes on the Council's main statements is set out in detail below.

1st Change - The following two tables provide the details of the impact of the change in segmental categories. The columns provide details of the segments used in the 2016/17 Comprehensive Income and Expenditure Statement (CIES). The rows show the segments used in the 2017/18 CIES.

<u>Expenditure</u>	Gross Expenditure £000	People Directorate £000	Place Directorate £000	Resources Directorate £000	Chief Executive Directorate £000	Contingency & Central Budgets £000
Public Health	22,658	22,658	0	0	0	0
People Directorate Management	1,396	1,396	0	0	0	0
Education and Inclusion	242,376	242,376	0	0	0	0
Children and Young People's Services	84,631	84,631	0	0	0	0
Adult Social Care	112,319	112,319	0	0	0	0
Customer Services & Transformation	15,846	118	0	15,699	29	0
Place Directorate Management	2,426	0	2,426	0	0	0
City Centre & Major Projects Development	23,286	0	23,286	0	0	0
Transportation & Highways	39,319	0	39,319	0	0	0
Streetscene & Regulatory Services	43,307	0	43,307	0	0	0
Project Management and Property Services	12,474	0	12,474	0	0	0
Finance & Corporate Services	138,226	0	0	137,070	1,156	0
Contingency and Central Budgets	11,620	0	0	0	0	11,620
Gross Expenditure	749,884	463,498	120,812	152,769	1,185	11,620

<u>Income</u>	Gross Income £000	People Directorate £000	Place Directorate £000	Resources Directorate £000	Chief Executive Directorate £000	Contingency & Central Budgets £000
Public Health	(20,888)	(20,888)	0	0	0	0
People Directorate Management	(278)	(278)	0	0	0	0
Education and Inclusion	(210,721)	(210,721)	0	0	0	0
Children and Young People's Services	(8,661)	(8,661)	0	0	0	0
Adult Social Care	(31,695)	(31,695)	0	0	0	0
Customer Services & Transformation	(3,171)	0	0	(3,081)	(90)	0
Place Directorate Management	(606)	0	(606)	0	0	0
City Centre & Major Projects Development	(5,647)	0	(5,647)	0	0	0
Transportation & Highways	(13,509)	0	(13,509)	0	0	0
Streetscene & Regulatory Services	(13,675)	0	(13,675)	0	0	0
Project Management and Property Services	(1,984)	0	(1,984)	0	0	0
Finance & Corporate Services	(128,858)	0	0	(128,857)	(1)	0
Contingency and Central Budgets	(17,304)	0	0	0	0	(17,304)
Gross Income	(456,997)	(272,243)	(35,421)	(131,938)	(91)	(17,304)

2nd Change – The following tables provide the details of the impact of the change in infrastructure asset recognition.

Comprehensive Income and Expenditure Statement (CIES)

CIES element	Gross Expenditure £000	Net Expenditure £000
Transportation & Highways	39,319	25,810
Impact of 2nd Change	(5,773)	(5,773)
Restated	33,546	20,037
Cost of Service	749,884	292,887
Impact of 2nd Change	(5,773)	(5,773)
Restated	744,111	287,114
(Surplus)/Deficit on the Provision of Services		31,298
Impact of 2nd Change		(5,773)
Restated		25,525
Total Comprehensive Income & Expenditure		57,746
Impact of 2nd Change		(5,773)
Restated		51,973

Balance Sheet

31st March 2016			Balance Sheet element	31st March 2017		
Original £000	Impact of 2nd Change £000	Restated £000		Original £000	Impact of 2nd Change £000	Restated £000
783,468	50,584	834,052	Property, Plant and Equipment	748,084	56,357	804,441
1,069,845	50,584	1,120,429	Long Term Assets	1,045,697	56,357	1,102,054
220,866	50,584	271,450	Net Assets	163,120	56,357	219,477
(125,485)	(50,584)	(176,069)	Unusable Reserves	(58,929)	(56,357)	(115,286)
(220,866)	(50,584)	(271,450)	Total Reserves	(163,120)	(56,357)	(219,477)

Movement in Reserves Statement

	General Fund Balance			Capital Adjustment Account			Total Unusable Reserves		
	Original	Impact of 2nd Change	Restated	Original	Impact of 2nd Change	Restated	Original	Impact of 2nd Change	Restated
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31st March 2016	(82,985)	0	(82,985)	(433,185)	(50,584)	(483,769)	(125,485)	(50,584)	(176,069)
Total Comprehensive Income and Expenditure	31,298	(5,773)	25,525	0	0	0	26,448	0	26,448
Adjustments between Accounting Basis and Funding Basis under Regulations	(22,278)	5,773	(16,505)	15,645	(5,773)	9,872	40,107	(5,773)	34,334
Net (Increase) / Decrease	9,020	0	9,020	15,645	(5,773)	9,872	66,555	(5,773)	60,782
Balance at 31st March 2017	(73,965)	0	(73,965)	(417,540)	(56,357)	(473,897)	(58,930)	(56,357)	(115,287)

Cash Flow Statement

	Original	Impact of 2nd Change	Restated
	£000	£000	£000
Net Surplus or Deficit on the Provision of Service	31,298	(5,773)	25,525
Adjust Net Surplus or Deficit on the Provision of Services for Non Cash Movements	(122,782)	5,773	(117,009)

3.37 Events after the Balance Sheet Date

The Statement of Accounts was authorised for issue by the Director of Finance and Corporate Services on 18th May 2018. There have been no events after 31st March 2018 requiring the financial

statements and notes to be adjusted or which provide information that is relevant to the understanding of the Authority's financial position but do not relate to conditions at that date.

3.38 Contingent Liabilities and Assets

Contingent Liabilities

Council Loan to Arena Coventry Limited – Legal Challenge

The Council is currently facing a Judicial Review claim (JR2) relating to the sale of a lease extension on the Ricoh Arena to London Wasps Holdings Ltd who became 100% owners of Arena Coventry Ltd (ACL) in November 2014. Although permission to bring this second claim was initially rejected by the High Court on 14th July 2017, the Court of Appeal subsequently ordered that the decision to refuse permission can be appealed and an appeal hearing was held in June 2018. The Council awaits the outcome of the hearing. The Council's view is that it has acted lawfully in all respects and it will continue to strongly defend its position on these matters. Given the nature and significance of this issue it remains appropriate to record it as a contingent liability.

University Hospital Mandatory Business Rates Relief

The Council received a letter in February 2016 sent on behalf of University Hospitals Coventry and Warwickshire NHS Trust requesting mandatory Business Rates relief for University Hospital. The appeal for relief replicates similar

claims made to other local authorities across the country. If the relief were to be granted this would represent an on-going impact on the Council's locally retained Business Rates revenue in excess of £1m with potential for a back-dated element, the local impact of which could be over £8m. The Council's participation in the West Midlands Business Rates Pilot means that a further equivalent values of appeals loss could also be at stake locally in relation to what was previously the central share of Business Rates.

At a national level, the total level of claims are thought to be sufficient to represent a significant impact on the wider funding model for local government, especially if there was a risk that claims could be extended to other similar or related properties.

The Council has taken legal advice, organised through the Local Government Association and following this has responded to the claim, stating that it does not regard there to be an entitlement to relief. Given the current nature of the proceedings the Council believes that there are strong grounds for rejecting the claim and it has not been reflected as a provision in these accounts. However, because it remains possible that the claim is upheld and because the potential costs are so large, it is appropriate to record the matter as a contingent liability.

Connecting Communities Grant Claw-Back

The Council has previously invested capital resources into a number of children's centres in the city funded by Government grants including Surestart Grant. Some of these buildings are amongst those being affected by the Council's Connecting Communities Programme. Should the buildings no longer be used for the purposes set out within the grant conditions they could face a potential claw-back of grant as a result. In order to mitigate against this risk, the Council is endeavouring to ensure that the buildings will continue to be used for similar activities such that it is able to avoid the need for any grant claw-back. The level of Capital spend involved is in the region of £2.1m.

Friargate Bridgedeck Claw-Back

As a result of a European Court of Auditors (ECA) audit on European Regional Development Fund (ERDF) spend on Friargate Bridge-deck the Council could face potential claw-back of ERDF grant. The key risk lies with the ECA's challenge over the validity of the procurement process, although having accessed a Highways England procurement framework, a widely used national procurement route, the Council maintains that it has observed the correct process in this regard. The Council continues to receive support for its

case from the Ministry of Housing, Communities and Local Government.

Following the audit the Council has submitted supporting paperwork justifying its position and the matter is subject to an ongoing dialogue. The

Council's continued stance is that the claw-back argument is also based on a flawed understanding of the procurement process, form of contract and the contract management process in relation to grant funding claimed on the project. No current liability has been demonstrated and there is no

indication of the size of any potential claw-back. However, given that the overall value of ERDF Bridgedeck expenditure amounts to £3.5m it is appropriate to record this as a contingent liability.

3.39 Collection Fund Statement and Notes

This account shows how much Council Tax and National Non-Domestic Rates (Business Rates) are collected within the City. It shows how much has been transferred to the Income and Expenditure Account to pay for Council Services

and how much has been paid to central government, the Police (West Midlands Police and Crime Commissioner) and Fire (West Midlands Fire and Rescue Authority). The difference between these two amounts is then a surplus or a

deficit which is shared between the Council, central government, and the Police and Fire organisations.

Business Rates £000	2016/17 Council Tax £000	Total £000	Collection Fund	Business Rates £000	2017/18 Council Tax £000	Total £000
INCOME						
0	(130,265)	(130,265)	Council Tax Receivable	0	(138,854)	(138,854)
(123,104)	0	(123,104)	Business Rates Receivable	(122,276)	0	(122,276)
126	0	126	Transitional Relief	4,922	0	4,922
(122,978)	(130,265)	(253,243)	Total Income	(117,354)	(138,854)	(256,208)
EXPENDITURE: Precepts, Demands & Shares						
59,640	0	59,640	Central Government	0	0	0
58,447	110,817	169,264	Coventry City Council	114,325	118,492	232,817
0	8,648	8,648	West Midlands Police	0	9,204	9,204
1,193	4,343	5,536	West Midlands Fire	1,155	4,512	5,667
119,280	123,808	243,088	Total: Precepts, Demands & Shares:	115,480	132,208	247,688
Distribution of previous years' surplus/deficit						
(363)	0	(363)	Central Government	1,255	0	1,255
(355)	4,464	4,109	Coventry City Council	1,230	2,725	3,955
0	346	346	West Midlands Police	0	213	213
(7)	178	171	West Midlands Fire	25	107	132
(725)	4,988	4,263	Total: Distribution of previous years Surplus/(Deficit)	2,510	3,045	5,555
118,555	128,796	247,351	TOTAL EXPENDITURE	117,990	135,253	253,243
Charges to Collection Fund						
998	1,418	2,416	Less: Write offs uncollectable amouts	1,265	1,263	2,528
(332)	(669)	(1,001)	Less: Increase/(Decrease) in Bad Debt Provision	(338)	19	(319)
(1,332)	0	(1,332)	Less: Increase/(Decrease) in Appeals Provision	1,084	0	1,084
379	0	379	Less: Costs of Collection	373	0	373
(287)	749	462	Total Charges to Collection Fund	2,384	1,282	3,666
(4,710)	(720)	(5,430)	(Surplus)/Deficit Arising During Year	3,020	(2,319)	701
1,942	(8,033)	(6,091)	(Surplus)/Deficit b/fwd	(2,768)	(8,753)	(11,521)
(2,768)	(8,753)	(11,521)	(Surplus)/Deficit c/fwd	252	(11,072)	(10,820)
Commitments						
2,510	3,045	5,555	Surplus/(Deficit) committed in future year's budget setting	(269)	5,708	5,439
(258)	(5,708)	(5,966)	Excess (Surplus)/Deficit c/fwd to following year's tax setting.	(17)	(5,364)	(5,381)

Income and Expenditure Account

The Collection Fund is a statutory account, which receives income from the Council Tax and Business Rates from which payments are made to the City Council's General Fund, the Police and Crime Commissioner for the West Midlands, the West Midlands Fire Authority and Central Government. These payments represent, for Council Tax, the amounts requested by each organisation at the beginning of the year to fund their net budgets and, for Business Rates, the

amounts determined by the nationally set multiplier and the local Business Rates tax base and split by pre-determined percentages.

Income from Business Rates

The City Council collects rates from local businesses on behalf of Central Government. The level of in-year recovery of the Business Rates billed in 2017/18 was 98.2%. The Government determines the level of rates payable, which was 47.9p per £ of rateable value (49.7p in 2016/17).

The Valuation Office Agency sets the rateable value of each property and the total was £312,922,430 at 31st March 2018 (£300,731,063 at 31st March 2017). The Government uses the total collected for the whole country to finance part of its contribution to the cost of local government. In addition to a bad debt provision, to meet the anticipated impact of debts being written off, there is also a provision for the estimated future liability amendments due to appeals. Details of the movement in these provisions are provided within the tables later in this section.

Calculation of the Council Tax Base

The level of Council Tax is set at the beginning of the year and is calculated so as to ensure that the Collection Fund can meet its obligations. Council Tax paid by taxpayers is based on the valuation of their property. Each property is placed into one of eight valuation bands (A to H).

The total income required by the Collection Fund is divided by the "Council Tax Base". The Council Tax Base represents the number of equivalent band D properties in the City (i.e. properties in a higher valuation band are treated as more than one band D property, properties in a lower

valuation band are treated as a fraction of a band D property), multiplied by the estimated eventual collection rate of 98.3%. The total number of dwellings on the valuation list is 140,130 of which 7,266 are exempt. Details of the Tax Base calculation are shown in the table below:

Valuation Band	Number of Dwellings subject to tax	Band D Equivalent
Band A entitled to disabled relief	137	57.7
A	53,414	25,777.4
B	39,840	23,460.7
C	22,233	15,157.0
D	9,006	6,993.0
E	4,531	4,370.7
F	2,265	2,593.3
G	1,343	1,780.9
H	95	146.9
Total	132,864	80,337.6
Estimated eventual collection rate		98.3%
Total Council Tax Base Band D 2017/18		78,971.9
Total Council Tax Base Band D 2016/17		77,525.1

Provisions and Write Offs

Level of Provisions & Write Offs	Business Rates Bad Debt Provision £000	Council Tax Bad Debt Provision £000	Business Rates Appeals Provision * £000
Provision brought forward	(2,712)	(4,857)	(7,288)
Written off in year	1,265	1,263	1,633
(Increase)/decrease in provision	(927)	(1,282)	(2,717)
Provision carried forward	(2,374)	(4,876)	(8,372)

* The provision figures provided in section 3.24 include 49% of the Appeals Provision figures shown in the table above. This is the City Council's share of the Business Rates balances.

Gross Debtors

	Business Rates £000	Council Tax £000
Gross Debtors brought forward	5,547	12,521
Gross Debtors carried forward	4,511	12,992

Precepts and Demands on the Collection Fund

The amounts accrued into the precepting organisations' own accounts are detailed below:

2016/17			2017/18	
Total £000	Council Tax	Precept / Demand £000	Share of surplus /(deficit) £000	Total £000
115,932	Coventry City Council	118,492	4,794	123,286
9,045	West Midlands Fire Service	9,204	391	9,595
4,538	West Midlands Police	4,512	179	4,691
129,515	Total	132,208	5,364	137,572

2016/17			2017/18		
Total £000	Business Rates	Precept £000	Share of surplus /(deficit) £000	Top Up £000	Total £000
61,633	Central Government (50%)	0	(255)	0	(255)
77,135	Coventry City Council (49%)	114,325	(250)	1,278	115,353
1,233	West Midlands Fire Service (1%)	1,155	(5)	0	1,150
140,001	Total	115,480	(510)	1,278	116,248

4 Additional Financial Statements - Group Accounts

4.1 Overview of Group Accounts

The Group Accounts have been prepared in accordance with IFRS and where material, the accounts of other group entities have been adjusted to align their accounting policies with that of the Local Authority parent. Sections 4.2 to 4.5 present the Group Accounts core financial statements. The purpose of these statements is described in section 2.1, together with details of changes in the presentation of the Movement in Reserves Statement.

Where applicable these group statements have been restated in a way that is consistent with the Prior Period Restatements note and its impact on the single entity accounts.

Note 3.35 to Coventry City Council's balance sheet shows details of the various companies in which it has an interest. Coombe Abbey Park Ltd (CAPL), North Coventry Holding (NCH) and

Coventry North Regeneration (CNR) are included as subsidiaries within the Group, and Coventry & Solihull Waste Disposal Company (CSWDC) is included as a joint venture.

Birmingham Airport Holdings and University of Warwick Science Park Business Innovation Centre have not been included within the Group as it was deemed under IAS 28 that the Council did not have the power to exercise significant influence over the business and financial affairs of these companies. Culture Coventry Limited, Coventry & Warwickshire Local Enterprise Partnership Limited and UK Battery Industrialisation Centre UK Ltd have not been included as it was considered by doing so it would not have had a material effect on the Group Accounts.

IFRS require that the financial statements of the reporting authority (Coventry City Council) and its

subsidiaries, associates and jointly controlled entities shall be prepared as of the same date. Where this does not happen, for consolidation purposes, additional financial statements, as of the same date as the reporting authority shall be prepared unless it is impracticable to do so. For consolidation purposes draft accounts as at 31st March 2018 for NCH, CNR and CSWDC have been used. For CAPL draft accounts as at 31st December 2017 and management accounts for January to March 2018 have been used.

Subsidiaries have been consolidated into the Group Accounts on a line by line basis incorporating their income and expenditure fully in the relevant service revenue accounts. Joint ventures have been consolidated into the group accounts under the equity method.

4.2 Group Comprehensive Income and Expenditure Account

2016/17			SERVICE ANALYSIS	2017/18		
Gross Expenditure *restated £000	Gross Income *restated £000	Net Expenditure *restated £000		Gross Expenditure £000	Gross Income £000	Net Expenditure £000
22,658	(20,888)	1,770	Public Health	20,482	(19,343)	1,139
1,396	(278)	1,118	People Directorate Management	1,541	(126)	1,415
242,376	(210,721)	31,655	Education and Inclusion	222,180	(203,590)	18,590
84,631	(8,661)	75,970	Children and Young People's Services	82,940	(9,717)	73,223
112,319	(31,695)	80,624	Adult Social Care	115,985	(38,602)	77,383
15,846	(3,171)	12,675	Customer Services & Transformation	7,567	(3,154)	4,413
2,426	(606)	1,820	Place Directorate Management	1,685	(574)	1,111
23,286	(5,647)	17,639	City Centre & Major Projects Development	20,837	(6,408)	14,429
33,546	(13,509)	20,037	Transportation & Highways	37,618	(16,654)	20,964
43,307	(13,675)	29,632	Streetscene & Regulatory Services	45,870	(15,949)	29,921
12,474	(1,984)	10,490	Project Management and Property Services	6,291	(1,548)	4,743
138,257	(128,865)	9,392	Finance & Corporate Services	132,493	(122,436)	10,057
11,620	(17,304)	(5,684)	Contingency and Central Budgets	6,854	(21,573)	(14,719)
744,142	(457,004)	287,138	Cost of Services	702,343	(459,674)	242,669
		42,335	Other Operating Expenditure			39,946
		22,029	Finance and Investment Income and Expenditure			26,481
		0	Profit or Loss on Discontinued Operations			0
		(325,860)	Taxations and Non-Specific Grant Income			(309,686)
		25,642	(Surplus) / Deficit on the Provision of Services			(590)
		(4,925)	Associates and JVs accounted for on Equity Basis			(7,095)
		933	Tax Expenses			1,375
		21,650	Group (Surplus) or Deficit			(6,310)
		(16,438)	(Surplus)/Deficit on revaluation of non current assets			(22,803)
		(9,317)	(Surplus)/Deficit on revaluation of available for sale financial assets			5,962
		52,203	Actuarial (gains) or losses on pension assets and liabilities			(31,045)
		3,204	Share of other comprehensive income and expenditure of associates & joint ventures			812
		29,652	Sub-total of other Comprehensive Income and Expenditure			(47,074)
		51,302	Total Comprehensive Income and Expenditure (Surplus)/Deficit			(53,384)

* Section 3.36 provides the details of the restatements made prior to 2017/18

4.3 Group Movement in Reserves Statement

Group Useable Reserves and Overall Position

	General Fund Balance	Capital Grants Unapplied Account	Usable Capital Receipts Reserve	Total Usable Reserves	Unusable Reserves	Total Authority Reserves
	£000	£000	£000	£000	£000	£000
31st March 2017	(73,965)	(9,737)	(20,489)	(104,191)	(91,593)	(195,784)
Total Comprehensive Income and Expenditure	(648)	0	0	(648)	(52,736)	(53,384)
Adjustments between Accounting Basis and Funding Basis under Regulations	(16,796)	2,558	(3,489)	(17,727)	17,727	0
Net (Increase) / Decrease	(17,444)	2,558	(3,489)	(18,375)	(35,009)	(53,384)
31st March 2018	(91,409)	(7,179)	(23,978)	(122,566)	(126,602)	(249,168)

Group Unusable Reserves

	Capital Adjustment Account	Revaluation Reserve	Deferred Capital Receipts Reserve	Financial Instruments Adjustment Account	Collection Fund Adjustment Account	Pensions Reserve	Accumulated Absences Account	Available for Sale	Authority's share of the reserves of subsidiaries, associates and joint ventures	Total Unusable Reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
31st March 2017	(507,086)	(169,486)	(10,830)	1,777	(9,198)	613,236	4,121	(24,343)	10,216	(91,593)
Total Comprehensive Income and Expenditure	9,147	(31,950)	0	0	0	(31,045)	0	5,962	(4,850)	(52,736)
Adjustments between Accounting Basis and Funding Basis under Regulations	(25,936)	7,032	5,343	9,523	(587)	22,254	98	0	0	17,727
Net (Increase) / Decrease	(16,789)	(24,918)	5,343	9,523	(587)	(8,791)	98	5,962	(4,850)	(35,009)
31st March 2018	(523,875)	(194,404)	(5,487)	11,300	(9,785)	604,445	4,219	(18,381)	5,366	(126,602)

Group Usable Reserves and Overall Position Comparatives

	General Fund Balance *restated £000	Capital Grants Unapplied Account £000	Usable Capital Receipts Reserve £000	Total Usable Reserves *restated £000	Unusable Reserves *restated £000	Total Authority Reserves *restated £000
31st March 2016	(82,985)	(5,736)	(6,660)	(95,381)	(151,705)	(247,086)
Total Comprehensive Income and Expenditure	25,525	0	0	25,525	25,777	51,302
Adjustments between Accounting Basis and Funding Basis under Regulations	(16,505)	(4,001)	(13,829)	(34,335)	34,335	0
(Increase) / Decrease in Year	9,020	(4,001)	(13,829)	(8,810)	60,112	51,302
31st March 2017	(73,965)	(9,737)	(20,489)	(104,191)	(91,593)	(195,784)

Group Unusable Reserves Comparatives

	Capital Adjustment Account *restated £000	Revaluation Reserve £000	Deferred Capital Receipts Reserve £000	Financial Instruments Adjustment Account £000	Collection Fund Adjustment Account £000	Pensions Reserve £000	Accumulated Absences Account £000	Available for Sale £000	Authority's share of the reserves of subsidiaries, associates and joint ventures £000	Total Unusable Reserves *restated £000
31st March 2016	(516,959)	(177,351)	(5,871)	1,880	(6,238)	553,552	3,375	(14,980)	10,887	(151,705)
Total Comprehensive Income and Expenditure	0	(16,438)	0	0	0	52,203	0	(9,317)	(671)	25,777
Adjustments between Accounting Basis and Funding Basis under Regulations	9,873	24,303	(4,959)	(103)	(2,960)	7,481	746	(46)	0	34,335
Net (Increase) / Decrease	9,873	7,865	(4,959)	(103)	(2,960)	59,684	746	(9,363)	(671)	60,112
31st March 2017	(507,086)	(169,486)	(10,830)	1,777	(9,198)	613,236	4,121	(24,343)	10,216	(91,593)

* Section 3.36 provides the details of the restatements made prior to 2017/18

4.4 Group Balance Sheet

The Group Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the authority. The net assets of the authority (assets less liabilities) are matched by the reserves held by the authority.

31st March 2017 <small>*restated</small> Group Balance Sheet		31st March 2018	Section Ref.
£000		£000	
804,442	Property, Plant and Equipment	854,146	4.6
25,893	Heritage Assets	25,893	
163,877	Investment Property	174,310	
38,021	Long Term Investments	29,169	4.6
25,679	Investment in Associates and Joint Ventures	23,114	4.6
20,452	Long Term Debtors	20,890	
1,078,364	Long Term Assets	1,127,522	
120,001	Short Term Investments	45,119	
249	Inventories	264	4.6
48,287	Short Term Debtors	58,933	4.6
17,169	Cash and Cash Equivalents	19,636	4.6
5,008	Assets held for Sale	4,819	
190,714	Current Assets	128,771	
(13,560)	Short Term Borrowing	(39,892)	
(68,184)	Short Term Creditors	(70,878)	4.6
(1,698)	Short Term Provisions	(2,288)	
0	Liabilities in Disposal Groups	0	
(83,442)	Current Liabilities	(113,058)	
(8,684)	Long Term Provisions	(9,582)	
(359,545)	Long Term Borrowing	(333,115)	4.6
(613,236)	Net Pension Liability	(542,245)	
(1,104)	Donated Assets Account	(1,312)	
(4,605)	Capital Grants Receipts in Advance	(4,693)	
(2,678)	Other Long Term Liabilities	(3,120)	
(989,852)	Long Term Liabilities	(894,067)	
195,784	Net Assets	249,168	
(104,191)	Usable Reserves	(122,566)	
(91,593)	Unusable Reserves	(126,602)	4.6
(195,784)	Total Reserves	(249,168)	

* Section 3.36 provides the details of the restatements made prior to 2017/18

4.5 Group Cash Flow Statement

The Group Cash Flow Statement shows the changes in cash and cash equivalents of the authority during the reporting period. The statement shows how the authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities.

2016/17 *restated £000's	Cash Flow Statement	2017/18 £000's
21,650	Net (Surplus) or Deficit on the Provision of Services	(6,310)
(113,134)	Adjust Net (Surplus) or Deficit on the Provision of Services for Non Cash Movements	(58,417)
54,214	Adjust for items included in the Net (Surplus) or Deficit on the Provision of Services that are Investing and Financing Activities	41,136
(37,270)	Net Cash Flows from Operating Activities	(23,591)
(10,628)	Investing Activities	19,611
48,379	Financing Activities	1,513
481	Net (Increase) or Decrease in Cash and Cash Equivalents	(2,467)
(17,650)	Cash and Cash Equivalents at the Beginning of the Reporting Period	(17,169)
(17,169)	Cash and Cash Equivalents at the End of the Reporting Period	(19,636)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Note 3.27 presents an analysis of the amounts included in the provision of services for non-cash movements, items included in the provision of services that are investing and financing activities, investing activities and financing activities.

4.6 Reconciliation of Single Entity to Group Accounts

Income and Expenditure Surplus/Deficit Adjustments

2016/17 *restated £000	Reconciliation of Single Entity to Group (Surplus)/Deficit	2017/18 £000
25,525	(Surplus) / Deficit on the Authorities Single Entity Income & Expenditure account for the Year	(648)
(18)	Less: Subsidiary and Associate dividend income and any other distributions from Group Entities included in the Single Entity (Surplus)/Deficit on the Income & Expenditure Account	(37)
25,507	(Surplus)/Deficit in the Group Income & Expenditure attributable to the Authority	(685)
	Add: (Surplus)/Deficit arising from other entities included in the Group Accounts	
18	Subsidiaries	53
(3,875)	Joint Ventures	(5,678)
21,650	Group Account (Surplus)/Deficit for the year	(6,310)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Cash Flow Statement Adjustments

2016/17		2017/18
*restated	Reconciliation of Single Entity to Group Cash Flows	
£000		£000
Adjustment of the Net (Surplus) or Deficit on the Provision of Services for Non Cash Movements		
(117,009)	Single Entity Accounts	(64,079)
3,875	Additional element relating to Group Accounts	5,662
(113,134)	Total for Group Accounts	(58,417)
Investing Activities		
(10,628)	Single Entity Accounts	23,054
0	Additional element relating to Group Accounts	(3,443)
(10,628)	Total for Group Accounts	19,611

* Section 3.36 provides the details of the restatements made prior to 2017/18

Balance Sheet Adjustments

As at 31st March 2017			As at 31st March 2018			
Single Entity *restated £000	Group Adjustment £000	Group Accounts *restated £000	Balance Sheet Category	Single Entity £000	Group Adjustment £000	Group Accounts £000
804,442	0	804,442	Property, Plant and Equipment	852,981	1,165	854,146
87,391	(49,370)	38,021	Long Term Investment	95,545	(66,376)	29,169
0	25,679	25,679	Investment in Associates and Joint Ventures	0	23,114	23,114
249	0	249	Inventories	227	37	264
48,289	(2)	48,287	Short Term Debtors	57,402	1,531	58,933
17,169	0	17,169	Cash and Cash Equivalents	16,193	3,443	19,636
(68,183)	(1)	(68,184)	Short Term Creditors	(69,599)	(1,279)	(70,878)
(359,545)	0	(359,545)	Long Term Borrowing	(332,927)	(188)	(333,115)
(115,287)	23,694	(91,593)	Unusable Reserves	(165,155)	38,553	(126,602)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Explanations of these balance sheet adjustments are provided in section 4.8.

Group Tax Expense

The group tax expense (income) related to profit and loss from ordinary activities is presented in the statement of comprehensive income, the table below details the breakdown of this amount.

2016/17 £000	Group Tax Expense	2017/18 £000
	CURRENT TAX:	
1,034	Current Tax Expense / (Income)	1,356
(3)	Adjustment Recognised in the Period for Current Tax of Prior Periods	8
1,031	Total Current Tax	1,364
	DEFERRED TAX:	
(57)	Origination and Reversal of Temporary Differences	15
(40)	Changes in Tax Rates or the Imposition of New Taxes	(2)
0	Adjustment Recognised in the Period for Deferred Tax of Prior Periods	(3)
(97)	Total Deferred Tax	10
934	Total Tax Expense	1,374

4.7 Group Companies Disclosure

Coventry & Solihull Waste Disposal Company (CSWDC)

CSWDC is operated as a Joint Venture Company by its major shareholders, Coventry City Council (CCC) and Solihull Metropolitan Borough Council (SMBC). The shareholding is held in a ratio of 66 Coventry shares and 33 Solihull shares.

CCC hold 'A' class shares and SMBC hold 'B' class shares.

With the agreement of CCC and SMBC, CSWDC raised a new class of share (Class C). In July 2014 one Class C share was issued to CCC which was immediately sold to Warwickshire County Council at nil value. This Class C share confers no dividend rights, no rights to appoint its own director to the shareholder panel and only limited voting rights at the shareholders panel on matters relating to the control of the Company. CCC and SMBC will continue to hold the only primary (ordinary) shares in CSWDC and receive a dividend in accordance with this shareholding.

As at 31st March 2018 the Company had Capital Commitments of £372,000.

Despite the issue of the C Class share and a change to the Shareholders Agreement during 2014/15 the fundamental status of CSWDC has not changed. CCC & SMBC will continue to work together to arrive at mutually agreed decisions which are voted on accordingly at the Shareholder Panel. As a result of this, the existing treatment of CSWDC in the group accounts of both Coventry and Solihull, is for the Company to be treated as a Joint Venture. This position implies that no shareholder has ultimate control.

North Coventry Holdings Limited (NCH)

The Council holds 100% of the shares (value £2.7m) in North Coventry Holdings Ltd and has 100% of the voting rights. NCH is included within the Council's group accounts as a subsidiary. The Council is fully responsible for meeting any accumulated deficits or losses of NCH.

NCH's main activity is to hold 100% shares in Coventry North Regeneration (CNR)

Coventry North Regeneration Limited (CNR)

NCH holds 100% of the shares (value £nil) in Coventry North Regeneration Limited (CNR) and has 100% of the voting rights. CNR is included within the Council's group accounts as a subsidiary. The Council is fully responsible for meeting any accumulated deficits or losses of the company.

Coombe Abbey Park Limited (CAPL)

Coventry City Council holds 100% of the shares (value £12.0m) in CAPL. CAPL is included within the Council's group accounts as a subsidiary. The Council is fully responsible for meeting any accumulated deficits or losses of the company.

Related Party Transactions

Details of related party transactions are provided in section 3.10.

4.8 Notes to the Group Balance Sheet

Where there is no material difference between the Single Entity Accounts and the Group Accounts, no new additional notes have been provided therefore, reference should be made to section 3 'Notes to the Main Financial Statements' for information.

The group balance sheet excludes the long term investments of £51,667k in CSWDC, £2,703k in NCH and £12,006k in CAPL as included in the single entity accounts.

Capital Adjustment Account - Reflects £33.189m original grant investment in North Coventry Holdings Ltd and Coventry North Regeneration Ltd.

31st March 2018	CSWDC £000	CAPL £000	NCH £000	Total £000
Share in Gross Assets of Joint Ventures and Subsidiaries	34,939	8,371	2,739	46,049
Share in Gross Liabilities of Joint Ventures and Subsidiaries	(11,825)	(6,389)	(13)	(18,227)
Total	23,114	1,982	2,726	27,822

31st March 2017	CSWDC £000	CAPL £000	NCH £000	Total £000
Share in Gross Assets of Joint Ventures and Subsidiaries	34,023	0	2,703	36,726
Share in Gross Liabilities of Joint Ventures and Subsidiaries	(11,046)	0	(4)	(11,050)
Total	22,977	0	2,699	25,676

Unusable Reserves

CSWDC – The Council's investment of £51,667k in CSWDC has been excluded from the group Available for Sale Reserve.

NCH – The Council's investment of £2,703k in NCH has been excluded from the group Available for Sale Reserve.

CAPL – The Council's initial investment in CAPL of £2,859k has been removed from the group Available for Sale Reserve. The recent purchase of the remaining interest in CAPL of £9,147k has been excluded from the group Capital Adjustment Account.

Unusable Reserves	2016/17 *restated £000	2017/18 £000
Single Entity	(115,287)	(165,155)
CSWDC	23,690	28,552
CAPL	0	10,024
NCH	4	(23)
Group Unusable Reserves	(91,593)	(126,602)

* Section 3.36 provides the details of the restatements made prior to 2017/18

Additional information relating to subsidiaries and joint ventures, including net assets and results, and where accounts of the companies may be acquired are included in note 3.35 to the single entity accounts.

5 Statement of Accounting Policies

5.1 General

The Statement of Accounts summarises the Council's transactions for the 2017/18 financial year and its position at the year-end of 31st

March 2018 . It has been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2017/18 – Based on International Financial

Reporting Standards (IFRS). The accounting convention adopted is historical cost, modified by the revaluation of certain categories of tangible fixed assets.

5.2 Significant Assumptions made in estimating Assets and Liabilities

The Authority's Balance Sheet contains some estimated figures that are based on assumptions. Some of these assumptions have a significant risk of resulting in material adjustments within the next financial year. The items in the Authority's Balance Sheet for which there is a significant risk are:

Pensions Liability - This liability stands at £542m at the end of the 2017/18 financial year. Estimation of the net pension liability to pay pensions depends on a number of complex judgements relating to the discount rate used,

the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. New information can lead to changes to these judgments, which could lead to material adjustments. During 2017/18, the updating of data and assumptions by the Council's actuaries has led to a decrease in the net pension liability of £71m.

Asset Valuations - Valuations are undertaken on the basis of a five year rolling programme, which is supplemented by annual reviews to

reflect significant changes in market values. The valuations are heavily assumption sensitive and are influenced by economic and financial circumstances which can change significantly from year to year. An increase of 1% in the average valuation of assets would have the effect of increasing the carrying value of these assets by approximately £10m with a corresponding increase in the level of unusable reserves.

5.3 Critical Judgements in Applying Accounting Policies

In applying the Authority's accounting policies, management has had to make some judgements other than those involving estimations. The judgements made in this Statement of Accounts that have the most significant effect on the amounts recognised in the financial statements are as follows:

Treatment of Schools in the Council's Accounts

The material assets and revenue transactions of community, foundation and voluntary controlled schools are reflected in these accounts. The revenue transactions of voluntary aided schools have also been included; however the land and buildings used by these schools are not included on the balance sheet. This treatment is based on the fact that these land and buildings are not under

the Council's ownership, the Council has no legal agreement with the relevant Dioceses in respect of them, and there are no obligations to/from the Dioceses in respect of them. The Dioceses also have the right to terminate the Council's occupation of the relevant land and buildings. Neither the revenue transactions nor the assets of academy schools are reflected within the accounts.

The Better Care Fund

Coventry City Council and Coventry and Rugby Clinical Commissioning Group (CCG) drew up an agreement to operate a Better Care Fund (BCF) pooled budget from 1st April 2015, with the purpose of further integrating the health and social care services within Coventry. Note 3.11 details the respective contributions to the pooled budget during 2017/18 and the respective expenditure made by the two partner

organisations. The BCF agreement included details of the working relationships that were envisaged at the time, including management and control of expenditure decisions. However, the details of the expenditure identified in note 3.11 have been determined by applying principles of 'substance over form' in which the level of expenditure allocated to each partner reflects the actual degree of control and influence over that spend during the year (the 'substance') rather than allocating it on the

basis of the control and influence outlined in the BCF agreement (the 'form').

5.4 Accounting standards issued, but not yet adopted

IFRS 9 Financial Instruments

The Council will adopt IFRS 9 Financial Instruments with effect from 1st April 2018. The main changes include the reclassification of financial assets and the earlier recognition of the impairment of financial assets.

The Council does not expect the reclassification changes to have a material impact upon the financial statements because the majority of its financial assets will retain the same measurement basis. To this end, on 1st April 2018 the Council irrevocably elected to present changes in the fair value of the following equity investments in other comprehensive income as permitted by the IFRS:

- Payden & Rygel Sterling Reserve Fund
- CCLA Local Authorities Property Fund – Lamit Fund
- Royal London Cash Plus Fund
- Royal London Enhanced Cash Plus Fund
- Deutsche Bank Managed Sterling Short Fixed Income Fund

The Council does not expect the impairment changes to have a material impact upon the financial statements.

It is not currently expected that there will be material impact on the Council's accounts through future changes in respect of:

- IFRS 15 Revenue from Contracts with Customers;
- IAS 12 Income Taxes;
- IAS 7 Statement of Cashflows; and
- IFRS 16 Leases.

each of which will have an effective date of 2018/19 or later.

5.5 Changes in Accounting Policies

There have been no changes in accounting policies during 2017/18.

5.6 Accounting Policies – Categories

Section 5.7 provides details of the accounting policies that the Council has applied in reporting its financial position in these accounts. The policies are separated into the following categories:

Accruals of Income and Expenditure
Provisions
Reserves
Property, Plant & Equipment, Investment Property and Assets Held for Sale
Revenue Expenditure Funded from Capital Under Statute
Government Grants and Contributions
Value Added Tax (VAT)
Investments
Financial Instruments
Leases
Employee Benefits
Professional and Other Support Services
Private Finance Initiative
Group Accounts
Cash and Cash Equivalents
Contingent Liabilities
Contingent Assets
Tax Income
Joint Operations
Events after the Balance Sheet Date
Prior Period Adjustments, Changes in Accounting Policies & Estimates & Errors

5.7 Accounting Policies

Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Fees, charges and rents due from customers are accounted for as income at the date the Council provides the relevant goods or services.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as stocks on the balance sheet.
- Works are charged as expenditure when they are completed, before which they are carried as assets under construction on the balance sheet.
- Interest payable on borrowings and receivable on investments is accounted for on the basis of the effective interest rate for the relevant financial instrument rather than the cash flow fixed or determined by the contract.
- Where income and expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet. Where it is doubtful that debts will be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.
- Income relating to Council Tax and Business Rates is measured at the full amount receivable (net of any impairment losses) as they are non-contractual, non-exchange transactions.

The Council has a de-minimis threshold of £5,000 for accruals of income and expenditure that are not system generated. This threshold is applied for 10 working days following the end of the financial year, after which a draft outturn position is circulated to managers. To avoid small fluctuations in this outturn position the threshold is lifted to £50k (working days 11-20) and £500k thereafter.

Provisions

Provisions are made where an event has taken place that gives the Council an obligation that probably requires settlement by a transfer of economic benefits that can be reliably measured, but where the timing of the transfer is uncertain. For instance, the Council may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service revenue account in the year that the authority becomes aware of the obligation, based on the best estimate of the likely settlement. When payments are eventually made, they are charged to the provision set up in the balance sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes more likely than not that a transfer of economic benefits will not now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service revenue account.

Where some or all of the payment required to settle a provision is expected to be met by another party (e.g. from an insurance claim), this is only recognised as income in the relevant service revenue account if it is virtually certain that reimbursement will be received if the obligation is settled.

Reserves

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service category within the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement, so that there is no net charge against Council Tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the Council. These reserves are explained in the relevant policies below.

Property, Plant & Equipment, Investment Property and Assets Held for Sale

Property, Plant & Equipment - Assets that have physical substance and are held for use in the provision of services or for administrative purposes on a continuing basis.

Investment Property - Assets held solely to earn rentals and/or for capital appreciation purposes.

Assets Held for Sale - This is a classification for property assets that are being actively marketed for sale, likely to be completed within 12 months of classification.

Recognition - Expenditure on the acquisition, creation or enhancement of Non-Current Assets is capitalised on an accruals basis, provided that it yields benefits to the Council and the services that it provides for more than one financial year. Expenditure that secures but does not extend the previously assessed standards of performance of an asset (e.g. repairs and maintenance) is charged to revenue as it is incurred. The de minimis policy for capital expenditure is £20,000 for construction/acquisitions and nil for enhancement expenditure.

Donated assets transferred to the Council are recognised immediately at fair value together with income in the Consolidated Income and Expenditure Statement, to the extent that any associated conditions of the transfer have been met. Where conditions have yet to be met the Donated Assets account is credited with deferred income, which is then transferred to the Consolidated Income and Expenditure Statement once the conditions have been satisfied.

Measurement - Assets are initially measured at cost, comprising all expenditure that is directly attributable to bringing the asset into working condition for its intended use. After recognition, assets are then carried in the balance sheet using the following measurement bases:

Asset Type	Measurement Type
Other Land and Buildings	Current Value (Existing Use)
Surplus Properties	Fair Value
Vehicles, Plant & Equipment	Depreciated Historical Cost
Infrastructure	Depreciated Historical Cost
Community Assets	Historical Cost
Heritage Assets	Historical Cost/Valuation
Assets under Construction	Historical Cost
Investment Property	Fair Value
Assets Held for Sale	Fair Value

Property valuations have been performed by RICS (Royal Institute of Chartered Surveyors) qualified internal valuers in accordance with RICS valuation standards. The methods and significant assumptions applied in estimating the value of assets included in the balance sheet at fair value are:

- The amount for which an asset could be exchanged, between knowledgeable, willing parties, in an arm's length transaction (with reference to observable prices in an active market or recent market transactions on arm's length terms);
- Fair value equates to market value;
- Land and Buildings other than surplus properties are valued using the Existing Use Value method;
- Specialised assets with no market-based evidence of fair value were valued using the depreciated replacement cost (DRC) method;
- For non-property assets that have short useful lives and/or low values, the depreciated historical cost has been used as a proxy for fair value;

- Investment property assets are measured initially at cost, i.e. purchase price and transaction costs, and then subsequently at fair value at the end of the reporting period, assessing their value at highest and best use. This value is derived from the capitalisation of an income stream at a yield derived from market evidence.

All fair value measurements are classified at level 2 in the Fair Value Hierarchy.

PPE assets are subsequently valued at current value on the basis recommended by the Code of Practice on LA accounting and in accordance with RICS standards.

Assets included in the balance sheet at fair value are revalued where there have been material changes in the value, but as a minimum every five years, except Assets Held for Sale which are valued annually. With the exception of Investment Property, where changes to fair value are taken to Surplus or Deficit on the Provision of Services, valuation increases to other fair value assets are recognised in the Revaluation Reserve except when the increase is reversing a previous decrease charged to Surplus or Deficit on the Provision of Services on the same asset. Similarly, for all fair value assets except Investment Property and Assets Held for Sale, revaluation decreases are recognised in the Revaluation Reserve up to the amount in the Revaluation Reserve for each respective asset and thereafter in Surplus or Deficit on the Provision of Services. For Investment Property and Assets Held for Sale, valuation decreases are recognised in Surplus or Deficit on the Provision of Services.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only. Gains arising before that date have been consolidated into the Capital Adjustment Account.

Componentisation - Property, Plant and Equipment assets (above a materiality threshold of £1.5m) are considered for componentisation when they are either acquired, enhanced or revalued. A component will only be considered and assessed separately if it has a different asset life from the rest of the asset, and if the current gross replacement cost of the component is greater than 25% of the current gross replacement cost of the asset.

Heritage Assets - Assets held principally for their contribution to knowledge and culture, and recognised where information on the cost or value is available. Where the cost or value is not available, and the cost of obtaining the information outweighs the benefits to readers of the financial statements, the assets have not been recognised but addressed in a separate disclosure. Heritage assets that have been included in the financial statements at valuation are based on external or internal insurance valuations.

Schools Assets - The following table details how the authority accounts for different types of non-current schools assets, determined on the basis of whether it holds or controls rights and obligations in relation to them.

School Type	Recognised in the accounts
Community	Yes
Voluntary Controlled	Yes*
Voluntary Aided	No
Foundation	Yes*
Academy	No

* Voluntary Controlled and Foundation school fixed assets are recognised on the basis that overall control, and the associated economic benefits, can ultimately flow to the City Council.

When a school that is held on the Council's Balance Sheet transfers to Academy status the Council accounts for this as a derecognition. The resultant loss is charged to Other Operating Expenditure in the Consolidated Income and Expenditure Statement.

Impairment - Under the IFRS Code, all impairment losses are taken initially to the revaluation reserve to the extent that there is a balance on that reserve relating to the specific asset. Any further losses (or if there is no balance on the revaluation reserve) are taken to the Comprehensive Income and Expenditure Statement.

Disposals - When an asset is disposed of or decommissioned, the value of the asset in the balance sheet is revalued to the sale value, so we no longer recognise the Surplus or Deficit on the Provision of Services as part of the gain or loss on disposal.

The balance of receipts is required to be credited to the Usable Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement). The written-off value of disposals is not a charge against Council Tax, as the cost of Non-Current Assets is fully provided for under separate arrangements for capital financing.

Depreciation - Depreciation is provided for on all assets with a determinable finite life (except for land, community assets, heritage assets and non-operational properties), by allocating the value of the asset in the balance sheet over the periods expected to benefit from their use. Depreciation is calculated on the following basis:

Asset Type	Period of Years
Operational Buildings	50 years (less if there is evidence to the contrary)
Vehicles, Plant & Equipment	Estimated Useful Life
Infrastructure	40 years
Land	Depreciation not charged
Community Assets	Depreciation not charged
Heritage Assets	Depreciation not charged
Non-Operational Assets	Depreciation not charged

Intangible Assets

Are those assets that do not have a physical substance and are identifiable and controlled by the council e.g. software licenses. The balance is amortised on a straight-line basis over the economic life of the investment to reflect the pattern of consumption of benefits. Unless identified otherwise, assets have been acquired separately and the asset lives are finite. It is not possible to quantify exactly how much of the amortisation is attributable to each service heading on the income statement.

Revenue Expenditure Funded from Capital Under Statute

Legislation allows for some expenditure, for example grants and expenditure on property not owned by the authority, to be classified as capital for funding purposes when it does not result in the expenditure being carried as an asset on the Balance Sheet. Expenditure that falls into this category has been charged to Cost of Services in the Comprehensive Income and Expenditure Statement. Where the council has determined to meet the cost of this expenditure from

existing capital resources or by borrowing, a transfer to the Capital Adjustment Account then reverses out the amounts charged in the Adjustments between Accounting Basis and Funding Basis under Regulation so there is no impact on the level of Council Tax.

Government Grants and Contributions

Government grants and contributions are recognised in the Comprehensive Income and Expenditure Statement when there is reasonable assurance that the payment will be received and conditions will be satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the balance sheet as a liability, either within creditors or within the Capital Grants Receipts in Advance (for Capital grants).

When conditions are satisfied (or none exist) the grant or contribution is credited to the relevant service line (for attributable revenue grants and contributions) or to 'Taxation and non-Specific Grant Income' (for non-ringfenced grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Capital grant (without conditions) that is yet to be used to finance capital expenditure is posted to the Capital Grants Unapplied Reserve. When capital grant is applied to finance capital expenditure it is posted to the Capital Adjustment Account.

Value Added Tax (VAT)

VAT payable is included as an expense within the accounts only to the extent that elements are irrecoverable from Her Majesty's Revenue and Customs and therefore charged to service expenditure. VAT receivable is excluded from income.

Investments

The Council has material interests in companies and other entities that have the nature of subsidiaries and joint ventures and require it to prepare group accounts. In the Council's own single entity accounts, the interests in companies and other entities are classified as Long Term Investments (available for sale assets) and valued at fair value.

Financial Instruments

Financial Liabilities

Financial liabilities are initially measured at fair value and carried at their amortised cost. Annual charges to the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised. For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year in the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to Net Operating Expenditure in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that

involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Council has a policy of spreading the gain/loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid, subject to a 10 year limit set in the case of a discount, as required by capital finance regulations. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Statement of Adjustments between Accounting Basis and Funding Basis under Regulation.

Borrowing costs, in the form of interest expenses, are capitalised where the asset in question is a qualifying asset and takes a substantial period of time to bring into operation. Borrowing costs will only be capitalised on schemes for which expenditure is incurred over a period of more than 12 months, until the asset is operationally complete, and where a material level of capital expenditure is resourced by borrowing.

Financial Assets

Financial assets are classified into two types:

- Loans and Receivables – Assets that have fixed or determinable payments but are not quoted in an active market.
- Available-for-sale assets – Assets that have a quoted market price and/or do not have fixed or determinable payments.

Loans and Receivables

Loans and receivables are initially measured at fair value and carried at their amortised cost. Annual credits to the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the Council has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

The Council can choose to make loans to 'not for profit' organisations at less than market rates (soft loans). When soft loans are made, a loss is recorded in the Comprehensive Income and Expenditure Statement for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest is credited at a marginally higher effective rate of interest than the rate receivable from the voluntary organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet.

Statutory provisions require that the impact of soft loans on the General Fund Balance is the interest receivable for the financial year – the reconciliation of amounts debited and credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Adjustment between Accounting Basis and Funding Basis statement.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the Comprehensive Income and Expenditure Statement.

Any gains and losses that arise on the derecognition of the asset are credited/debited to the Comprehensive Income and Expenditure Statement.

Available-for-sale Assets

Available-for-sale assets are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Council.

Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles:

- Instruments with quoted market prices – the market price:
- Other instruments with fixed and determinable payments – discounted cash flow analysis:
- Equity shares with no quoted market prices – based on multiple earnings & net asset valuation techniques and historic costs where appropriate.

Changes in fair value are balanced by an entry in the Available-for-sale Reserve and the gain/loss is recognised in the Comprehensive Income and Expenditure Statement. The exception is where impairment losses have been incurred – these are debited to the Income and Expenditure Account, along with any net gain/loss for the asset accumulated in the Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the Comprehensive Income and Expenditure Statement.

Any gains and losses that arise on the derecognition of the asset are credited/debited to the Comprehensive Income and Expenditure Statement, along with any accumulated gains/losses.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

Financial instruments are categorised by their level in the fair value hierarchy.

Leases

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the Property, Plant or Equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Authority as Lessee - Finance Leases - Property, Plant and Equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Authority are added to the carrying amount of the asset. Premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:

- a charge for the acquisition of the interest in the property, plant or equipment - applied to write down the lease liability, and
- a finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the authority at the end of the lease period).

The Authority is not required to raise Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from the revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation, revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund Balance, by the way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

The Authority as Lessee – Operating Leases - Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased Property, Plant or Equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

The Authority as Lessor - Finance Leases - Where the Authority grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal) matched by lease (long-term debtor) asset in the Balance Sheet.

Lease rentals receivable are apportioned between:

- a charge for the acquisition of the interest in the property - applied to write down the lease debtor (together with any premiums received), and
- finance income (credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement)

The gain credited to the Comprehensive Income & Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt, subject to the requirements of the capital finance regulations. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against Council Tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

The Authority as Lessor - Operating Leases - Where the Authority grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

Employee Benefits - Payable during Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as salaries and paid annual leave and are recognised as an expense for services in the year in which employees render the service to the Authority. An accrual is made for the cost of holiday or leave entitlements earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is charged to the relevant service line in the Comprehensive Income and Expenditure Statement, but then reversed out through the Movement in Reserves Statement, so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

Employee Benefits - Post-Employment Benefits – Pensions

Teaching Staff - Teachers may be members of the Teachers Pension Scheme, which is administered by the Department of Education. It is a defined benefit scheme. However, as the authority's share of the underlying assets and liabilities cannot be identified, it is treated as a defined contribution scheme. The pension costs charged to the accounts are the employer's contributions payable to the Teachers' Pension Scheme.

Former NHS Staff - Staff who transferred to the City Council on 1st April 2013 may be members of the NHS Pension Scheme, which is administered by the NHS Business Services Authority. It is a defined benefit scheme. However, as the authority's share of the underlying assets and liabilities cannot be identified, it is treated as a defined contribution scheme. The pension costs charged to the accounts are the employer's contributions payable to the NHS Pension Scheme.

Other Staff - Non-teaching staff may be members of the defined benefit Local Government Pension Scheme (LGPS). Coventry contributes to the West Midlands Pension Fund, which is administered by Wolverhampton City Council.

Liabilities are discounted to their value at current prices, using a discount rate based on current market yields on high quality corporate bonds.

The assets of the West Midlands Pension Fund attributable to the council are included in the balance sheet at their fair value:

- Quoted securities – bid price.
- Unquoted securities – professional estimate.
- Unitised securities – average of the bid and offer rates.
- Property – market value.

The change in the net pensions liability is analysed into the following components:

- Current service cost – the increase in liabilities as a result of years of service earned this year – debited in the Comprehensive Income and Expenditure Statement to the revenue accounts of services for which the employees worked.
- Past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Cost of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
- Interest on pension liabilities – the expected increase in the present value of liabilities during the year as they move one year closer to being paid – debited to Finance and Investment Income and Expenditure in the Comprehensive Income and Expenditure Statement.

- Interest on pension assets – the annual investment return on the fund assets attributable to the Council, based on an average of the expected long-term return – credited to Finance and Investment Income and Expenditure in the Comprehensive Income and Expenditure Statement.
- Gains/losses on settlements and curtailments – settlements which relieve the Council of liabilities or events that reduce the expected future service or accrual of benefits of employees and curtailments which increase the liabilities in respect of past service – included within the Cost of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
- Re-measurements – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – included within Other Comprehensive Income and Expenditure, and transferred to the Pension Reserve.
- Employer contributions paid to the West Midlands Pension Fund – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.
- Administration Expenses - debited to the Cost of Services in the Comprehensive Income and Expenditure Statement.

Statutory provisions limit the Council to raising council tax to cover the amounts payable by the Council to the pension fund in the year. In the Adjustments between Accounting Basis and Funding Basis under Regulation there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and any amounts payable to the fund but unpaid at the year-end.

Discretionary Employee Benefits

The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff (including teachers) are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

Overheads and Support Services

The costs of overheads and support services are charged to service segments in accordance with the authority's arrangements for accountability and financial performance.

Private Finance Initiatives (PFI)

Under IFRIC 12, the PFI arrangements have been classified and accounted for as 'service concessions', recognising the finance leases under IAS 17 'Leases'. PFI and similar contracts are agreements to receive services, where the responsibility for making available the fixed assets needed to provide the services passes to the PFI contractor. As the Council is deemed to control the services that are provided under the PFI schemes and as ownership of the fixed asset will pass to the Council at the end of the contract for no additional charge, the Council carries the fixed asset used under the contracts on the Balance Sheet. The original recognition of the asset is balanced by the recognition of a liability for amounts due to the scheme operator to pay for the assets.

The amounts payable to the PFI operators each year are analysed into the following five elements:

- Fair Value of the services received during the year (charged to the relevant service area);
- Finance Costs (interest charged on the outstanding Balance Sheet liability);
- Contingent Rent (increases in the amount to be paid for the asset arising during the contract);
- Payment towards liability (writing down the Balance Sheet liability towards the PFI contractor);
- Lifecycle replacement costs (recognised as fixed assets on the Balance Sheet).

Group Accounts

The Council has interests in companies and other entities. Where these interests are material, and satisfy one of the criteria tests: that the Council has control, either individually or jointly with another party; or has significant influence over the entity, then group accounts will be prepared in accordance with the IFRS based Code of Practice. In the Council's own single entity accounts, the interests in companies and other entities are classified as Long Term Investments (available-for-sale assets) and valued at fair value.

Cash and Cash Equivalents

The Council identifies 'cash and cash equivalents' as the total of cash in hand, bank current account balances and investments repayable on call.

Contingent Liabilities

A contingent liability arises where an event has taken place that gives the authority a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the authority.

Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably. Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

Council Tax and Non-Domestic Rates

Coventry City Council is a billing authority that acts as an agent, collecting council tax and non-domestic rates (NDR) on behalf of the major preceptors and central government, and as a principal collecting council tax and NDR for the Council itself. Billing authorities are required by statute to maintain a separate fund (the Collection Fund) for the collection and distribution of amounts due in respect of council tax and NDR. Billing authorities, major preceptors and central government share proportionally the risks and rewards that these amounts could be less or more than predicted. The difference between the income from Council Tax and Non Domestic Rates that is included in the Comprehensive Income and Expenditure Statement and the amount required by regulation to be credited to the General Fund is taken to the Collection Fund Adjustment Account and reported in the Movement in Reserves Statement.

Joint Operations

Joint Operations are arrangements where parties that have joint control of the arrangement have rights to the assets and obligations for the liabilities relating to the arrangement. In relation to its interest in a joint operation, the Authority recognises its share of assets, liabilities, income and expenses.

Schools

In accordance with the Code of Practice the balance of control for local authority maintained schools lies with the local authority. Therefore schools' transactions and balances are recognised in each of the single entity financial statements of the authority as if they were those of the authority.

Events after the Balance Sheet date

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

Adjusting Events

Those events that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events.

Non-adjusting Events

Those events that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but, where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and either their estimated financial effect or a statement that such an estimate cannot be made reliably.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

6 Glossary of Terms

Accruals

An accounting principle that recognises income and expenditure as they are earned or incurred, not as money is received or paid.

Actuarial Assumptions

These are predictions made for factors that will affect the financial condition of the pension scheme.

Amortisation

The gradual write off of initial costs of intangible assets.

Bad Debt Provision

Bad debts are amounts owed to the Council which it does not believe will ever be paid back to them. The Council makes a provision for the amount of bad debt it expects to occur.

Business Rates

Business rates is a tax that is paid by the occupiers of all business properties. The income raised helps to pay for local services.

Capital Contract

This is a contract the Council has with a company to carry out major building or construction work that will take a significant amount of time.

Capital Adjustment Account

The account which reflects the extent to which the City Council's resources have been applied to finance capital expenditure and to meet future debt redemption or other credit liabilities.

Capital Receipts

Income received from selling fixed assets.

CIPFA

This is the Chartered Institute of Public Finance and Accountancy. This is an institute that represents accounting in the Public Sector.

Contingent Liabilities

These are amounts that the Council may be, but is not definitely, liable for.

Council Tax

A tax paid by residents of the city that is based on the value of the property lived in and is paid to the Council and spent on local services.

Creditors

These are people or organisations which the Council owes money to for work, goods or services which have not been paid for by the end of the financial year.

Current Assets

These are assets that are held for a short period of time, for example cash in the bank, stocks and debtors.

Debtors

Sums of money owed to the City Council but not received at the end of the year.

Depreciation

The amount an asset has dropped in value is the amount it has been judged to have depreciated. Accountants use depreciation to demonstrate how much of a fixed asset value has been used and therefore lowered during a financial year, for example because of wear and tear.

Donated Assets

Assets transferred at nil value or acquired at less than fair value.

Earmarked Reserves

Money set aside for a specific purpose.

Fair Value

The amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

Finance Lease

A lease is a financial agreement to pay for an asset, for example a vehicle, in regular instalments. If the person paying the lease owns the asset then this is known as a finance lease (see also operating lease).

Financial Instrument

Any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

Financial Year

Runs from 1st April through to the following 31st March.

Fixed Assets

Tangible assets that give benefit to the City Council and the services it provides for more than one year.

Heritage assets

Are held by the authority principally for their contribution to knowledge and culture.

IFRS

International Financial Reporting Standards.

Impairment

An asset has been impaired when it is judged to have lost value.

Intangible Assets

An item which does not have physical substance (e.g. software license) but can be identified and used by the Council over a number of years.

Inventories

Goods owned by the Council which have not been used by the end of the financial year.

Investment Properties

Interest in land and/or buildings which are held for their investment potential rather than for operational purposes.

LASAAC

This is the Local Authority (Scotland) Accounts Advisory Committee which shares responsibility with CIPFA for determining the accounting Code of Practice.

Liabilities

Amounts due to individuals or organisations which will have to be paid at some time in the future. Current liabilities are usually payable within one year of the Balance Sheet date.

Liquid Resources

Current asset investments held as readily disposable stores of value, either readily convertible into cash, or traded in an active market.

Levy

A payment made by the Council to another local service, for example: local transport; and the environment agency.

Market Value of Assets

This is the price that an asset can currently be bought or sold at.

Materiality

An item is material if its inclusion in the accounts has the ability to influence the decision or change the judgement of a reasonable person.

Movement in Reserves Statement (MIRS)

A core statement showing the movement in the year on different reserves held by the Council, analysed into 'usable reserves' and 'unusable reserves'.

Net asset value

The value of the Council's assets less its liabilities.

Net Book Value (NBV)

The value of an asset after depreciation has been deducted.

Operating Leases

A lease is a financial agreement to pay for an asset, for example a vehicle, in regular instalments. If the person paying the lease does not own the asset then this is known as an operating lease. In this case the person is paying to borrow an asset (see also Finance Leases).

Precept

A payment to the Council's General fund, or another Local Authority, from the Council's Collection Fund.

Prior Year Adjustments

These are changes made to the previous year's accounts to show things that were not known until after the prior year accounts were produced.

Provisions

Money set aside for a debt that will arise in the future i.e. a known insurance claim.

Revaluation Reserve

The account that reflects the amount by which the value of the City Council's assets has been revised following revaluation or disposal.

Revenue Expenditure Funded From Capital Under Statute

Expenditure on grants or property not owned by the authority that may properly be classified as capital for funding purposes, but does not result in an asset owned by the Council.

Revenue Support Grant (RSG)

A grant from Central Government towards the cost of providing services.

SOLACE

This is the Society of Local Authority Chief Executives and Senior Managers. It is a representative body for senior strategic managers working in the public sector.

Specific Revenue Grants

Grants received from Central Government in respect of specific services.

Work in Progress

If the Council is in the process of constructing an asset at the time when the accounts are prepared the value of this work is shown in the accounts as 'Assets Under Construction'.

7 Audit Certificate

(To be added on completion of the audit.)

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